

POST

STANDARD OPERATING PROCEDURES FOR TEXAS VFW POSTS 2014-2015



VFW DIRECTORY

Texas VFW State Headquarters

Main Number	(512) 834-8535	Fax Number (512) 834-9232
Roy Grona	State Adjutant/Quartermaster	Ext. 102
Dan West	State Assistant Adjutant	Ext. 104
Carlos Sustatia	State Assistant Quartermaster	Ext. 105
Keith Foley	State Administrative Assistant	Ext. 106
Christie Whitesides	State Secretary	Ext. 107

Texas VFW Foundation

Main Number	(512) 291-6850	Fax Number (512) 834-9232
Beth Creasey	Foundation Supervisor	Ext. 200
Angel Ramirez	Veteran Support Specialist	Ext. 201
	Veteran Support Specialist	Ext. 202
	Foundation Administrative Assistant	Ext. 203

Texas VFW Ladies Auxiliary State Headquarters

Main Number	(512) 834-9190	Fax Number (512) 834-0747
Barbara Hoffman	State Auxiliary Secretary	Ext. 301
Jo Ella Menn	State Auxiliary Treasurer	Ext. 302
	State Auxiliary Assistant Secretary	Ext. 300

National VFW Numbers

Kansas City Office	(816) 756-3390
Washington D.C. Office	(202) 543-2239
Emblem & Supply Store	(816) 968-1192
Insurance Program	(800) 821-2602
Post Insurance	(800) 829-8390
VFW Member Benefits	(816) 968-2739
Membership Recruiting	(816) 756-3390
Membership Dues Processing	(816) 756-3390
National Magazine Subscriptions	(816) 968-1152
Direct Dues	(800) 963-3180



Department of Texas
VETERANS OF FOREIGN WARS
of the UNITED STATES

8503 N. IH 35
Austin, Texas 78753
(512) 834-8535

P.O. Box 14468
Austin, Texas 78761
FAX (512) 834-9232

www.texasvfw.org

Comrades,

I would like to take this opportunity to congratulate all of you and thank you for accepting the responsibility of Commander. The members of this great organization elected you and I to lead them in the ensuing year. I for one am very confident that together as a team we can accomplish what we were elected to do. As leaders we must "Lead by Example."

Commanders, as your first duty you must acquaint yourselves with the Standard Operating Procedures (SOP). It is imperative that you read the manual. There are numerous changes from the previous year. It is important that you also share the information with your members that you have appointed to certain committees. Familiarize yourselves with the Programs and most importantly, the deadlines. Every year we continue to miss deadlines because commanders did not read the SOP. The success of your Post depends on you. You are the leader (go to person) of the post.

My main objective for this year is going to be membership. Every year we lose thousands of members. We need to get back to basics and start recruiting and retaining members. You will hear this all year long. To be successful you must have a plan. I am requesting from all commanders a plan for your success. A plan for membership is my main goal, but not my only goal. Every year in March our VFW National Headquarters addresses Congress in Washington DC to ensure that our Veterans, Active Duty, National Guard and Reserves are provided with the best Health Care, VA loans, GI Bill and many other concerns that we have for our Veterans. We are very vocal letting Congress know that we are a very strong and vital organization because of our strong membership. That is why we must continue to improve our membership if we are to remain a strong and united organization.

Comrades I leave you with this, let's have a fun year. We must remain focused on all our goals and stick to the plan that we are putting together for ensuing year. I want to wish all of you the best of luck in the ensuing year. I can sincerely say I look forward to working with all of you next year. Remember that ignorance is no excuse for failure and to "Lead by Example".

No matter how carefully you plan your goals they will be no more than a dream unless you pursue them with gusto and enthusiasm.

Joe Hayes

State Commander 2014-2015

TEXAS VFW FOUNDATION



The Texas VFW Foundation, a IRS 501 (C) (3) Non-Profit Public Charity, was established by the Texas VFW to assist disabled and needy veterans and their families. **It is your Foundation.**

The Texas VFW Foundation provides stop gap financial assistance up to \$2,500.00, provided funds are available, through the Veterans Assistance Program in situations where the honorably discharged veteran, current service member or their surviving un-remarried spouse experiences an unplanned event that they are not financially prepared for and is through no fault of their own such as; job layoff, house fire, auto accident, death of immediate family member, loss of use of only vehicle, deployment, etc.

The Foundation also provides disaster relief funds up to \$250.00 per household for Texas VFW and Auxiliary members affected by nationally declared man-made and natural disasters. In the last several years this has included assistance for members of the Texas VFW and Auxiliary affected by Hurricane Rita, Bastrop Fires, Amarillo Tornadoes, Austin Floods, West Explosion, etc.

The Foundation also has a very limited grant for Texas VFW Posts that need some assistance in building upgrades/repairs.

You and your Post/Auxiliary can make a huge difference by donating to the Texas VFW Foundation. As someone who knows the value of giving, you can be assured that your generous donation will meet vital needs and improve the lives of thousands of Texas veterans, service members and their families.

Giving to your foundation is the right thing to do. For those Posts who also have Bingo operations. Please look at adding the Texas VFW Foundation to your list of charitable organizations to provide a one time or better yet, a reoccurring donation to.

Send your donation of any amount to:

Texas VFW Foundation
P.O. Box 14468
Austin, Texas 78761
or go online to
www.texasvfwfoundation.org
for more information.



TABLE OF CONTENTS

Texas VFW State Headquarters Directory	2
Letter from the State Commander	3
Texas VFW Foundation	4
Important Definitions & Information	6
Example Status Sheet	7
Commander & Quartermaster Tools	9
VFW Essentials for all Post Officers	10
VFW Citations and Awards for Post Recognition	11
Post Mandatory Requirements	12
Post Trustees' Audit	13
Quartermaster Bonding Form	14
Blanket Bonding Form for 5 Positions	15
Blanket Bond Rates	16
Department Policy for Bond Claims	17
VFW Service Officer Registration Form	18
Post 990 & Insurance Information	19
Community Service Guidelines, Instructions & Report Form	20
Military Assistance Program (MAP)	23
VFW National Home	24
Veteran Project Participation Report	25
Post Election Report Form	29
Buddy Poppy Order Form	32
Post Visit & Inspection Report Form	33
Static Display Inventory List	36
Ceremonial Rifles Inventory List	37
Post Objectives	38
Voice of Democracy Contest Section	39
Patriot's Pen Contest Section	43
VFW National Citizenship Teacher Award Section	47
Scout of the Year Contest Section	53
Post Publication Contest Entry Form	56
Post Volunteer Recognition Section	57
Public Safety Nomination Section	59
Outstanding Community Service Post Section	60
Post Membership Incentives	63
Post Membership Recruiting Supplies Order Forms	64
National Individual Recruiting Awards	70
Texas VFW Post Awards	72
Homeless Veterans Donation Form	73
Honor Roll & All-State Post Requirements and Entry Form	74
State Awards Entry and Nomination Forms Section	76
Outstanding Motorcycle Group	79
National Buddy Poppy Contest	80
All-American Program	81
Dates To Remember & Deadlines	82
District Map	85
Department Officers	86
Past State Commanders	87
In Memory of Past State Commanders	88
VFW Post by City Location	89

Important Definitions & Information:

PLEASE READ CAREFULLY

The 2014-2015 VFW administrative year brings some changes to Texas VFW Post requirements. You will find that understanding the following definitions is very important when interpreting the instructions in this guide.

Membership Goal: The goals shown on the Department of Texas Status Sheets are the goals for contest purposes. These goals are derived from the previous year's membership levels.

Post Membership Goal: For contest purposes, the **2014-15 Post Membership Goal** is the actual number used by National and reflected as membership on the National Status Sheet as of **June 30, 2014**.

Membership Reporting Deadline at National: Do not wait until the last minute to send in membership. **ONLY MEMBERS REPORTED TO AND CREDITED AT NATIONAL HEADQUARTERS BY THE DEADLINE DATE WILL COUNT IN ALL CONTESTS.**

Global Texas Contests Deadline: Unless otherwise specified, the default deadline for all Department of Texas contests is **3:00 P.M. on May 1, 2015**.

Where to Send Materials: With the exception of membership, all other materials for consideration in contests described herein shall be delivered to Department of Texas Headquarters.

Letters & Flats: Letters and flats should be mailed to **Texas VFW, P.O. Box 14468, Austin, TX 78761**. Sending materials with deadlines to the P.O. Box risks delaying delivery of your items and possible contest disqualification.

Parcels: Parcel items (boxes and items too large or heavy to fit into envelopes) must be delivered via your choice of parcel carrier to **Texas VFW, 8503 IH-35 North, Austin, Texas 78753**. Sending materials with deadlines to the P.O. Box risks delaying delivery of your items and possible contest disqualification.

Status Sheets: Each Post has a list of minimum requirements that must be completed in accordance with National and State VFW By-Laws and various legal requirements and a list of VFW Program Objectives that have helped shape and define the VFW as the world's oldest veterans service organization.

These status sheets are an important tool for assessing membership recruiting and completion of VFW minimum requirements that are mandatory and program objectives for each Post and gives a quick snapshot of where each Post stands. Status Sheets are available on the Department of Texas VFW web site at: **www.texasvfw.org**. >Admin > Status Sheets and will be posted online every Wednesday, beginning August 6, 2014.

Status Sheet Review: Upon looking at any District or Post Status Sheet, review it carefully and notify Department Headquarters immediately if you have any questions or feel corrections are necessary. Do not wait more than 30 days to notify Department in this event as Department has reports that it must send to National with deadlines and once submitted to National cannot be changed.

Deadlines: Strictly enforced. **ONLY MATERIALS ACTUALLY IN DEPARTMENT HEADQUARTERS BUILDING BY 3:00 PM ON THE DEADLINE DATE WILL BE COUNTED** (exception: membership materials are sent directly to National). **ONLY MEMBERS REPORTED TO AND CREDITED AT NATIONAL HEADQUARTERS BY THE DEADLINE DATE WILL COUNT IN ALL CONTESTS.** At certain times of the year National can take as long as 2-3 weeks to process membership so send in early or have the Post QM use the online membership tools at www.vfw.org to process Post membership.

DEPARTMENT DEADLINE DATES SUPERCEDE NATIONAL DEADLINE DATES

DISTRICT 1 Stanley Light

Post	City	Current	Goal	%	June 30th	Audits September 30th	December 31st	March 31st	Bond	Service Officer	2012 IRS 990	Insurance	Community	Youth	Americanism	MAP	Texas House	Buddy Poppy	Inspection	VPR	District Meeting Training	Meeting	Convention	Election	Delegate	VOD	PP	Teacher	Homeless Vets	Total Score
1922	GAINESVILLE	336	368	91.30%	X	X	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X				X	X			58.46
2150	MC KINNEY	249	243	102.47%	X	X	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X				X	X	X		110.46
2195	ALLEN	99	98	101.02%	X	X	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X				X	X			109.46
2205	DENTON	422	432	97.69%	X	X	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X				X	X	X		58.46
2559	WEST TAWAKONI	154	168	91.67%	X	X	L		X	X	L	X	X	X	X	X	X	X	X	X	X	X								53.70
2772	SHERMAN	269	328	82.01%	X	X	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X				X	X	X		58.46
2773	DENISON	186	225	82.67%	X	X	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X				X	X	X		58.46
4011	GREENVILLE	138	140	98.57%	X	X	X		X	X	L	E	X	X	X	X	X	X	X	X	X	X						X		53.70
4380	PLANO	358	396	90.40%	X	L	X		X	X	L	X	X	X	X	X	X	X	X	X	X	X				X	X			53.70
4852	BONHAM	135	146	92.47%	X	X	L		X	X	L	X	X	X	X	X	X	X	X	X	X	X				X				53.70
5074	ROANOKE	139	156	89.10%	X	X	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X				X				58.46
6205	MUENSTER	111	118	94.07%	X	X	L		X	X	X	X	X	X	X	X	X	X	X	X	X	X				X	X			56.08
7426	FARMERSVILLE	113	100	113.00%	X	X	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X				X	X	X		121.46
7873	POTTSBORO	344	391	87.98%	X	X	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X				X	X	X		58.46
7875	HONEY GROVE	60	67	89.55%	X	X	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X								58.46
8273	FRISCO	99	91	108.79%	X	X	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X				X	X	X		116.46
9167	PRINCETON	64	89	71.91%	X	X	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X								58.46
9168	LEWISVILLE	278	295	94.24%	X	X	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X				X				58.46
10460	LAKE DALLAS	125	117	106.84%	X	X	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X								114.46
	District 1	3679	3968	92.72%	X	X	X		X	X	X		X	X	X	X	X	X	X	X						X	X	X		39.38
Fifty Points for making 100%		0			2.38	2.26	2.02	0.00	2.38	2.38	1.90	2.25	2.38	2.38	2.38	2.38	2.38	2.38	2.38	2.38	2.38	2.38	0.00	0.00	0.00					
One Point For Every 1% Over 100%					2.38	2.26	2.02	0.00	2.38	2.38	1.90	2.25	2.38	2.38	2.38	2.38	2.38	2.38	2.38	2.38	2.38	2.38	0.00	0.00	0.00					

X Completed
R Under Review or Returned for corrections
L Late
E Expired Insurance/Extension of IRS 990

National VFW Headquarters General Orders #1 for 2014-2015 Year

“Every Post chartered by the Veterans of Foreign Wars of the United States will be expected to participate in the following programs during the 2014-2015 year: Voice of Democracy, Patriots Pen, National Citizenship Education Teacher’s Awards, Buddy Poppy and National Military Services. Additionally, it is necessary that all Post and Department Commanders comply with all provisions of the National By-Laws and the Manual of Procedure and Ritual.”

As of: Thursday, March 13, 2014
12:21:10 PM

DISTRICT 1 Stanley Light

Post	City	Insurance		Community	Youth	Amer	Buddy Poppy		VPR	Somalia
		General Liability	Liquor Liability				10 PER	15 PER		
1922	GAINESVILLE	Jul-2014	Jul-2014	56	20	52	-1680	-3520	X	X
2150	MC KINNEY	Jan-2015	Jan-2015	45	16	38	X	X	X	X
2195	ALLEN	No Post	No Bar	95	27	39	X	-470	X	X
2205	DENTON	Jul-2014	Jul-2014	23	13	21	-3320	-5480	X	X
2559	WEST TAWAKONI	May-2014	May-2014	54	26	44	X	X	X	X
2772	SHERMAN	Aug-2014	Aug-2014	319	178	250	-1780	-3420	X	X
2773	DENISON	Oct-2014	Oct-2014	25	14	17	-1750	-2875	X	X
4011	GREENVILLE	Mar-2014	Mar-2014	64	10	54	-400	-1100	X	X
4380	PLANO	Mar-2015	Mar-2015	116	73	96	X	X	X	X
4852	BONHAM	Aug-2014	Aug-2014	75	44	64	-960	-1690	X	X
5074	ROANOKE	Sep-2014	Sep-2014	156	104	100	X	-340	X	X
6205	MUENSTER	Sep-2014	Sep-2014	21	8	11	-680	-1270	X	X
7426	FARMERSVILLE	Apr-2014	Apr-2014	43	29	34	X	X	X	X
7873	POTTSBORO	May-2014	May-2014	220	143	175	X	-1865	X	X
7875	HONEY GROVE	Jul-2014	Jul-2014	23	22	22	-170	-505	X	X
8273	FRISCO	No Post	No Bar	24	7	9	-410	-865	X	X
9167	PRINCETON	Jul-2014	Jul-2014	39	15	22	-390	-835	X	X
9168	LEWISVILLE	Apr-2014	Apr-2014	44	27	36	-2450	-3925	X	X
10460	LAKE DALLAS	Apr-2014	Apr-2014	27	15	22	X	-255	X	X
15001	District 1	No Post	No Bar	1469	791	1106	-4680	-24520	X	X

Upcoming Events/Deadlines:										
July 10th-13th, 2014 - Officer Training Seminar- Austin North Doubletree Information can be found at www.texasvfw.org/356/Officers-Training-Seminar.htm										
July 19th-23rd, 2014 - National VFW Convention- St. Louis, Missouri Information can be found at www.vfw.org/115convention/										
July 31st, 2014 - 4th Quarter Audits due to Department Headquarters by Close of Bussness Forward reports to reports@texasvfw.org										
Test of Message System										



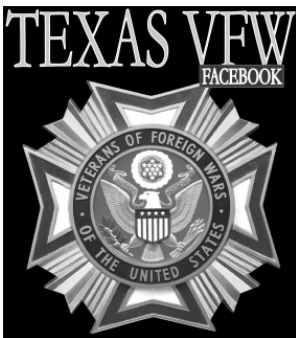
Commander & Quartermaster Tools

Forms and printed materials to help you become a successful VFW leader

We have gathered the following forms and publications from various VFW sources in an effort to make your job as a VFW leader more effective. These forms represent the best information available to us at the time of publication. It is likely that some of these forms may be changed during the coming year. You are advised to use the newer version of a given form or publication as they become available.

On the Department Website, www.texasvfw.org, under the ADMIN section, we added all the forms in this SOP for your convenience. To access these forms, place your cursor on top of the ADMIN tab, a drop down menu will appear, place your cursor on the 1st box "SOP, Training Materials..." and click. This will bring up a page with a list of resources and forms for you to access and use.

For the latest up to date information and correspondence from National & State VFW, check the Admin section of the Department Website daily: www.texasvfw.org.



facebook

Texas VFW also sends out up to date information important to all veterans on the Texas VFW facebook page on a weekly if not daily basis. It's free to join and simple to set up if you do not have a facebook account already go to www.facebook.com and create your account.



Post Commanders and Quartermasters now have a new tool to help them in their duties. Have an issue, know a solution, need to bounce an idea off of other Post Commanders or Quartermasters; Join the VFW Post Commanders and/or Post Quartermasters discussion groups on facebook and have access to a wealth of experience from all over the country.



VFW ESSENTIALS for all POST OFFICERS

The following items are considered minimum basics for every Post officer and can be obtained from National VFW Emblem & Supply at www.vfwstore.org or by calling **1-800-821-2606**. Prices subject to change.

VFW Uniform Overseas Cap M6151

Regular style overseas cap with the Cross of Malta Emblem and letters "VFW" above the Post number and state name. VFW green, regular weight, shade 51. Additional options available below. Made in the USA. Allow 8 weeks for manufacture except during April, May, June, & July. During these months allow 10 weeks. Use product O6151 for officer caps. **Starts at \$34.75.**

Official VFW Name Badge 1816

We strongly recommend that our members wear name badges of the same color as the braid on their official VFW cap. All name badges now available with your campaign mini ribbon bar. You may have up to (3) per name badge. Add \$3.00 per mini ribbon bar to the price of the name badge. Allow 3-4 weeks for delivery. Made in the USA. **Starting at \$7.50.**

Business Cards 4220

Business cards featuring the new VFW Branded Logo. Made in the USA. (Allow 6 weeks for printing). NOTE: Must be ordered in quantities of 250. If any other information is needed other than standard set-up please call 1-800-821-2606. **Starting at \$27.00 for 250.**

Custom printed Stationery 4307

Stationery has VFW Emblem, with Post name, number and location, plus names and addresses of Commander, Adjutant and Quartermaster, if desired. Any additional printing will necessitate additional charges. In packages of 250. NOTE: Allow 6 weeks for printing. Prices include three names & address. Add \$5.00 for each additional name and address after three, or for set-up other than pictured in sample. Made in the USA. **Starting at \$25.00 for 250.**

VFW Special Printed Envelopes 4308

#10 envelope has VFW Emblem, with Post name, number and location unless otherwise specified. In packages of 250. NOTE: Allow 6 weeks for printing. Made in the USA. **Starting at \$35.00 for 250.**

2015 Podium Edition Congressional Charter, By-Laws, and Ritual 4108

Combined Congressional Charter, By-Laws, Manual of Procedure and Ritual in a 5 x 8 1/2" book with plastic spiral binding that lies flat when opened to any section. Large type, looseleaf format. Made in the USA. **Starting at \$7.25.**

Demeter's Manual of Parliamentary Procedure 4105

Authoritative, complete rules for parliamentary procedure. Easy to understand. Wirebound. Made in the USA. **\$24.95 each.**

Post Service Officer Guide

Current edition, wire bound, includes all detailed information every Service Officer should have at their fingertips. Members also may want copies. Revised every odd numbered year. Made in the USA. **\$7.25 each.**

Regulation Lapel Emblem 0201 Enameled in full color: .5 inch Cross of Malta, enameled in red, white and blue, with rays and center gold toned. **\$3.00 each, bulk order pricing available.**

VFW Officer Pins 0468—0467.

3/4" 24kt gold plated pin with Cross of Malta in full colored enamel; Post Officer Position below logo. Clutch back. **\$8.00 each.**

Long sleeve dress and short sleeve Polo shirts also available. Use Embroidery Code "OPT TX" for "Texas VFW" text in arc above the VFW Cross of Malta. **Prices vary by size, style and embroidery options.**
Please call 1 800 821-2606 to add other embroidery options such as Post number, location, title, etc.

VFW CITATIONS FOR POST RECOGNITION

The following Post Citations for the following Programs can be obtained from National VFW Emblem & Supply at www.vfwstore.org or by calling 1-800-821-2606.

Item #	Item	
4387	JROTC Citation. Personalized with presentation folder.	\$8.90
1229	JROTC Medal	\$8.95
4395	Civil Air Patrol NCO Citation. Personalized with presentation folder.	\$8.90
1226	Civil Air Patrol NCO Medal	\$8.95
4394	Civil Air Patrol Officer Citation. Personalized with presentation folder.	\$8.90
1208	Civil Air Patrol Officer Medal	\$8.95
4393	Naval Sea Cadet Citation. Personalized with presentation folder.	\$8.90
1207	Naval Sea Cadet Medal	\$8.95
4366	Eagle Scout Certificate. Personalized with presentation folder.	\$8.35
4385	Daily Display of Flag Citation	Starting at \$9.50 for 10
4321	National Volunteer Week Citation	Starting at \$9.50 for 10
4383	Individual Community Service Citation. Personalized with presentation folder.	\$6.95
4384	Individual Patriotism Services Citation. Personalized with presentation folder.	\$6.95
4350	Honor Certificates for Students	Starting at \$4.98 for 6
4388	Citizenship Education Award Citation	Starting at \$9.50 for 10
4361	Loyalty Day Award	Starting at \$9.50 for 10
1304	Citizenship Medal. With engraving.	\$13.95
1320	Award of Commendation Medal. With engraving.	\$30.00
4368	Leaders of Youth Programs Citation. Personalized with presentation folder.	\$6.95
4367	Youth Recognition Certificate. Personalized with presentation folder.	\$6.95
4381	Radio/TV Recognition Certificate. Personalized with presentation folder.	\$6.95
4382	Newspaper Recognition Certificate. Personalized with presentation folder.	\$6.95
4379	Law Enforcement Certificate. Personalized with presentation folder.	\$6.95
4377	Paramedic Certificate. Personalized with presentation folder.	\$6.95
4378	Fire Fighters Certificate. Personalized with presentation folder.	\$6.95
4354	All-Purpose Citation	12 for \$12.00
4355	Blank Citation Forms, Vertical	12 for \$9.60
4356	Blank Citation Forms, Horizontal	12 for \$9.60
T4399	Presentation Citation Folders (Top fold)	12 or more for \$2.50 each.
S4399	Presentation Citation Folders (Side fold)	12 or more for \$2.50 each.
1703	All Purpose Service Plaque	\$57.95
1572	Walnut Plaque	\$40.00
1298	Walnut Gavel Plaque (Etched gavel)	\$33.95
1289	Gavel Plaque (Real gavel)	\$88.95
1704	U.S. Flag & VFW Emblem Plaque	\$84.95
1598	Red & Black Marbleized Plaque (7x9)	\$28.95
1599	Red & Black Marbleized Plaque (9x12)	\$41.95

2014-2015 POST MANDATORY REQUIREMENTS

Failure to timely complete the following minimum mandatory requirements can result in Post officers being removed from office and the possible suspension of Post Charter and all Post Business Operations.

AUDITS: All four (4) Trustees' Reports of Audit must have been received at Department. *Each audit must be received within 30 days following the end of the observed quarter and must be completed in full.*

QUARTERMASTER BONDING: Post Quartermaster must be bonded with Department or proof of local bonding submitted to Department *by September 1, 2014.*

SERVICE OFFICER REGISTRATION: The name, complete address, and \$20.00 registration fee for the Post Service Officer must have been received at Department *by September 1, 2014.*

IRS 990 FORM—Must submit copy of 2013 IRS Form 990 to Department Headquarters no later than December 31, 2014.

INSURANCE— For Posts owning property or operating a business enterprise. A Post must submit a copy of current General Liability Insurance Policy showing Department and National VFW as additional insured to Department Headquarters by September 30, 2014 and as renewed to Department Headquarters.

POST COMMUNITY SERVICE PROJECTS: TWENTY (20) community service projects must have been completed and reported to Department of Texas Headquarters using the provided Community Service Activity Report Form or reported online using the online reporting form at www.texasvfw.org by April 30, 2015. *Report must be submitted within 30 days of event to receive credit.*

YOUTH PROJECTS: SIX (6) youth projects reported to Department by April 30, 2015. *Report must be submitted within 30 days of event to receive credit.*

AMERICANISM PROJECTS: NINE (9) Americanism projects reported to Department by April 30, 2015. *Report must be submitted within 30 days of event to receive credit.*

MAP PARTICIPATION: Military Assistance Program (MAP) minimum donation of at least \$100.00 has been sent to Department by December 31, 2014. Contributions to National VFW do not count. National VFW has its own donation to National Military Services (NMS) to qualify for the National All-American program.

Do not confuse the two requirements.

NATIONAL HOME: Submit a National Home donation of at least \$25 to Department Headquarters by December 31, 2014. Contributions to National VFW do not count.

VETERAN PROJECT PARTICIPATION:—See page 25—28 for reporting guidelines on these projects. Completion and proper reporting of a minimum of three (3) of these projects are required for every Post.

POST ELECTION REPORT: Submit Post Report of Election of Post Officers for 2015-16 by May 1, 2015.

BUDDY POPPY: Must receive minimum order of 500 at Department by December 31, 2014. Posts must pay for their Buddy Poppies within 30 days of the date on the order. To cast Post delegate votes in ballots at the Annual State Convention or at any District meeting, payment for Poppies **MUST** be made prior to or at the State Convention.

DISTRICT MEETING PARTICIPATION: Post Commander or designee must attend and represent the Post at all properly called District meetings, training sessions and conventions.

STATE DELEGATE CREDENTIALS PAYMENT—***All State Delegate Credential and new member admission fees must be paid*** to cast Post delegate votes in ballots at the annual State Convention no later than 15 days prior to the State Convention.

POST INSPECTION - District is required to conduct a formal inspection of the Post operations to ensure compliance with all VFW rules and Federal, State and local laws and report findings to State Commander. Inspections of Post will not commence until such time as the Post has completed the Quartermaster Bonding and Service Officer Registration as listed above.

TRUSTEE'S REPORT OF AUDIT of

The Books and Records of the Quartermaster and Adjutant of _____
(District/County Council/Post No.)

Department of Texas for the Fiscal Quarter ending _____ 20____

Fiscal Quarters Jan 1 to March 31 April 1 to June 30 July 1 to Sept. 30 Oct 1 to Dec. 31

FUNDS	10. Net Cash Balances at Beginning of Quarter	11. Receipts During Quarter	12. Expenditures During Quarter	13. Net Cash Balance at End of Quarter
1. National and Department Dues (Per Capita Tax)	\$	\$	\$	\$
2. Admission or Application Fees (Department)				
3. Post General Fund				
4. Post Relief Fund (Poppy Profits, Donations, etc.)				
5. Post Dues Reserve Fund (See Sec. 218 Manual of Procedure)				
6. Post Home or Building Fund				
7. Post Canteen or Club Fund				
8. Savings				
9. Cash on Hand				
10 Other				
11. Bonds and Investments Not Credited to Funds				
14. Totals	\$	\$	\$	15.\$

16. OPERATIONS	
Have required payroll deductions been made?	
Have payments been made to the proper State & Federal agencies this quarter?	
Have Sales Taxes been collected and paid?	
Are Club employees bonded?	
Amount of outstanding bills?	\$
Value of Real Estate?	\$
Amount of Liability Insurance?	\$
Owed on Mortgages and Loans?	\$
Value of Personal Property?	\$
Amount of Property Insurance?	\$

17. RECONCILIATION OF CASH & INVESTMENTS		
General Fund Checking Account		
Start Balance Per Bank Statement	\$	
Less: Outstanding Checks	\$	
Plus: Deposits in Transit	\$	
Ending Balance		\$
Other Checking Accounts (if applicable)		
Start Balance Per Bank Statement	\$	
Less: Outstanding Checks	\$	
Plus: Deposits in Transit	\$	
Ending Account Balance		\$
Savings Account Balance		\$
Cash on Hand		\$
Total Cash		\$
Bonds and Other Investments		\$
Total Cash and Investments		\$

18. TRUSTEE'S & COMMANDERS CERTIFICATE OF AUDIT

Date _____, 20____

This is to certify that we (or qualified accountants) have audited the books and records of the Adjutant & Quartermaster of

(District/County Council/Post No.)

For the Fiscal Quarter ending _____ in accordance of the National By-Laws and this Report is a true and correct statement thereof to the best of our knowledge and belief. All Vouchers and checks have been examined and found to be properly approved and checks properly countersigned:

Post Quartermaster _____
(Name)

Signed: _____ Trustee

Signed: _____ Trustee

Signed: _____ Trustee

(Address)

This is to certify that the Office of the Quartermaster is Bonded with _____ in the amount of \$ _____ until _____, 20____, and that this Audit is correctly made out to the best of my knowledge and belief

Signed: _____ Commander

NOTE: Forward Original Copy to your Department Quartermaster

QUARTERMASTER BONDING

VFW National By-Laws (Article VII, Section 703) requires that the Post/District Quartermaster shall be bonded with an indemnity company as surety in a sum at least equal to the amount of liquid assets for which, so far as can be anticipated, he/she may be accountable.

This type bond is available through Texas VFW for the Post/District Quartermaster. This is a “**POSITION TYPE BOND**”. Should your Post/District Quartermaster change during the year, the new Quartermaster would automatically be covered. **The maximum amount of bond coverage is \$25,000.00. If your Post/District has more than \$25,000.00 in assets, it must use the blanket bonding form.**

DEADLINE FOR QUARTERMASTER BONDING IS SEPTEMBER 1.

The minimum amount of bond coverage is \$3,000 for a cost of \$28.00. Additional amounts are available at \$3.00 per \$1,000 of coverage desired. The bonding period runs from September 1 of the current year through August 31 of the next year.

Bonds are only good if trustee reports are done on time and accurately. If trustee reports are not received at Department Headquarters within thirty (30) days of the end of the quarter, the bond will be suspended until the trustee report is received. Claims must be filed within two (2) years of the theft and are only process with a police report reporting the crime.

A POST/DISTRICT DESIRING THIS BOND SHOULD COMPLETE AND RETURN THIS FORM WITH THE PROPER AMOUNT OF PREMIUM TO: —————→

**Department of Texas VFW
P.O. Box 14468
Austin, Texas 78761**

BOND INFORMATION

VFW Post #: _____ VFW District #: _____

Amount of Bond: _____

Check Number: _____ Premium Amount Enclosed: _____

Person sending in form: _____ Phone Number: (____) _____

Minimum Bond is \$3,000 for \$28.00 - Additional Amounts are \$3.00 per \$1,000.

<u>AMOUNT OF BOND</u>	<u>BOND FEE</u>	<u>AMOUNT OF BOND</u>	<u>BOND FEE</u>	<u>AMOUNT OF BOND</u>	<u>BOND FEE</u>
3,000.00	\$ 28.00	12,000.00	\$ 55.00	21,000.00	\$ 82.00
4,000.00	\$ 31.00	13,000.00	\$ 58.00	22,000.00	\$ 85.00
5,000.00	\$ 34.00	14,000.00	\$ 61.00	23,000.00	\$ 88.00
6,000.00	\$ 37.00	15,000.00	\$ 64.00	24,000.00	\$ 91.00
7,000.00	\$ 40.00	16,000.00	\$ 67.00	25,000.00	\$ 94.00
8,000.00	\$ 43.00	17,000.00	\$ 70.00		
9,000.00	\$ 46.00	18,000.00	\$ 73.00		
10,000.00	\$ 49.00	19,000.00	\$ 76.00		
11,000.00	\$ 52.00	20,000.00	\$ 79.00		

FOR OFFICE USE ONLY

Date Received: _____

BLANKET BONDING

Class A - No Deductible

Blanket bonding is being provided to Posts and Districts that would like to bond officers other than the Post Quartermaster. VFW National and VFW Department By-Laws require that each accountable officer be bonded with an indemnity company as surety in a sum at least equal to the amount of liquid assets for which, as far as can be anticipated, each officer may be accountable. To provide this coverage, arrangements have been made with CNA Surety Company to provide a blanket type bond to cover five (5) positions. Each position is covered in the amount of \$10,000 to limit requested. The limit amount is \$250,000.00. **Any Post with the amount over \$250,000.00 must contact Harris F. Underwood III, Inc., 1-214-752-9500 extension 112, and ask for Marilyn Murray.**

BLANKET BOND RATES ARE ON THE NEXT PAGE.

The five (5) positions covered, unless otherwise specified:

Commander - Quartermaster - Assistant Quartermaster - Bingo Chairman - Canteen Manager

SUBSTITUTIONS:

CNA Surety Company has agreed to allow substitutions for Posts which may not have one of the five (5) positions listed above. All substitutions must be VFW members. Examples of positions that may be covered are: Buddy Poppy Chairman, Adjutant, etc. Substitutions require prior approval.

DEADLINE FOR BLANKET BONDING IS SEPTEMBER 1.

A POST/DISTRICT DESIRING THIS BOND SHOULD COMPLETE AND RETURN THIS FORM WITH THE PROPER AMOUNT OF PREMIUM TO:

Texas VFW—P.O. Box 14468—Austin, Texas 78761

VFW BLANKET BOND FORM

☐ New Application

☐ Renewal

☐ 1-Year Bond

Bond Amount

VFW Post #: _____ District#: _____

Post/District Mailing Address: _____

City/State/Zip: _____

Post/District Telephone #: _____

Signature: _____ Title: _____

ONLY 5 POSITIONS MAY BE BONDED AT THESE RATES—IF SUBSTITUTION IS USED, MARK OUT THE UNCOVER POSITION.

☐ Commander

☐ Quartermaster

☐ Assistant Quartermaster

☐ Bingo Chairman

☐ Canteen Manager

☐ Substitution: _____ (requires prior approval)

Title

FOR OFFICE USE ONLY

Date Received : _____

Date forward to CNA: _____

BLANKET BOND RATES

<u>Bond Amount</u>	<u>Rate</u>
\$ 10,000.00	\$ 110.00
\$ 20,000.00	\$ 110.00
\$ 25,000.00	\$ 110.00
\$ 30,000.00	\$ 112.00
\$ 40,000.00	\$ 126.00
\$ 50,000.00	\$ 140.00
\$ 60,000.00	\$ 153.00
\$ 70,000.00	\$ 165.00
\$ 80,000.00	\$ 175.00
\$ 90,000.00	\$ 183.00
\$ 100,000.00	\$ 191.00
\$ 150,000.00	\$ 211.00
\$ 200,000.00	\$ 229.00
\$ 250,000.00	\$ 246.00

NOTE: Any Post with the amount over \$250,000.00 must contact Harris F. Underwood III, Inc., 1-214-752-9500, and ask for Marilyn Murray.

DEPARTMENT OF TEXAS VFW

SUBJECT: POLICY FOR THE PAYMENT OF CLAIMS, DEPARTMENT QUARTERMASTER BONDS

The Department of Texas VFW acts as a bonding agent for those Posts/Districts that have \$25,000 or less in liquid assets. This bond only covers the Post/District Quartermaster. It is a position bond in that even if the Post/District Quartermaster name changes, the bond covers the position not the individual. Should a change occur, the bond is still valid regardless of who is holding the position of Quartermaster. The Department provides this bond, at a low cost, under the assumption that the Post/District, the Post/District Commander, the Post/District Quartermaster and the Post/District Trustees are handling the financial aspects of the Post/District as required in the By-Laws of the National VFW and the Department of Texas VFW.

In accordance with Section 218 of the National By-Laws of the VFW, Post Trustees are required to:

At least monthly, review the monthly Report of Receipts and Expenditures of the Post Quartermaster.

Not later than the end of the month following the last day of each quarterly period, at the discretion of the Post Commander, properly audit the books and records of the Post Quartermaster, Post Adjutant and any activity, clubroom, holding company or unit sponsored, conducted or operated by, for or on behalf of the Post and submit a Post's Trustees' Report of Audit to the Department Quartermaster for referral to the Department Inspector.

In accordance with Section 418 of the National By-Laws of the VFW, District Trustees are required to:

At each District Convention or District meeting, or as Department By-Laws may provide, properly audit the books and records of the District Quartermaster, District Adjutant, and any activity or unit sponsored, conducted or operated by, for or in behalf of the District and submit a detailed statement of such audit to the District.

Submit a Trustees Report of Audit to the Department Quartermaster. The report shall be in accordance with and upon such form as may be prescribed. The audit shall be signed by the District Commander and District Trustees, who shall, by their signatures, certify to the accuracy of the information contained therein.

When considering claims for the Quartermaster bond, the assumption is that for each period the Post/District trustees have properly completed the quarterly audit and the audit has been signed by the trustees and the Post/District Commander, that all funds of the Post/District have been properly accounted for and all expenditures have been made in compliance with the by-laws of this organization. Bonds are only good if trustee reports are done on time and accurately. If trustee reports are not received within thirty (30) days of the end of the quarter, the bond will be suspended until the trustee report is received at Department Headquarters.

It is inherent within our organization that all elected officers perform their duties in accordance with Section 218 and Section 418 of the Manual of Procedure. A bond is not payable if the officers of the Post/District have not ensured that the proper procedures have been followed. The bond is payable for any missing funds between the date of the last completed audit and the date that the misappropriation of funds is discovered. All claims must be filed within two (2) years of the misappropriation of funds.

Upon discovery of missing funds, the Post/District Commander will immediately,

Notify the Department Quartermaster, in writing or by email, of the loss and the details surrounding such loss. Take immediate action to ensure that the Post/District assets are protected from any further loss.

Notify the local law enforcement agencies of the theft/loss. A copy of the Police report must be forwarded to the Department Headquarters.

The Department Commander will take immediate action to remove the Post/District Quartermaster accused of wrongdoing, in accordance with Section 220 and Section 420 of the National By-Laws, subject to appeal in accordance with Section 109 of the National By-Laws. The Post Commander may then appoint a Post Pro Tempore Quartermaster in accordance with Section 220 of the National By-Laws. In the case of the District Quartermaster, the District Commander may then appoint a Pro Tempore Quartermaster. This appointment is valid until the next regular or special meeting and will be nullified upon the election of a District Quartermaster.

The Department Commander will immediately appoint a Department Inspector to review the books of the Quartermaster to determine the amount of loss. This appointed inspector will report back to the Department Quartermaster the amount of the loss suffered. Such report will also document the loss claimed by the Post/District as opposed to the loss from the last completed audit. Any claim to funds that are missing yet were signed off for on a properly completed audit must be fully justified and documented. **Claims that the Trustees' did not know what they were doing, were not available for signature or never saw the audit are not acceptable.**

Within thirty (30) days of the inspector's report, the Department Quartermaster will reimburse the Post/District in the amount, as determined by the Department Inspector. The Post/District, if in disagreement with the inspector's determination, may appeal the decision to the Department Council of Administration. The Council of Administration's decision is final.

The method of payment for bonds other than the Department Post/District Quartermaster bond is subject to the guidelines and procedures of those companies and the Department has no standing in those policies.

These guidelines were approved by the Department Council of Administration on April 3, 2012.

VFW Service Officer Registration Form

Service Officer Information

Name: _____
(first) (Mi.) (Last)

Address: _____
(Street, Apt. or P.O. Box)

(City) (State) (Zip)

Phone: (_____) _____ Fax: (_____) _____

E-mail: _____

**** Please report any changes of this information to Department Headquarters immediately****

State Service Officers cannot release VA claims information to Post or District Service Officers unless that Post or District Service Officer is registered through Department Headquarters.

Post or District Commanders **MUST APPOINT** a Service Officer by September 1 of each year and submit the individual's name, address, telephone number, as well as fax and e-mail, along with a registration fee of \$20.00 to **Texas VFW Headquarters, P.O. Box 14468, Austin, Texas 78761.**

DEADLINE TO REGISTER SERVICE OFFICER IS SEPTEMBER 1

Upon receipt of this form with the \$20.00 registration fee, the new Service Officer will be mailed a Service Officer Guide Book. Additional copies of the Service Officer Guide Book can be purchased through the VFW Supply Catalog, Item # 4107.

Appointed as Post Service Officer by.

Post # District # Post Commander Date

Appointed as District Service Officer by.

District # District Commander Date

Mail registration and \$20 fee to:

**Texas VFW
P.O. Box 14468
Austin, TX 78761**

IRS 990 FORM AND POST INSURANCE REQUIREMENTS

POST 990—Internal Revenue Service (IRS) regulations require that all VFW Posts complete and submit a IRS Form 990, 990EZ or 990N “Return of Organization Exempt from Income Tax” on an annual basis. A Post may have to file a 990T and pay certain taxes if it has unrelated business income.

Form 990 is based on three guiding principles: enhancing transparency, promoting tax compliance, and minimizing the burden on the filing organization.

National By-Laws require every Post to adhere to all statutory requirements at the federal, state and local levels. As such, a copy of your 2013 Post IRS Form 990, 990EZ, or 990N needs to be submitted to Department Headquarters no later than December 31, 2014.

POST INSURANCE— Section 709 of the National By-Laws states, *“Any Post owning and/or operating, directly or by reason of a holding company or other entity substantially controlled by the Post or its members, a canteen, clubroom or other facility available to members or guests must maintain general liability insurance, including, if necessary or appropriate, liquor liability insurance. Such insurance must be of a type and amount sufficient to protect the Post and must name, as additional insured's, the Veterans of Foreign Wars of the United States and the Department in which such Post is located.”*

It is also desirable and strongly recommended that Posts not owning property or that operate directly or indirectly a business concern or sponsor/co-sponsor an event be covered by adequate liability insurance as well. If someone suffers an injury at a Post sponsored/co-sponsored event or on the property of a Post business concern, a subsequent lawsuit will subject all the assets of the Post and the individual assets of each elected and appointed officer and every member of the Post to a judgment that could result in the loss of not only Post finances but individual assets such as members retirement accounts, houses and other real and tangible property.

To ensure compliance with this National By-Law, if your Post owns property you must obtain a general liability insurance policy (recommended amount of at least one million (\$1,000,000.00) dollars) and have the “National Veterans of Foreign Wars of the United States and the Department of Texas Veterans of Foreign Wars” listed as additional insured's. Additionally, if your Post operates a canteen or **provides alcohol at any event**, whether or not you have a canteen, you must obtain additional liquor liability insurance as well.

A copy of this insurance must be sent to Department Headquarters each year. Failure to maintain this insurance or allowing it to lapse will result in the immediate closure of the Post building and any Post business concern or activity (i.e. canteen, bingo, restaurant, fundraisers, sponsorship of activities, etc.). Post Commander can also be removed from office and the possible suspension of the Post until insurance is obtained. Refusal to obtain the insurance will result in the Charter of the Post being cancelled.

A copy of the Post Insurance, if required as described above, must be sent to Department Headquarters by September 30, 2014. For insurance policies expiring on or after September 30, 2014 and June 30, 2015, a copy of the insurance renewal must be sent within 30 days after renewal date.



Texas VFW

Community Service Activity Report Form

(Reporting Period: July 1 to June 30)

POST # _____ DIST # _____

Briefly describe each activity and **PRINT CLEARLY**, if we cannot read it then no credit will be given.

DATE COMPLETED

MM/DD/YY _____ 1) _____ _____ _____	Youth: ☐ Americanism: ☐ Hours: _____ Money: _____
MM/DD/YY _____ 2) _____ _____ _____	Youth: ☐ Americanism: ☐ Hours: _____ Money: _____
MM/DD/YY _____ 3) _____ _____ _____	Youth: ☐ Americanism: ☐ Hours: _____ Money: _____
MM/DD/YY _____ 4) _____ _____ _____	Youth: ☐ Americanism: ☐ Hours: _____ Money: _____
MM/DD/YY _____ 5) _____ _____ _____	Youth: ☐ Americanism: ☐ Hours: _____ Money: _____

In accordance with I.R.S. guidelines the community service reported was conducted by VFW &/or Auxiliary members for the benefit of non-members and the community-at-large for which no reimbursement or payment of any kind was received and has been documented in the Meeting Minutes at the monthly Post meeting held on:

MM/DD/YYYY: _____

Community Service Chairperson: _____ (Print Name)

Contact Information: _____ (Phone Number)

DO NOT FAX!

Mail to: Dept. of Texas VFW, P.O. Box 14468, Austin, Texas 78761

Community Service Activity Report Form

INSTRUCTION SHEET

The Department of Texas Veterans of Foreign Wars and its Auxiliaries will use the attached Activity Report Form to report all activities carried on in Texas. Many National and Department VFW requirements, including Internal Revenue Service (IRS) policies, rely upon the accurate description and reporting of your Post community service activities.

Please fill out these forms as completely as possible before sending them to Department Headquarters.

REPORTING YEAR: Reports to be credited for 2014-2015 must have been completed between July 1, 2014 and June 30, 2015.

DISTRICT #: Indicate the District your Post is located in.

POST #: We need your Post # so we can accurately document the activities for your Post.

DATE COMPLETED: Indicate the month, day, and year the activity was completed.

ACTIVITY DESCRIPTION: Please very briefly describe each activity on the lines provided. No attachments.

YOUTH: Place a check mark here if this is considered a youth project.

AMERICANISM: Place a check mark here if this is considered an Americanism project.

HOURS: Please indicate the total man hours of all volunteers expended on the project. Round up, no minutes.

MONEY: Please indicate the total amount of funds expended by the Post on this project. Round up to whole dollars. Do not calculate hours into a dollar amount, only list money actually spent.

MEETING RECORD: It is very important that you fill in all spaces at the bottom of the form. These numbers are kept at Department Headquarters and will be reported to National twice a year as required by the National organization. The IRS will use your meeting minutes to verify you meet the standards of community service for non-profit organizations. To remain within the spirit and intent of the VFW Charter a Post is granted through the VFW **51% of monetary donations should be to VFW programs.**

Important Note: Each Post can have their non-profit status revoked by the IRS if they **“Fail to maintain adequate records to accurately report your exempt purpose and activities that supports your exemption under code section 501 (c) (19).”** The first item the IRS will ask for during an audit is evidence of community service. All community service items should be recorded in the Post meeting minutes, which is the second item the IRS will ask for. Those Posts that have maintained a properly organized and complete Community Service Record Book and produced it for the IRS during an audit have never had an issue in verification of fulfilling the objectives of their charter from the National VFW. Therefore, it is strongly recommended that each Post maintain a Community Service Record Book for the purpose of verification to the IRS that the Post is fulfilling the objectives of its charter. These books can also be used very effectively in recruiting and maintaining a history of Post activities year after year as a historical record. The District Commander, or his designee, during his annual inspection of the Post will ask to see this book from the previous year.

Submit by ONLY ONE of the two following methods - please, so we do not duplicate reports and jeopardize your IRS Non-Profit Tax Status.

Community Service Reports should be sent by the Post Community Service Chairperson only.

Mail: Department of Texas VFW * P.O. Box 14468 * Austin, Texas 78761
On-line: www.texasvfw.org

COMMUNITY SERVICE GUIDELINES

Constructive community service is a founding VFW tenet with volunteerism benefiting education, the environment, health sciences and civic projects. Projects must be conducted during the current Community Activity year. The year begins July 1st and ends June 30th the following year, but the reporting window is narrower. *Reports must be received between July 1 and May 1 or else they cannot be considered for competition and award purposes.*

Examples

The following are a few examples of program/projects for a Post. This list of suggested activities is by no means a complete list of projects that can be accomplished. Its sole purpose is to stimulate ideas and provide guidelines in your search for projects to perform.

Veteran Service

- A. Veteran Participation Reports
- B. Buddy Poppy program
- C. Homeless veteran program
- D. Military support activities
- E. Burial & Honor Guard Details
- F. VA Hospital activities
- G. Financial/equipment support of veteran programs or entities

Community Service

- A. Sponsorship of:
 - 1. Blood drive
 - 2. Food drive
 - 3. Recycling program
 - 4. Food distribution programs
 - 5. Safety program
- B. Flag details for public events
- C. Get out the Vote program
- D. Financial/equipment support of public programs or entities

Youth Service

- A. Conduct a Voice of Democracy program
- B. Conduct a Patriot's Pen program
- C. Conduct a Patriotic Art program
- D. Sponsor and support of a Scouting or youth unit.
- E. Conduct a Scout of the Year program
- F. Sponsorship of a youth sporting team
- G. Sponsor a youth event;
 - 1. Easter egg hunt
 - 2. Bike safety program
 - 3. Halloween party
 - 4. Christmas party
 - 5. Veterans in classroom
 - 6. Flag etiquette instruction
- H. Support of a JROTC unit

Americanism Guidelines

For credit in Americanism, a project must be of a patriotic nature. We're looking for things like flag presentations, parades, presentation of patriotic literature, patriotic ceremonies in schools or youth groups, and public observances of national holidays. Each project must benefit the greater community not just the Post or Auxiliary. Fundraising projects, even those whose proceeds are earmarked for Americanism programs, are not in themselves creditable Americanism projects. However, the project that receives the funds, when complete and if it meets the Americanism criteria, can qualify for an Americanism credit.

Examples of Disallowed (things that don't count)

1. **Any project for yourself or member of the VFW, Auxiliaries, Motorcycle Unit or Jr. Girls.**
2. Reciting the Pledge to the Flag at a Post monthly meeting.
3. Sending a "Get Well" card to a member of the VFW, Auxiliaries, Motorcycle Unit or Jr. Girls.
 - a. Shopping for the "Get Well" card above
 - b. Post office visit to mail the "Get Well" card above
 - c. Providing the car to deliver the "Get Well" card above
4. Any activity that is obviously within the scope of another previously reported project (example, see 3a, 3b, 3c above)
5. A flag raising ceremony at the Post, unless attended by persons outside the VFW, Auxiliaries, Motorcycle Unit or Jr. Girls
6. Purchasing a replacement flag for the Post
7. Running an errand for or giving a ride to a VFW, Auxiliaries, Motorcycle Unit or Jr. Girls
8. Honor Guard posting colors at a VFW, Auxiliaries, Motorcycle Unit or Jr. Girls meeting or ceremony
9. Giving a certificate to a VFW, Auxiliaries, Motorcycle Unit or Jr. Girls member.
10. Donation to a VFW, Auxiliaries, Motorcycle Unit or Jr. Girls
11. Fundraising projects, even those whose proceeds are earmarked for community service projects

KEEP IN MIND THAT your project should be reported only once a month. If the project is allowing the Boy Scouts to use the hall for their weekly meeting, then report it as one project for the month with the total hours and monies donated for the month. If a member volunteers at the V.A. hospital four times a week, then report it as one project for the month with the total hours and monies donated for the month.

Important Note: Each Post can have their non-profit status revoked by the IRS if they "Fail to maintain adequate records to accurately report your exempt purpose and activities that supports your exemption under code section 501 (c) (19)." The first item the IRS will ask for during an audit is evidence of community service. All community service items should be recorded in the Post meeting minutes, which is the second item the IRS will ask for. Those Posts that have maintained a properly organized and complete Community Service Record Book and produced it for the IRS during an audit have never had an issue in verification of fulfilling the objectives of their charter from the National VFW. Each Post should maintain a Community Service Record Book for the purpose of verification to the IRS that the Post is fulfilling the objectives of its charter. These books can also be used very effectively in recruiting and maintaining a history of Post activities year after year as a historical record.



MILITARY ASSISTANCE PROGRAM

The VFW MILITARY ASSISTANCE PROGRAM (MAP) was established in 2003 by the National VFW as a program to help service members and their families with “Operation Uplink” phone cards, “Unmet Needs” due to loss sustained during deployment and “Unit Grants” to assist military unit Family Readiness programs with pre and post deployment events as well as support during a units deployment.

In 2007, the MAP program was put under the National Military Services (NMS) Division at VFW National Headquarters and all military programs were consolidated under NMS. With this consolidation and changes in technology several important changes have been made.

VFW “Operation Uplink” phone cards are no longer distributed on an individual basis or to units in Iraq/Afghanistan. Instead, agreements were developed with phone providers to provide “Free Call” days for military personnel in Iraq/Afghanistan at least twice a month at over 900 locations for a fraction of the cost of Uplink phone cards. “Operation Uplink” phone cards are still available for other countries, like Korea and Germany, as well as domestic cards for inpatients at VA hospitals.

At the 2008 State Convention, **Post Delegates unanimously** voted to amend the Texas VFW By-Laws requiring all Texas VFW Posts to provide support each year to support Texas MAP programs so that the Texas VFW can continue its legacy of supporting veterans, the military and their families.

The Department Quartermaster has established an account for the MAP program. Minimum donation is \$100.00 **and must be made no later than December 31, 2014.** National VFW has authorized the use of “Post Relief Funds” for this donation.

For those Posts/Districts trying for All-American status a separate donation to National Military Services may be required.

As this program is mandatory for every Post/District under State By-Laws, approval from the Post/District to disburse funds is not required.

Donation must be sent to Department Headquarters not National.

Donations sent directly to the National VFW or National Military Services will not be credited for Texas VFW contest points.

2014-15 TEXAS VFW “MAP” Donation

Post/Aux #: _____ Location: _____

District #: _____ Check #: _____ Amount: \$ _____

Minimum donation is **\$100.00**

Send this form and contribution to:

**Texas VFW
P.O. Box 14468
Austin, Texas 78761**



At the 2004 State Convention, **Post Delegates unanimously** voted to host and provide financial support for a house at the VFW National Home for Children. Known as the “Texas House”, the Texas VFW is responsible for the upkeep, maintenance and repairs of this house and we send our state Jr. Vice Commander to the National Home once a year to check on conditions at the house.

The annual costs for supporting this house have been spread out over the Districts and Posts of the Texas VFW and each is required to provide a minimum contribution of \$25.00 every year.

The Department Quartermaster has established an account for the “Texas House.” When sending your contribution for the “Texas House” please indicate in the memo section of the check that it is for the National Home so that we may properly credit your District/Post on the status sheet.

Payment must be made no later than December 31, 2014.

As this program is mandatory for every Post/District under State By-Laws, approval from the Post/District to disburse funds is not required.

Donation must be sent to Department Headquarters not National.

Donations sent directly to the National VFW or National Home for Children will not be credited for Texas VFW contest points.

2014-2015 TEXAS VFW “Texas House” Donation

Post/Aux #: _____ Location: _____

District #: _____ Check #: _____ Amount: \$ _____

Minimum donation is **\$25.00**

Send this form and contribution to:

**Texas VFW
P.O. Box 14468
Austin, Texas 78761**



Please check only one box for the corresponding Commemorative Date as listed in the National By-Laws.

Briefly describe how the Post/Auxiliary participated:

Additional information can be printed on the back of this page or attached with other sheets.

photographs. Someone at the Post needs to show VFW Members wearing **VFW regalia**; everyone has to be wearing VFW regalia; identify individuals or groups in the picture as each Website and/or Facebook Page.

be designated as the photographer at the event to take pictures. Pictures must
 rm of VFW hats, caps, shirts, jackets, holding banners that say VFW, etc. Not
 the picture alone without captions needs to say this is a VFW event. Please ide-
 e is considered for publication in the Texas VFW News or on the Texas VFW

Electronic pictures are acceptable and can be sent on a CD disk or emailed to dan@texasvfw.org.

Contact Phone number: () - Email:

Mail: Department of Texas VFW * P.O. Box 14468 * Austin, Texas 78761

Once accepted this VPR will be automatically credited as an Americanism activity under Community Service for the Post.

25

Information about Veteran Participation Reports (VPR's) for Commemorative Dates

National VFW By-Laws, Manual of Procedure, Rituals and General Orders of the National VFW expressly dictate what each VFW Post must do in regards to Commemorative Dates.

Section 223 of the VFW National By-Laws - Commemorative Dates: "Each Post shall properly observe commemorative dates, as prescribed in the Ritual and Manual of Procedure.

Section 223 of the VFW National Manual of Procedure – Commemorative Dates: "Each Post shall make arrangements for observances of Memorial Day, see that suitable grave markers, wreaths and flags of the United States are placed on the graves of deceased members and, if practicable, conduct Memorial Day Services in the cemeteries in its locality.

Each Post shall see that suitable arrangements are made for the observance of Veterans Day, Flag Day and Loyalty Day.

In addition, the Post should arrange special ceremonies, and all Commanders should alert comrades to their obligations for appropriate commemoration of other dates specified in the Ritual."

National VFW Ritual – Commemorative Tributes: "Posts should arrange special ceremonies and all commanders shall alert comrades to their obligations for appropriate commemoration of the following outstanding action dates in U.S. history:

THE DATES

January 27—Signing of the Vietnam Peace Accord in 1973.

February 15—Sinking of U.S.S. Maine, 1898.

February 28—Liberation of Kuwait—Operation Desert Storm 1991.

March 24—Start of the Kosovo Campaign 1999.

March 31—End of Operation Restore Hope—Somalia 1995.

May 1—Loyalty Day, annually.

May 8—VE Day: German unconditional surrender signed, 1945.

May 26—Memorial Day.

June 6—D Day: Allied invasion of Europe, 1944.

June 14—Flag Day.

July 4—Independence Day.

July 27—Signing of the Korean Armistice in 1953.

August 31—End of Operation Iraqi Freedom 2010.

September 2—VJ Day: Japan surrendered, 1945, ending World War II fighting.

September 11—Patriot's Day.

September, third Friday—POW/MIA Recognition Day.

October 9—Start of Operation Enduring Freedom—Afghanistan 2001.

October 18—Recognition of Women in Military Service

November 11—Signing World War I Armistice, 1918. Veterans Day.

December 7—Pearl Harbor Day, since 1941.

Not listed in the Current Edition of the VFW By-laws but as important is;

September 29th of each year is the VFW Birthday.

National VFW Headquarters General Orders #1 for 2014-2015 Year

"Every Post chartered by the Veterans of Foreign Wars of the United States will be expected to participate in the following programs during the 2014-2015 year: Voice of Democracy, Patriots Pen, National Citizenship Education Teacher's Awards, Buddy Poppy and National Military Services. Additionally, it is necessary that all Post and Department Commanders comply with all provisions of the National By-Laws and the Manual of Procedure and Ritual."

Veteran Project Participation Rules & Guidelines

The project has to be conducted by the Post and it has to be a Post project. Projects organized and conducted under the name of another organization, even if staffed by VFW members are not a Post project and does not count. An example is the Rotary Club putting flags out on Flag Day and the project is advertised as a Rotary Club event with VFW members doing the work while wearing Rotary Club clothing.

Combined efforts between the VFW Post and one or more organizations can count provided the following conditions are met: must be advertised as a partnership/combined project specifically mentioning the VFW Post; photographs of the project should show VFW members wearing VFW regalia (hats, shirts, jackets, something that identifies them as a VFW member) and the project must be reported as a combined event that specifically mentions or pictorially displays the VFW Post/members. An example is a community wide Veterans Day Parade where the VFW Post is actively involved in the parade as a participant not as a spectator. Another example is at a POW/MIA event where the Post is part of the color guard participating in the program and not as a spectator in the audience.

There are some Districts that combine all Posts within a community for a community wide project. This is acceptable as long as each Post is an actual participant and not there as a spectator. Additionally, each Post must submit the required VPR report form with all supporting documentation. Photographs of the event must show the Post member involvement specifically for each Post. Do not use the same photograph for each Post participating in the event.

Do not combine several Veteran Projects into one event. Each event must be conducted separately. For example, do not hold one event to cover Patriot Day, POW/MIA Day and VFW Day. Additionally, these Projects are stand alone events. For example, do not conduct the project immediately before, during or after a bingo session. It is disrespectful to the occasion that is being conducted and brings dishonor upon us as a whole if we conduct a POW/MIA ceremony during a bingo session and submit it as a project.

Posts are required to document your service to veterans within the community. The IRS will need to see these in the event you are audited and verify that the Post is doing what their charter as a VFW Post says they must do. Use these VPR's to augment your Community Service Record Book as each VPR counts as an Americanism project under community service and will automatically be credited for community service for the Post.

Photographic documentation of Post members conducting/participating in project is a Requirement: Event must be documented by photographs. Someone at the Post needs to be designated as the photographer at the event to take pictures. Pictures must show VFW Members wearing VFW regalia in the form of VFW hats, caps, shirts, jackets, holding banners that say VFW, etc. Not every person needs to be wearing something that says VFW, however, the picture alone without captions needs to say VFW. Please identify individuals or groups in the picture as each picture is considered for publication in the Texas VFW News or on the Texas VFW Website and/or Facebook Page.

Photographs of Post members wearing another organizations regalia, uniform, etc. are not considered and should not be submitted. Photographs from previous events should not be used and events should not be combined together into one dual purpose ceremony.

Please refrain from submitting photographs that show members holding alcoholic beverages, smoking, or with advertising for alcohol, such as a beer sign in the background.

Public must be invited and allowed to attend: Event must allow members of the public to attend and should be advertised in advance to the Post membership and general public. There are many ways of doing this. The most effective way is a community service announcement in the local community newspaper. This is FREE. You just have to send it in and meet their deadlines. Realizing that not all newspapers are veteran friendly or may not have room to print a public service announcement the next most effective way is to advertise/announce the upcoming event in the Post publication. Realizing that not all Posts have the means or resources to print a monthly newsletter the form of announcement can be by a flyer conspicuously posted in the Post home, announced via Post outdoor signage, sent via email to the Post membership, or posted on Post website and/or facebook page.

Advertising the event is a job for your Post Publicity Chairman.

Reporting of Event: Event must be reported on afterward to the Post membership at the next Post meeting so it is recorded in the Post minutes.

Do not send copies of speeches, programs, articles, etc. Only send pictures of the VFW members participating in the event and the VPR report form.

Internal Revenue Resources

(www.irs.gov)

Publication 3386, Veterans Organizations Tax Guide - Veterans Organizations

To be exempt under Internal Revenue Code section 501(c)(19), an organization must be either (A) a post or organization of past or present members of the United States Armed Forces (USAF); (B) an auxiliary unit or society of such post or organization; or (C) a trust or foundation for such post or organization. A veterans' post or organization must meet the following requirements to be exempt under section 501(c)(19):

1. It must be organized in the United States or any of its possessions.
2. At least 75 percent of its members must be past or present members of the USAF.
3. At least 97.5 percent of its members must be-- (a) present or former members of the USAF;
(b) cadets (including only students in college or university ROTC programs or at Armed Services academies); or
(c) spouses, widows, widowers, ancestors, or lineal descendants of individuals referred to in (a) or (b).
4. It must be operated exclusively for one or more of the following purposes:
 - to promote the social welfare of the community (i.e., to promote the common good and general welfare of the people of the community);
 - to assist disabled and needy war veterans and members of the USAF and their dependents, and the widows and orphans of deceased veterans;
 - to provide entertainment, care, and assistance to hospitalized veterans or members of the USAF;
 - to carry on programs to perpetuate the memory of deceased veterans and members of the USAF and to comfort their survivors;
 - to conduct programs for religious, charitable, scientific, literary, or educational purposes;
 - to sponsor or participate in activities of a patriotic nature;
 - to provide insurance benefits for members or their dependents; or to provide social and recreational activities or members.
5. No part of its net earnings may inure to the benefit of any private shareholder or individual.

An organization may be exempt under section 501(c)(19) as an auxiliary unit or society of a veterans' post or organization if it meets the following requirements:

1. It is affiliated with, and organized in accordance with the bylaws and regulations of, a veterans' post or organization described above.
2. At least 75 percent of its members are veterans, spouses of veterans, or related to a veteran within two degrees of consanguinity (i.e., grandparent, brother, sister, grandchild, represent the most distant allowable relationships).
3. All of its members are either members of a veterans' post or organization described in (A) above, or spouses of a member of such post or organization, or are related to a member of such post or organization within two degrees of consanguinity.
4. No part of its net earnings inures to the benefit of any private shareholder or individual.

An organization may be exempt under section 501(c)(19) as a trust or foundation for a veterans' post or organization if it meets the following requirements:

1. It is valid under local law and, if organized for charitable purposes, has a dissolution provision described in section 1.501(c)(3)-1(b)(4) of the Income Tax Regulations.
2. The corpus or income cannot be diverted or used other than to fund a veterans' post or organization for charitable purposes or as an insurance set-aside.
3. The trust income is not unreasonably accumulated, and a substantial portion of the income is distributed to such veteran post or organization, or for exclusively religious, charitable, scientific, literary, educational, or prevention of cruelty to children or animal purposes.
4. It is organized exclusively for one or more of those purposes enumerated above for which a veterans' post or organization itself may be organized.

INSTRUCTIONS FOR PROPERLY SUBMITTING POST ELECTION REPORTS

The 2015-2016 Post Election Report is to be completed by the outgoing Post Adjutant or Post Quartermaster during or immediately following the election meeting.

Some of the things you will need:

- Post Officer's membership information to include current personal contact information, membership number, and cap size. **DO NOT USE THE POST PHONE NUMBER FOR ANY OFFICERS PHONE NUMBER.**
- Post meeting information to include: address, date & time.
- Post mailings address (if different than above), Post email and website information.
- Post Federal Employer Identification Number (EIN).
- Miscellaneous Post information to include current dues amount.
- Commander's named appointments for Adjutant, Judge Advocate, Surgeon, Post Service Officer, etc.

Each Post Election Report Form has been personalized for your Post. It is necessary that the Post use this form in reporting its officers for the 2015/16 administrative year. We ask that you choose one of the following methods to ensure proper receipt.

ONLINE ELECTION REPORT

Online reporting is the preferred method of submitting the Post's Election Report.

Go to <http://vfw.org>. if you have used Post Query before, log in. If you have not and you are the current Quartermaster of record, click on "First Login" and follow the online instructions to set up a new password. After successfully logging into Post Query, click the "Post Election Report" link in the middle of the page. Next, you will enter the membership card number for each elected position. Once entered, you will click on the "Submit" button; names associated with the card numbers will appear in their respective elected positions, once verified, click "Load Form"; a partially completed election report form will appear with the elected officer's information. If any of the information is incorrect or incomplete simply click on the area and make the necessary changes. This includes information such as: Officer information, Post meeting location or time, Post mailing address, Federal Employment Identification Number (EIN), Post email and website address, etc. (You must have Adobe Acrobat Reader to view the form. It may be downloaded and installed at: <http://adobe.com/products/acrobat/readstep2.html>). After you have verified your Post information is correct, click on "Print" to print a copy of the completed report. The report is now ready to be transmitted; click "Submit To National" button. Once the "Submit To National" button has been selected, a confirmation of its receipt will appear on the screen. Confirmation of the change in officers will be sent to the Post's V- mail account the next business day. In addition, within one week the Post Quartermaster will receive an acknowledgement card via USPS.

MAIL IN OR FAXED ELECTION REPORT

Once you have completed the enclosed form, mail one copy to the Adjutant General and one to Department Headquarters.

THINGS TO REMEMBER

- National Headquarters will not be responsible for providing a copy of the Post Election Report to the Department.
- **Phone numbers for Post officers cannot be the Post phone number.**
- Regular Meeting time should be shown as "1st Tuesday", "3rd Wednesday", as appropriate.
If a meeting is held more than once a month, show "1st and 3rd Monday", "every Friday" as appropriate. Be sure all other Post information is completed.
- Cap size is used for award purposes only. Caps can be purchased through VFW Emblem & Supply.
- A Post Acknowledgement Card will be sent to the Post Quartermaster within one week of entry.

Questions regarding the Post Election Report can be answered by calling Post Records @ 816-756-3390

Deadline Date is May 1, 2015

DATE OF ELECTION	20____ - 20____ POST ELECTION REPORT PLEASE PRINT CLEARLY OR TYPE ALL INFORMATION			CURRENT MEMBERSHIP DUES
POST NAME		POST #	DEPARTMENT OF:	DISTRICT #
POST MEETING PLACE (PHYSICAL ADDRESS)				
REGULAR MEETING DAY(S)		REGULAR MEETING TIME(S)		
BUILDING NAME				
STREET ADDRESS				
CITY	STATE	ZIP + 4	FEDERAL EMPLOYER IDENTIFICATION # (EIN)	
POST MAILING ADDRESS (IF DIFFERENT FROM ABOVE)			POST PHONE # ()	
STREET ADDRESS OR P.O. BOX #			POST WEBSITE:	
CITY	STATE	ZIP + 4	POST EMAIL:	
POST COMMANDER				
NAME:			CAP SIZE	MEMBERSHIP NUMBER
MAILING ADDRESS (STREET OR P.O. BOX #)			HOME PHONE # ()	
CITY	STATE	ZIP + 4	EMAIL	
POST SENIOR VICE COMMANDER				
NAME:			CAP SIZE	MEMBERSHIP NUMBER
MAILING ADDRESS (STREET OR P.O. BOX #)			HOME PHONE # ()	
CITY	STATE	ZIP + 4	EMAIL	
POST JUNIOR VICE COMMANDER				
NAME:			CAP SIZE	MEMBERSHIP NUMBER
MAILING ADDRESS (STREET OR P.O. BOX #)			HOME PHONE # ()	
CITY	STATE	ZIP + 4	EMAIL	
POST QUARTERMASTER				
NAME:			CAP SIZE	MEMBERSHIP NUMBER
MAILING ADDRESS (STREET OR P.O. BOX #)			HOME PHONE # ()	
CITY	STATE	ZIP + 4	EMAIL	
POST ADJUTANT (APPOINTED)				
NAME:			CAP SIZE	MEMBERSHIP NUMBER
MAILING ADDRESS (STREET OR P.O. BOX #)			HOME PHONE # ()	
CITY	STATE	ZIP + 4	EMAIL	
POST SERVICE OFFICER (APPOINTED)				
NAME:			CAP SIZE	MEMBERSHIP NUMBER
MAILING ADDRESS (STREET OR P.O. BOX #)			HOME PHONE # ()	
CITY	STATE	ZIP + 4	EMAIL	
IF YOUR POST PASSED A DUES INCREASE OR IF YOUR DUES ARE DIFFERENT THAN WHAT IS STATED IN THE UPPER RIGHT HAND CORNER PLEASE INDICATE IT HERE: THIS AMOUNT WILL APPEAR ON DUES RENEWAL NOTICES FOR THE ENSUING MEMBERSHIP YEAR UNLESS INDICATED HERE.				\$ _____

PAGE 1 OF 2

FILL OUT THIS ELECTION REPORT ONLINE AT:
WWW.VFW.ORG

THAT'S ALL YOUR DONE OR

IF NOT ABLE TO FILL OUT ONLINE THEN

VERIFY ALL INFORMATION IS CORRECT, COMPLETE AND LEGIBLE.

KEEP A COPY FOR YOUR POST RECORDS

AND

SEND A COPY TO
DEPARTMENT HEADQUARTERS

BY MAIL:
TEXAS VFW
P.O. BOX 14468
AUSTIN, TX 78761

OR FAX:
(512) 834-9232

OR EMAIL:
REPORTS@TEXASVFW.ORG

AND

SEND A COPY TO
NATIONAL VFW

BY MAIL:
VFW NATIONAL HQ.
406 W. 34TH STREET
KANSAS CITY, MO 64111

OR FAX:
816-968-1149



VFW

VETERANS OF FOREIGN WARS

DATE OF ELECTION	20____ - 20____ POST ELECTION REPORT PLEASE PRINT CLEARLY OR TYPE ALL INFORMATION			CURRENT MEMBERSHIP DUES
POST NAME	POST #	DEPARTMENT OF:	DISTRICT #	PAGE 2 OF 2 FILL OUT THIS ELECTION REPORT ONLINE AT: WWW.VFW.ORG THAT'S ALL YOUR DONE OR IF NOT ABLE TO FILL OUT ONLINE THEN VERIFY ALL INFORMATION IS CORRECT, COMPLETE AND LEGIBLE. KEEP A COPY FOR YOUR POST RECORDS AND <u>SEND A COPY TO</u> DEPARTMENT HEADQUARTERS <u>BY MAIL:</u> TEXAS VFW P.O. BOX 14468 AUSTIN, TX 78761 <u>OR FAX:</u> (512) 834-9232 <u>OR EMAIL:</u> REPORTS@TEXASVFW.ORG AND <u>SEND A COPY TO</u> NATIONAL VFW HEADQUARTERS <u>BY MAIL:</u> VFW NATIONAL HQ. 406 W. 34TH STREET KANSAS CITY, MO 64111 <u>OR FAX:</u> 816-968-1149   VETERANS OF FOREIGN WARS
POST CHAPLAIN				
NAME:		CAP SIZE	MEMBERSHIP NUMBER	
MAILING ADDRESS (STREET OR P.O. BOX #)		HOME PHONE # ()		
CITY	STATE	ZIP + 4	EMAIL	
POST SURGEON				
NAME:		CAP SIZE	MEMBERSHIP NUMBER	
MAILING ADDRESS (STREET OR P.O. BOX #)		HOME PHONE # ()		
CITY	STATE	ZIP + 4	EMAIL	
POST JUDGE ADVOCATE				
NAME:		CAP SIZE	MEMBERSHIP NUMBER	
MAILING ADDRESS (STREET OR P.O. BOX #)		HOME PHONE # ()		
CITY	STATE	ZIP + 4	EMAIL	
POST 1 YEAR TRUSTEE				
NAME:		CAP SIZE	MEMBERSHIP NUMBER	
MAILING ADDRESS (STREET OR P.O. BOX #)		HOME PHONE # ()		
CITY	STATE	ZIP + 4	EMAIL	
POST 2 YEAR TRUSTEE				
NAME:		CAP SIZE	MEMBERSHIP NUMBER	
MAILING ADDRESS (STREET OR P.O. BOX #)		HOME PHONE # ()		
CITY	STATE	ZIP + 4	EMAIL	
POST 3 YEAR TRUSTEE				
NAME:		CAP SIZE	MEMBERSHIP NUMBER	
MAILING ADDRESS (STREET OR P.O. BOX #)		HOME PHONE # ()		
CITY	STATE	ZIP + 4	EMAIL	
POST _____				
NAME:		CAP SIZE	MEMBERSHIP NUMBER	
MAILING ADDRESS (STREET OR P.O. BOX #)		HOME PHONE # ()		
CITY	STATE	ZIP + 4	EMAIL	
IF YOUR POST PASSED A DUES INCREASE OR IF YOUR DUES ARE DIFFERENT THAN WHAT IS STATED IN THE UPPER RIGHT HAND CORNER PLEASE INDICATE IT HERE: THIS AMOUNT WILL APPEAR ON DUES RENEWAL NOTICES FOR THE ENSUING MEMBERSHIP YEAR UNLESS INDICATED HERE.			\$ _____	



TEXAS VFW BUDDY POPPY ORDER FORM

POST # _____ DISTRICT # _____ DATE: _____

This form is to order RED Buddy Poppies only. To order special or commemorative Buddy Poppies or Buddy Poppy supplies/accessories please contact National VFW Supply at www.vfwstore.org or 1-800-821-2606.

SEND ME THE FOLLOWING QUANTITY OF RED BUDDY POPPIES.

_____ Buddy Poppies are **\$65.00 for 500 or \$130.00 per 1,000** \$ _____
Quantity Amount

PAYMENT ENCLOSED (Circle one) YES NO CHECK # _____

Ship to Address (Cannot Ship to a P.O. Box)

Name: _____ Title: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Contact Telephone Number: (_____) _____

Email: _____

Buddy Poppy Distribution Date

☐ Veterans Day ☐ Memorial Day ☐ Other Date: _____

Please allow 6-8 weeks to process order.

Complete this form and mail to—Texas VFW P.O. Box 14468 Austin, Texas 78761

The Post/District will be credited with Buddy Poppy Order upon receipt of this form, providing that payment has been received for last year's order. Buddy poppy orders will NOT be forwarded to National until approximately sixty days (60) prior to date of sale or date requested. Payment is due immediately following date of disbursement and MUST be paid by the date of State Convention in order to be eligible to cast delegate votes.

SIGNED: _____ TITLE: _____

FOR OFFICE USE ONLY

Date Received: _____

Date Shipped: _____

Shipped from Texas VFW ☐

Shipped from National VFW ☐

VETERANS OF FOREIGN WARS OF THE UNITED STATES POST INSPECTION FORM

POST #	CHARTERED LOCATION (CITY & STATE)	DISTRICT #	DEPARTMENT	INSPECTION DATE	
1) HAS THE POST ADOPTED ADDITIONAL BY-LAWS IN ACCORDANCE WITH SECTION 202 OF THE NATIONAL BY-LAWS?.....					YES NO
a) DATE REVIEWED BY THE COMMANDER-IN-CHIEF: _____					
2) IS THE POST INCORPORATED IN ACCORDANCE WITH SECTION 708 OF THE NATIONAL BY-LAWS?.....					YES NO
a) DATE REVIEWED BY THE COMMANDER-IN-CHIEF: _____					
b) DATE FILED WITH APPROPRIATE STATE OFFICIALS: _____					
c) NAME OF INCORPORATED UNIT: _____					
3) ARE ALL OFFICER POSITIONS FILLED AS PRESCRIBED IN SECTION 216 OF THE NATIONAL BY-LAWS?.....					YES NO
4) ARE POST DELEGATES ELECTED IN ACCORDANCE WITH SECTION 222 OF THE NATIONAL BY-LAWS?.....					YES NO
5) DOES THE POST ADJUTANT...					
a) MAINTAIN BOOKS AND RECORDS IN A LEGIBLE AND UNIFORM FORMAT?.....					YES NO
b) MAINTAIN A FILE CONTAINING A COPY OF THE ORIGINAL APPLICATION OF EVERY MEMBER ADMITTED TO THE POST?.....					YES NO
c) MAINTAIN A FILE OF MEETING MINUTES AFTER CORRECTION AND APPROVAL?.....					YES NO
d) MAINTAIN A FILE OF CURRENT ORDERS OR CIRCULARS ISSUED FROM HIGH AUTHORITY?.....					YES NO
e) MAINTAIN A CORRESPONDENCE FILE?.....					YES NO
f) MAINTAIN A FILE CONTAINING PROOF OF ELIGIBILITY SUBMITTED BY OFFICERS?.....					YES NO
g) MAINTAIN A CURRENT COPY OF DEPARTMENT AND NATIONAL BY-LAWS?.....					YES NO
6) ARE APPLICATIONS FOR NEW, REINSTATED, AND TRANSFERRING MEMBERS READ AND VOTED ON FOR APPROVAL?.....					YES NO
7) DOES THE POST HOLD AT LEAST ONE MEETING PER MONTH?.....					YES NO
8) ARE ALL COMMITTEE REPORTS READ AT POST MEETINGS?.....					YES NO
9) ARE PROGRAM REPORTS SUBMITTED IN ACCORDANCE WITH DEPARTMENT BY-LAWS & GUIDELINES?.....					YES NO
a) DATE OF LAST REPORT SUBMISSION: _____					
10) DOES THE POST OBSERVE COMMEMORATIVE DATES, AS PRESCRIBED IN THE MANUAL OF PROCEDURE?.....					YES NO
11) DOES THE POST HAVE AN AUXILIARY? (MEN'S OR LADIES).....					YES NO
a) IS THERE PROPER COOPERATION BETWEEN THE POST AND ITS AUXILIARY UNIT(S)?.....					YES NO
12) DOES THE POST DISTRIBUTE BUDDY POPPIES?.....					YES NO
a) DATE OF LAST DISTRIBUTION: _____					
13) DOES THE POST HAVE A MEMBERSHIP COMMITTEE?.....					YES NO
a) ARE ALL POST MEMBERS ENCOURAGED TO PARTICIPATE IN RECRUITING EFFORTS?.....					YES NO
14) DO THE TRUSTEES REVIEW THE MONTHLY REPORT OF RECEIPTS AND EXPENDITURES?.....					YES NO
15) DO THE TRUSTEES AUDIT QUARTERLY ALL BOOKS AND RECORDS OF THE POST QUARTERMASTER, POST ADJUTANT AND ANY ACTIVITY, CLUBROOM, HOLDING COMPANY OR UNIT SPONSORED, CONDUCTED OR OPERATED BY, FOR OR ON BEHALF OF THE POST?.....					YES NO
a) DATE OF LAST QUARTERLY AUDIT: _____					
16) POST FUNDS:					
a) BALANCE OF ALL CHECKING ACCOUNTS \$ _____					
b) BALANCE OF ALL SAVINGS ACCOUNTS \$ _____					
c) BALANCE OF ALL CD & BOND ACCOUNTS \$ _____					
d) ALL OTHER ACCOUNT TYPES \$ _____					
e) TOTAL OF ALL ACCOUNTS \$ _____					
f) AMOUNT OF QUARTERMASTER BOND \$ _____					
g) DO ALL ACCOUNT LEDGER BALANCES MATCH THE BALANCE OF RECONCILED BANK STATEMENTS?.....					YES NO
h) IS THE QUARTERMASTER BOND (f) GREATER THAN TOTAL OF ALL ACCOUNTS (e)?.....					YES NO
17) NAME OF BONDING COMPANY: _____ EXPIRATION DATE OF BOND: _____					
18) ARE ADDITIONAL OFFICERS ACCOUNTABLE FOR FUNDS BONDED? (SECTION 703 OF THE NATIONAL BY-LAWS).....					YES NO
19) DOES THE POST QUARTERMASTER...					
a) MAINTAIN BOOKS AND RECORDS IN A LEGIBLE AND UNIFORM FORMAT?.....					YES NO
b) RECEIVE AND PROPERLY TRANSMIT MEMBERSHIP DUES AS REQUIRED?.....					YES NO
c) MAINTAIN A DUES RESERVE FUND IN ACCORDANCE WITH SECTION 717 OF THE NATIONAL BY-LAWS?.....					YES NO
d) DOES THIS DUES RESERVE FUND REFLECT PAYMENT OF ANNUAL AND LIFE MEMBERS?.....					YES NO
e) DATE DUES RESERVE FUND LAST TRANSFERRED TO GENERAL FUND: _____					
f) MAINTAIN A RELIEF FUND IN ACCORDANCE WITH SECTION 704 OF THE NATIONAL BY-LAWS?.....					YES NO
g) HAVE CARE AND CUSTODY OF ALL COMMITTEE FUNDS?.....					YES NO
h) REPORT ON TRANSACTIONS CONCERNING RECEIPTS AND EXPENDITURES AT POST MEETINGS?.....					YES NO
i) FILE APPROPRIATE FORMS AS REQUIRED BY FEDERAL, STATE AND LOCAL STATUTES?.....					YES NO
j) DATE OF LAST IRS FORM 990 FILING: _____ IS THE 990 FILING AVAILABLE FOR PUBLIC INSPECTION?.....					YES NO
20) ARE ALL EXPENDITURES VOTED ON BY THE POST MEMBERSHIP AND APPROVED BY THE POST COMMANDER?.....					YES NO
21) ARE EXPENDITURES FROM RELIEF FUND IN ACCORDANCE WITH SECTION 704 OF THE NATIONAL BY-LAWS?.....					YES NO
22) ARE SIGNATURES AUTHORIZING THE DISBURSEMENT OF FUNDS DONE IN ACCORDANCE WITH POST BY-LAWS?.....					YES NO
23) ARE CHECKS PRE-SIGNED BY ANY AUTHORIZED OFFICER?.....					YES NO
24) DOES THE POST OWN REAL PROPERTY?.....					YES NO
a) APPRAISED VALUE: \$ _____ MONTHLY PAYMENT: \$ _____ AMOUNT OWED: \$ _____					
b) TITLE HOLDER: _____					
25) DOES THE POST CARRY ALL PROPER TYPES OF INSURANCE?.....					YES NO
a) ARE NATIONAL AND DEPARTMENT HEADQUARTERS ADDITIONAL INSURED'S?.....					YES NO
26) DOES THE POST RETAIN DOCUMENTS IN ACCORDANCE WITH THE DEPARTMENT'S DOCUMENT RETENTION POLICY?.....					YES NO
27) POST FEDERAL EMPLOYEE IDENTIFICATION NUMBER (EIN): _____					
28) DOES THE POST OPERATE A CANTEEN OR OTHER STATE LICENSED ENTITY? (DEPARTMENT INSPECTION FORM REQUIRED).....					YES NO

INSPECTOR COMMENTS (INCLUDE EXPLANATION(S) OF ALL "NO" ANSWERS):

POST COMMANDER: _____

PRINT AND SIGN

INSPECTOR: _____

PRINT AND SIGN

COPY 1 - DEPARTMENT

COPY 2 - DISTRICT

The Inspector shall provide a copy of each inspection to the Post Commander, District Inspector, and Department Inspector and set forth therein any constructive criticism and recommendations. MAINTAIN IN POST FILE AS A PERMANENT RECORD

COPY 3 - POST

REV. 4-09

INSTRUCTIONS FOR COMPLETING THE POST INSPECTION REPORT

Make every effort to answer each question accurately and completely. Some questions require dollar amounts or dates to be inserted.

The purpose of the Inspection Report is to provide the State Commander and the State Inspector with a factual report on the operating condition of the Post. If you don't complete the report carefully and properly, you are denying the State Commander and State Inspector information they need to do their job.

Question Specific Reminders

1. Posts that have adopted additional by-laws need to have a copy on file that indicates the Commander-in-Chief has reviewed for compliance. Verify date of review.
2. Posts that have adopted Articles of Incorporation need to have a copy on file that indicates the Commander-in-Chief has reviewed for compliance. Verify date of review, date filed with appropriate state agency, and the name of the incorporated unit. All Posts should be incorporated under the laws of their state to protect members' personal assets from seizure and sale.
3. Verify the following positions are properly filled: Commander, Senior Vice Commander, Junior Vice Commander, Quartermaster, Judge Advocate, Chaplain, Surgeon, three (3) Trustees, Adjutant, Officer of the Day, Service Officer, and Guard.
4. Verify delegates to the District, County Council (if applicable), Department and National Conventions were elected at the time officers of the Post were elected. This can be done by checking the meeting minutes for the month of April.
5. Self-explanatory. Any "NO" answer in this section may be a by-law violation. In addition, item 5f, is verifying the information is present for each officer; you are not verifying the officer is eligible however, if it is not readily apparent that the officer is eligible this should be mentioned on the inspection report.
6. Verify, using meeting minutes, that applications for membership are being handled in accordance with Section 103 of the National By-Laws.
7. The National By-Laws state every Post must hold at least one regular meeting per month.
8. Verify, using meeting minutes, that all committee reports are read and approved. This item includes any activity, canteen, clubroom, bingo, etc.
9. Activity reports assist the Post when their nonprofit status is being questioned.
10. Verify, using meeting minutes, that the Post made arrangements to properly observe Memorial Day, Veterans Day, Flag Day, and Loyalty Day.
11. Section 1101 and 1301 of the National By-Laws discusses the formation and control of Auxiliaries.
12. Distribution of the VFW Buddy Poppy helps raise monies for the Post's relief fund.
13. Self-explanatory.
14. Monthly review of Post receipts and expenditures by the Trustees is required in the National By-Laws.
15. Quarterly audits are required of all accounts. This item includes any canteen, clubroom, bingo, etc. Post trustees must complete this audit no later than the month following the last day of each quarterly period. Failure to conduct the audits, as required, will invalidate the Post Quartermaster bond.
16. Evidence of checking and savings account balances should be verified from the latest statements, copies of CD's, notes, etc. If the bank balances do not coincide with the books, after adjustments for outstanding checks, etc., this should be reported in detail. Discrepancies should immediately be brought to the attention of the Post Commander and Trustees. The Post Quartermaster must be bonded in a sum equal to the liquid assets for which he is accountable and to which he has access.

17. Verify bonding company and expiration date by viewing a copy of the certificate.

18. Reference Section 703 of the National By-Laws.

19. Verify all questions in this section by examining quartermaster records, adjutant records and by-laws. Remember, Section 709 of the National By-Laws further require that the Post Quartermaster have custody of all funds of the subordinate unit and subject to the same rules and regulation as Post funds.

The Post Quartermaster is required to maintain a Dues Reserve Fund. One half of the Post's portions of current year's dues are to be credited to the Dues Reserve Fund and not used until the next membership year, which begins July 1. The purpose of this fund is to provide the incoming Commander with additional funds to operate the Post during the new administrative year.

The Internal Revenue Service requires all VFW Posts to file annually a Form 990 "Exemption from Corporate Income Tax" form. A Post may also have to file a Form 990T and pay certain taxes if it has non-related business income. Failure to file the forms, when required to do so, can result in severe fines and penalties. Enter the date of the last filing; even if the report for the current year has not yet been completed or is not yet due.

Each Post is mandated, by IRS rules, to have their current 990 filing available for public viewing.

20. Expenditure of funds requires a vote on the Post floor and approval by the Post Commander before a Quartermaster can proceed with the disbursement. In some instances, Post by-laws may allow for certain expenditures to be paid without a vote on the floor as these are usually reoccurring bills. If a Post Commander is not approving expenditures he is violating the trust placed in him and is not controlling the expenditure of Post monies.

21. Buddy Poppy distribution net receipts are to be credited to the Relief Fund only [Section 218(a)(5)(g) of the National By-Laws] and used only as stated in Section 704 of the Manual of Procedure.

22. The National By-Laws state the Post Quartermaster will disburse funds using acceptable banking practices. The Post Quartermaster may authorize other persons, but they must be bonded in accordance with Section 703 of the National by-laws. However, if the Post by-laws require the Commander and Quartermaster signatures on checks, they must adhere to the Post by-laws.

23. Checks shall never be "pre-signed" by any officer.

24. Last appraised value or estimated value shall be entered. Monthly payment and amount owed are necessary; mark "N/A" if the amount is zero. Title holder may be a bank or lender. If the property is totally paid for, enter location and holder of the deed. If the Post does not own real property, please note if they rent.

25. It is desirable that the Post be covered by adequate liability insurance. If someone suffers an injury on Post property or at a Post sponsored activity a subsequent lawsuit may subject all the assets of the Post and its members to a judgment. The Post officers should be reminded of this potential problem. Any Post owning property and/or operating any facility must maintain general liability insurance, including, if necessary or appropriate, liquor liability insurance. Such insurance must name, as additional insured's, the Veterans of Foreign Wars of the United States and the Department in which the Post is located. Verify by viewing policies).

26. Each Department will adopt a document retention policy which complies with federal and state law.

27. Every Post is required to have a Federal Employee Identification number.

28. Departments may require additional forms for inspecting licensed operations. AdminOps_rev4.09

Static Display of Military Equipment Inventory

Post #: _____ City: _____ District #: _____ Date: _____

Physical Location of Static Display:

Address: _____

City: _____ State: _____ Zip Code: _____

Point of Contact:

Name: _____ Telephone #: (_____) _____

Type of Display Items you currently have: (Tank, Howitzer, Cannons, Pistols...)

If Post has none please state on form.

Item	Serial Number
<i>Ex. M4 Sherman Tank</i>	<i>126M145</i>
<i>M101A1 Howitzer</i>	<i>10677</i>
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	

(Use additional sheets as necessary)

I hereby certify that I have personally accounted for the 100% inventory, as listed above, of all Military Equipment in our possession.

Post Commander Name: _____ Signature: _____
(Typed or Printed)

During the annual inspection of the above listed Post I have physically verified the above listed items.

District Inspector Name: _____ Signature: _____
(Typed or Printed)

Ceremonial Rifle Inventory

Post #: _____ City: _____ District #: _____ Date: _____

Physical Location of Ceremonial Rifles:

Address: _____

City: _____ State: _____ Zip Code: _____

Point of Contact:

Name: _____ Telephone #: (_____) _____

If Post has none please state on form.

Model	Manufacturer	Serial Number
<i>Ex: M1903A3</i>	<i>Winchester</i>	<i>123456789</i>
<i>M1 Garand</i>	<i>Remington</i>	<i>325989876</i>
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		

(Please use additional sheets as necessary)

I hereby certify that I have personally accounted for the 100% inventory, as listed above, of all Ceremonial Rifles in our possession.

Post Commander Name: _____ Signature: _____
(Typed or Printed)

During the annual inspection of the above listed Post I have physically verified the above listed items and further ascertain that they are kept in a secure location and a log book detailing the name of the individual and the serial number of each rifle checked out and in for use is properly maintained.

District Commander Name: _____ Signature: _____
(Typed or Printed)

2014-2015 POST OBJECTIVE'S

The following is a list of core VFW program objectives for all Posts.

- **MEMBERSHIP GOAL AND RETENTION:** Each Post is assigned a minimum goal of 100% of their membership ending on June 30th of 2014. Special recognition is afforded to those Posts that surpass their assigned membership goal through the All-State and All-American programs described in this SOP.
- **VOD PARTICIPATION:** Must submit student entry and tape to District Chairman for judging by *November 15, 2014*. The *District Chairman Report (due at Dept. HQ by December 1, 2014)* will be used to determine credits and only those Posts that submit a Post level winner to District will receive credit.
- **PATRIOT'S PEN PARTICIPATION:** Must submit student entry and essay to District Chairman for judging by *November 15, 2014*. *District Chairman Report (due at Dept. HQ by December 1, 2014)* will be used to determine credits and only those Posts that submit a Post level winner to District will receive credit.
- **CITIZENSHIP TEACHER:** Must submit teacher entry and signed advancement form to District Chairman for judging by *November 15, 2014*. *District Chairman Report (due at Dept. HQ by December 1, 2014)* will be used to determine credits and only those Posts that submit a Post level winner to District will receive credit.
- **BUDDY POPPY:** Place and pay for order equal to 15 Poppies per Post member based on last year's membership total.
- **VETERAN PROJECT PARTICIPATION:** See page 25—28 for reporting guidelines on these projects. These projects also count as Community Service as an Americanism project. Of the twenty-one (21) Veteran Project Reports (VPR) three projects are mandatory. A total of 10 are required for Honor Roll and All-State and each VPR starting with the 4th one completed receives 1 point for All-State competition. There are timelines for project completion and reporting that are strictly enforced.
- **HOMELESS VETERANS:** National statistics indicate that as many as one (1) out of every three (3) homeless persons living on the streets today are veterans. The Texas VFW is committed to helping these veterans during the circumstances in which they have found themselves. As such, the Department Quartermaster has created a Homeless Veterans Fund that is used to purchase basic toiletries and subsistence supplies for Homeless Veteran stand downs held in various locations across Texas several times a year. This is not a budgeted fund and relies 100% on donations from individuals, Posts and Districts. To participate in this program and receive credit all that is required is that the Post conduct a fundraiser for homeless veterans and donate at least 50% (a minimum of \$75.00) of the funds raised to the Homeless Veteran Fund.

2014-2015

VOICE OF DEMOCRACY

WHO CAN ENTER:

The Voice of Democracy Program is open to students in grades 9-12 (on the Nov. 1 deadline) who are enrolled in a public, private or parochial high school or home study program in the United States and its territories.

HOW TO ENTER:

The deadline for submissions for the 2014-2015 program is November 1, 2014. Official applications can be ordered in bulk quantity through the VFW store at www.vfwstore.org and individual applications can be downloaded at www.vfw.org

THE THEME: For 2014-2015 is **"Why Veterans are Important to our Nation's History and Future."** Students should record their reading of the draft to a CD. The recording can be no shorter than 3 minutes and no longer than 5 minutes (plus or minus 5 seconds).

Entries begin at the Post level. Once the student creates their essay and completes burning the audio version to a CD, they can submit their typed version, CD and the Voice of Democracy entry form to their local participating VFW Post by the November 1 deadline.

DEADLINE: Student entries must be received at the Post level no later than November 1, 2014.

JUDGING: Posts will conduct judging of their submissions and submit winners and all report forms to their respective District Chairman no later than November 15, 2014.

A Post may submit to District for judging one winner for every fifteen (15) entries or partial. Example, if a Post has 16 entries, they will submit two winners to District for judging.

DELIVER: Your Post VOD winners along with all requested forms on the following pages to your District Chairman by the deadline date of November 15, 2014.

DISTRICTS: Will conduct judging of Post winners and submit one District winner and all Post and District report forms to Department Headquarters no later than December 1, 2014.

The top Ten District winners will be invited to the Mid-Winter Round Up in Austin to receive their scholarship. Not all District winners will go to Austin, only the TOP TEN (10) will be invited.

The Department of Texas Veterans of Foreign Wars and its Auxiliaries presented scholarships last year totaling over \$105,500.00 with the 1st Place winner receiving a \$10,000.00 Scholarship from the Texas VFW Foundation.

NOTE: Any District, Post or individual wishing to sponsor a Voice of Democracy scholarship should contact Christie at Department Headquarters.



OFFICIAL RULES FOR STUDENTS ADVANCING TO NATIONAL LEVEL

If selected as a first-place state winner, I have the consent of my parent/guardian and school to attend the Voice of Democracy National Finals in Washington, D.C. Feb 28-March 4, 2015 as a guest of the VFW National Organization.

I understand that state winners who do not attend as stated above will forfeit all rights to compete in the National Finals and will be replaced by their state's second place winner.

In the event my tape is selected for entry into the National Voice of Democracy Competition, I do hereby for myself, for my heirs, executors, administrators and assigns, waive, release and discharge all rights and claims which I have or which may hereafter accrue against the Veterans of Foreign Wars of the United States (VFW) and/or the several Departments (state organizations) of the Veterans of Foreign Wars and their respective officers, agents, successors and assigns from any damages which may be sustained by me in connection with my participation in or association with the VFW Voice of Democracy Competition and/or arising out of my travel to and during the Competition. In the event of sickness, accident or injury in connection with the Competition, I consent to and accept the services of a duly licensed medical, surgical or dental specialist selected on my behalf and for such treatments, as they may deem necessary. I understand that VFW will not be liable for such treatment. I further understand that the Veterans of Foreign Wars of the United States retains non-exclusive rights to use my tape, essay and likeness in the promotion and execution of the organization's programs and activities.

TO BE COMPLETED BY THE VFW/AUXILIARY POST

I certify that this student is an authorized entry in our VFW Post Level Voice of Democracy Competition.

Post Commander's/Chairman's Signature _____ Post # _____

Ladies Auxiliary President's/Chairman's Signature _____

Post Address _____

City, State, Zip _____

No. of students participating _____

No. of winners advanced to District _____

Amt. of Post/Aux. scholarship awards \$ _____

Amt. of Post/Aux. additional expenses (banquet, pins, etc.) \$ _____

TO BE COMPLETED BY THE VFW/AUXILIARY DISTRICT

I certify that the student named in the previous section is the duly selected first-place winner of the Voice of Democracy Department Competition and is our sole entry into the Department finals.

District Chairman's Signature _____ Dist. # _____

Address _____

City, State, Zip _____

() _____ Phone _____ E-mail _____

TO BE COMPLETED BY THE VFW DEPARTMENT CHAIRMAN

I certify that the student named in the previous section is the duly selected first-place winner of the Voice of Democracy Department Competition, is our sole entry into the National Judging and will attend the National Finals in Washington, D.C.

Department Chairman's Signature _____

() _____ Daytime Phone _____ Fax _____

E-mail _____

The winner ☐ has been ☐ will be (check one) notified that they are the first-place Department winner on _____. Note: National Headquarters will contact your winner after this date to make travel arrangements for them to be in Washington, D.C.

WHAT IS THE VOICE OF DEMOCRACY PROGRAM?

Since 1947, the Voice of Democracy has been the Veterans of Foreign Wars' (VFW's) premier scholarship program. Each year, almost 40,000 high school students compete for more than \$2.1 million in scholarships and incentives. Students compete by writing and recording an audio essay on an annual patriotic theme. This year's theme is, *Why Veterans are Important to our Nation's History and Future*.

WHY SHOULD I ENTER?

Prizes and scholarships are awarded at the Post, district, state and national level. Department (State) winners receive an all-expense paid trip to Washington, D.C., Feb 28 - March 4, 2015, to tour the city, be honored by the VFW and its Ladies Auxiliary and receive their portion of \$152,000 in national awards, the top scholarship being \$30,000.

THE RULES

Who can enter?

The Voice of Democracy is open to students in grades 9-12, who are enrolled in a public, private or parochial high school or who study program in the United States, its territories and possessions; or in an overseas U.S. military/civilian dependent school. Foreign exchange students, students age 20 or over and previous Voice of Democracy first place state winners are ineligible.

What do I need to enter?

Record your original 3-5 minute (+ or - 5 seconds max.) essay on a standard cassette tape or audio CD. One student per CD or cassette. Preferred format for CD's is the audio CD format. When burning your CD, make sure that "Create Audio CD" option (or similar) is selected so the program can properly convert your sound file and burn it to CD. After it has finished, be sure to play back your audio CD on a system other than your computer, such as a standard radio or car CD player, to verify that the conversion/burning process was successful. Label the recording, neatly typed essay and attach this completed entry form. Provide these items to your school/group competition or local VFW Post for judging. All recordings must be in your own voice. Hearing/speech impaired students should contact the Voice of Democracy National Office at (816) 968-1117 for special instructions. No music, singing, poetry or sound effects are allowed. The body of the essay must not identify you in any way, although the recording & typed essay should be labeled with your name, to show ownership. You may enter only one Voice of Democracy competition per year.

Where do I submit my entry?

All entries begin at the Post level. The only exception is where schools/classes/youth groups have large numbers of students and wish to conduct their own competition, submitting one winner

Voice of Democracy



Veterans of Foreign Wars & Ladies Auxiliary
Kansas City, Missouri
816.968.1117
E-Mail: kharmer@vfw.org
www.vfw.org

EMBLEM AND SUPPLY ORDER NO. 4420

LOCAL VFW POST INFORMATION

CONTACT: _____

PHONE: _____

BEST TIME TO CALL: _____

ALTERNATE CONTACT: _____

PHONE: _____

BEST TIME TO CALL: _____

Revised 2/2014

for each 15 students to the local VFW Post competition. Individual students may submit their entry directly to the Post providing they have not competed at a school/class competition.

One winner for every 15 entries from each Post advances to District and one District winner advances to the state (Department) competition. State winners are invited to Washington, D.C. where their essays compete in the finals competition.

If you need help finding a participating VFW Post in your area, call (816) 968-1117, e-mail to kharmer@vfw.org or visit our website at www.vfw.org, selecting the "Find A Post" option.

What is the deadline for my entry?

All entries competing at the Post level must be in the hands of that VFW Post by midnight, **Nov. 1, 2014**. It is the responsibility of the student to meet this deadline by submitting their entry to the proper location by ensuring it is a participating Post.

WHAT ARE THE JUDGING CRITERIA?

Originality is worth 30 points:

Treatment of the theme should show imagination and human interest.

Content is worth 35 points:

Clearly express your ideas in an organized manner. Fully develop your theme and use transitions to move smoothly from one idea to another.

Delivery is worth 35 points:

Speak in a clear and credible manner.

THE IMPACT OF THE VOICE OF DEMOCRACY

National finalist Stephanie D'Abruzzo Shemin is a graduate of Northwestern University in Speech and a performer with the Jim Henson Company's Muppets.

"What VOD did was prepare me for college and the real world. I saw how I could find my place in this world."

Past national winner Dr. Gary Belkin is a psychiatrist and ethicist at Harvard and Brown Medical Schools.

"The whole Voice of Democracy program was an experience that is still with me."

The National Association of Secondary School Principals (NASSP) has again approved this contest for its National Advisory List of Contests and Activities.

Voice of Democracy

2014-15 Theme
Why Veterans are Important to our Nation's History and Future

Student Entry Deadline: November 1, 2014

Patriotic Audio Essay Competition
Grand Prize: \$30,000 Scholarship

2014-15 OFFICIAL ENTRY FORM VOICE OF DEMOCRACY COMPETITION MUST BE COMPLETED BY ALL CONTESTANTS

Name: First, M.I., Last _____

Address _____

City, State, Zip _____

() _____ Home Phone _____ E-mail _____

Date of Birth _____ Grade in School _____

School Name, City, State _____

First Name You'd Like on Your Name Badge _____ Jacket Size _____

TO BE COMPLETED BY STUDENT'S PARENT/GUARDIAN

Parent/Guardian Signature _____ Date _____

() _____ Parent/Guardian's Daytime Phone _____

Parent/Guardian's E-mail _____

I HAVE READ AND UNDERSTAND THE RULES (ON OPPOSITE SIDE)

I certify that I am the sole author of the enclosed audio/essay entry and that I have only entered the competition once. I understand that if it is found that I have entered any other Post's competition or used this essay for another VFW competition, I face elimination from the competition and will return any and all prizes or incentives awarded.

Signature of Student Participant _____ Date _____

2014-15 POST VOICE OF DEMOCRACY PARTICIPATION SUMMARY REPORT

School Name	# of Participating Students	# of Post Winners Advanced	Scholarships Amount	Additional money spent
Johnson High School	12	1	\$100	\$14.95
GRAND TOTALS FOR POST COMPETITION:				
Total Number of Schools	Total # of Students	Total # of Winners	Total amount of Scholarships	Total amount of Expense
GRAND TOTAL OF POST MONEY			\$	
Total of Post Scholarship and Additional Expense				

FRAUD ALERT: Most people are not aware how the accuracy of correct reporting is important for providing official reports to **VFW National Administration, the IRS, and to our donors and supporters.** It is imperative that we maintain accurate and consistent information on the correct report forms. Do not allow Posts to share entries with other Posts that did not work the program as this is a violation of the National By-Laws and IRS regulations

DOES POST HAVE A LADIES AUXILIARY?

(Circle one)

Must be received by deadline November 15, 2014.

2014-2015

PATRIOT'S PEN CONTEST

WHO CAN ENTER: The Patriot's Pen program is open to students in grades 6-8 (on the Nov. 1 deadline), who are enrolled in a public, private or parochial high school or home study program in the United States and its territories.

HOW TO ENTER: The deadline for submissions for the 2014-2015 program is November 1, 2014. Official applications can be ordered in bulk quantity through the VFW store at www.vfwstore.org and individual applications can be downloaded at www.vfw.org

THE THEME: For 2014-2015 is: **"Why I Appreciate America's Veterans"**

Students can ask a teacher or youth group leader to supervise their progress in the competition. Then students can contact a local participating VFW Post and establish a contact person who is a member of that Post or its Ladies Auxiliary.

Essays must be no less than 300 words and cannot exceed 400 words and should be submitted to the Post, along with the completed Patriot's Pen entry form no later than the November 1 deadline.

DEADLINE: Student entries must be received at the Post level no later than **November 1, 2014.**

JUDGING: Posts will conduct judging of their submissions and submit winners and all report forms to their respective District Chairman no later than **November 15, 2014.**

A Post may submit to District for judging one winner for every fifteen (15) entries or partial. Example, if a Post has 16 entries, they will submit two (2) winners to District for judging.

Deliver your Post winners along with all requested forms to your District Chairman by the deadline date of **November 15, 2014.**

Districts will conduct judging of Post winners and submit one District winner and all Post and District report forms to Department Headquarters no later than **December 1, 2014.**

The State winner will be invited to the Mid-Winter Round Up in Austin to receive their scholarship.

The Department of Texas Veterans of Foreign Wars and its Ladies Auxiliary will present Patriot's Pen cash awards for the top three. Last year these scholarships totaled over \$2,500.00 with the 1st Place winner receiving a \$1,500.00 check.

The winner will be invited to read their essay at the Mid-Winter VOD Banquet and will receive their award from the State Commander, State President and assigned National Representative.

NOTE: Any District, Post, Auxiliary or individual wishing to sponsor a Patriot's Pen scholarship should contact Christie at Department Headquarters.



**2014-15 OFFICIAL STUDENT PATRIOT'S PEN COMPETITION
ENTRY FORM MUST BE COMPLETED BY ALL CONTESTANTS**

Name: First, M.J., Last _____
Address _____
City, State, Zip _____
() _____
Home Phone _____ E-mail _____
Date of Birth _____ Grade In School _____ Essay Word Count _____
SSN (optional) _____

School Name, City, State _____
I HAVE READ AND UNDERSTAND THE CONTEST RULES

Signature of Student Participant _____ Date _____
TO BE COMPLETED BY THE VFW/AUXILIARY POST
I certify that this student is an authorized entry in our VFW Post Level Patriot's Pen Competition.

Post Commander's/Chairman's Signature _____ Post # _____

Ladies Auxiliary President's/Chairman's Signature _____

Post Address _____

City, State, Zip _____

No. of students participating _____ No. of winners advanced to District _____

Amt. of Post/Aux. awards \$ _____

Amt. of Post/Aux. additional expenses (banquet, pins, etc.) \$ _____

TO BE COMPLETED BY THE VFW/AUXILIARY DISTRICT
I certify that the student named in the previous section is the duly selected winner of the Patriot's Pen Essay Contest District Competition and is our sole entry into the Department finals.

District Chairman's Signature _____ Dist. # _____

Address _____

City, State, Zip _____

() _____
Phone _____ E-mail _____

TO BE COMPLETED BY THE VFW DEPARTMENT CHAIRMAN
I certify that the student named in the previous section is the duly selected first-place winner of the Patriot's Pen Essay Department Competition, and is our sole entry into the National Judging.

Department Chairman's Signature _____

() _____ () _____
Daytime Phone _____ Fax _____

E-mail _____

The winner ☐ has been ☐ will be (check one) notified that they are the first place Department winner on _____ Note: National Headquarters will contact your winner after this date to notify them of their national placement.

WHAT IS PATRIOTS PEN?

Conducted nationwide, this VFW sponsored youth essay competition gives students an opportunity to write essays expressing their views on democracy. We invite you to join the more than 104,000 students who participated last year in this contest. The top 46 national winners all receive at least \$500. The first-place national award is currently \$5,000 plus an all-expense paid trip to Washington, D.C. for the winner and a parent or guardian.

BIG NATIONAL PRIZES

Prizes include the various amounts listed below:

1st: \$5,000	7th: \$1,750
2nd: \$4,000	8-9th: \$1,500
3rd: \$3,500	10-11th: \$1,250
4th: \$2,750	12-13th: \$1,000
5th: \$2,500	14-15th: \$750
6th: \$2,000	16-46th: \$500

WHEN IS THE DEADLINE?

To qualify, all entries must be submitted to a sponsoring VFW Post by November 1, 2014.

The National Association of Secondary School Principals (NAASP) has again approved this contest for its National Advisory List of Contests and Activities.

HOW DOES THE CONTEST WORK?

All entries begin at the Post level. The only exception is where schools/classes/youth groups have large numbers of students and wish to conduct their own competition, submitting one winner for each 15 students to the local VFW Post competition. Individual students may submit their entry directly to the Post providing they have not competed at a school/class competition.

The contest consists of four levels. The first level (entry) is sponsored by local VFW Posts. Post winners advance, one for every fifteen entries, to the VFW District (regional) level where the one first-place winner is advanced to the VFW Department (state) level. The one first-place winner at the Department level is then advanced into the VFW National competition. The winner from each Department (state) then competes for the national prizes.

Patriot's Pen

LOCAL VFW POST INFORMATION

CONTACT: _____

PHONE: _____

BEST TIME TO CALL: _____

ALTERNATE CONTACT: _____

PHONE: _____

BEST TIME TO CALL: _____



Patriot's Pen Competition Veterans of Foreign Wars & Ladies Auxiliary

Kansas City, Missouri
(816) 756-3390, ext. 220
E-mail: swilson@vfw.org
www.vfw.org

EMBLEM AND SUPPLY ORDER NO. 4440

Revised 2/2014

WHO CAN ENTER?

Patriot's Pen is open to 6th-, 7th- and 8th-grade students enrolled in public, private or parochial schools in the U.S., its territories or its possessions. Home-schooled students also are eligible.

Dependents of U.S. military or civilian personnel in overseas schools can participate too. (Foreign exchange students and former winners that placed in the National finals are excluded from the contest.)

HOW DO I GET STARTED?

- Ask a teacher or youth group/club adult leader to supervise the Patriot's Pen writing competition.
- Contact a local VFW Post and indicate your interest in participating.
- Establish a contact person who is a member of that VFW Post or its Ladies Auxiliary.
- Make sure that your essay is submitted to the VFW Post before the contest deadline of Nov. 1, 2014.

HOW AM I JUDGED?

You will be judged on how well you understand, develop and present the theme. A positive approach is recommended to express your viewpoint.

Knowledge of the theme is worth 30 points:
You must show a thorough knowledge of the theme in your work. Demonstrate you have researched the issue extensively.

Theme development is worth 35 points:
Answer all relevant facts about the theme such as the who, what, where, when and why. Relate the theme to your own experiences.

Clarity of ideas is worth 35 points:
Write your essay in an easy-to-understand format. Leave your reader with a clear understanding of your explanation of the theme.

WHAT IS THE THEME?

VFW's Commander-in-Chief annually chooses the year's theme. The 2014-15 theme is **Why I Appreciate America's Veterans.**

VFW
VETERANS OF FOREIGN WARS
NO ONE DOES MORE FOR VETERANS.

Patriot's Pen

2014-15 Theme
**Why I Appreciate
America's Veterans**

Student Entry Deadline: **November 1, 2014**

**Patriotic Essay Writing Contest
Grand Prize: \$5,000 award**

WHAT ARE THE RULES?

- Essay length: 300-400 typewritten words.
- You must write your own essay.
- All essays should be typewritten in English with no color or graphics and cannot be less than 300 words or greater than 400 words in length. (Essays under or over these word amounts will be eliminated.) Every word is counted regardless of length. The essay title (theme) or added footnotes do not contribute to the word count.

DEADLINE

The completed essay and entry form must be in the hands of the VFW Post Chairman by midnight Nov. 1, 2014.

In no way may contestants identify themselves within their essay. Do not put your name on your essay. The entry form is your essay's cover sheet. Secure the Official Student Entry Form with a staple or other fastener on top of your essay. Contestants are allowed to enter only once (one Post competition). Contestants found in violation of this rule will face elimination from the competition and will be required to return any and all prize money awarded or received.

The essay must be a contestant's original work and a product of the contestant's own thinking. The approach to the Patriot's Pen theme should be positive and clearly focused. Poetry is not acceptable. Quotations may be used sparingly if plainly identified wherever used. A contestant's teacher, counselor or parent may check the essay for punctuation, grammar and/or spelling, but the content must remain the contestant's. Contestants will be judged on the basis of their essay alone and are not required to present the essay orally. All essays become the property of the Veterans of Foreign Wars. The VFW retains non-exclusive rights to use your essay and likeness in the promotion and execution of the organization's programs and activities.

Note --

All entries must be submitted to a VFW Post competition. If you have difficulty identifying a sponsoring Post in your area, call the Patriot's Pen national office at: (816) 756-3390, ext. 220 or e-mail: swilson@vfw.org. You may also visit our website at www.vfw.org, selecting the "Find A Post" option.



Patriot's Pen

Score Sheet

Theme Knowledge: Shows knowledge of theme and use of research.

Theme Development: Answers relevant facts—Who, What, When, Where and Why. Relates to writers own experiences.

Clarity of Ideas: Provides a clear explanation of the writer's interpretation of the theme.

Contestant #	Knowledge (0-30 points)	Development (0-35 Points)	Clarity (0-35 Points)	Total (0-100 Points)

Judge's Signature: _____ Printed Name: _____

Date and Location of Judging: _____

2014-2015

CITIZENSHIP EDUCATION TEACHER

Each year three exceptional teachers are recognized by the Veterans of Foreign Wars (VFW) for their outstanding commitment to teach Americanism and patriotism to their students. The VFW annually recognizes the nation's top classroom elementary, junior high and high school teachers who teach citizenship education topics—at least half of the school day in a classroom environment—and promote America's history, traditions and institutions effectively.

WHO SHOULD BE NOMINATED: Teachers who promote civic responsibility, flag etiquette and patriotism are prime candidates for the award.

If you know a teacher who plans field trips to city hall, organizes community volunteer projects or invites local veterans to speak in class - anything to help students develop a better understanding of democratic values and beliefs - this award is for them

HOW TO SUBMIT A NOMINATION: Step 1: In 350 words or less, describe why you feel your nominee is deserving of the award. Be sure to describe the teacher's innovative teaching and resource development methods, as well as his or her dedication to education.

Step 2: Complete the VFW Smart/Maher National Citizenship Education Teacher Award nomination form.

Step 3: Submit the nomination form along with your explanation to your local VFW Post by November 1st. Note: Nominations can be submitted by fellow teachers, supervisors or other interested individuals. Nominations submitted by relatives or self are not eligible.

DEADLINE: Nomination entries must be received at the Post level no later than November 1, 2014.

JUDGING: Posts will conduct judging of their submissions and submit winners and all report forms to their respective District Chairman no later than November 15, 2014.

A Post may submit to District for judging one winner for every category. K-5th grade, 6-8th Grade & 9-12th Grade.

DELIVER: Your Post winners along with all requested forms to your District Chairman by the deadline date of November 15, 2014.

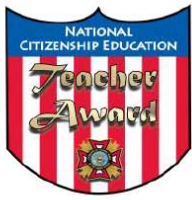
Districts will conduct judging of Post winners and submit District winners and all Post and District report forms to Department Headquarters no later than December 15, 2014.

The State winners will be invited to the Mid-Winter Round Up in Austin to receive their award.

The Department of Texas Veterans of Foreign Wars and its Ladies Auxiliary will present Citizenship Teacher cash awards for the state winners in each category.

NOTE: Any District, Post, Auxiliary or individual wishing to sponsor a Citizenship Teacher award should contact Department Headquarters.





HONORING THOSE WHO TEACH

Smart/Maher VFW National Citizenship Education Teacher Award

The VFW launched the Smart/Maher National Citizenship Education Teacher Award in 1999 to recognize classroom teachers for promoting citizenship education. Three teachers from each level (grades K-5, 6-8 & 9-12) are selected as national winners. Each national award teacher winner receives the Past Commander-in-Chief John Smart Award and \$1,000. Their respective schools also receive a \$1,000 award. They also receive a paid trip to a VFW national conference to receive their award. Visit this link for more information and for a nomination form:
<http://www.vfw.org/Community/Teacher-of-the-Year/>

Deadlines

November 1 - Deadline for teacher nominations at the Post. Post judging should be completed by November 15th and winners sent to District. District judging should be completed by December 15th and winners forwarded to the Department. Department judging should be completed January 10th and winners submitted to VFW National Headquarters by January 15th.

SPECIAL NOTE: Anyone may nominate a teacher except for the teacher himself or herself (or the teacher's relative.) While a school official may nominate a teacher, permission from a school or district is not required.

Post chairmen must be sure to send the original nomination form, essay and official Post teacher entry form of the winner from each grade's category level — along with one-page resume, up to five pages of documentation and a good quality head and shoulders photograph from the winning teachers. Previous state and national VFW winners are not eligible.

Judging

Select competent and unbiased judges. A panel of at least three to five judges is recommended. The VFW chairman should be present at the judging to provide assistance but should not be one of the judges. Prior to the judging, the chairman should review all nomination forms to ensure they adhere to the rules. Make sure entry is not a self nomination. The nominator should keep to the 350 word limit and sign the nomination. Judges should grant points based on four criteria with the potential of 100 points as follows:

1-25 points - Does the teacher teach and/or model good citizenship and community involvement?

1-25 points - An innovative approach to teaching citizenship.

1-25 points - Development of resources to teach citizenship education.

1-25 points - Passion for teaching citizenship education.

NOTE; JUDGING SHEETS ARE AVAILABLE ON LATER PAGES.

Running the Program

Here are some important points to remember when conducting the Smart/Maher VFW National Citizenship Education Teacher Award Program.

- Know the program procedures and judging guidelines thoroughly.
- Develop a good working relationship with your Post's Ladies Auxiliary chairman.
- Contact schools early and make a point of explaining the importance of the program to the principal.
- Send a news release to your local media with the names of your winning teachers (see website for sample.)
- Recognize your participants — both winners and judges — with official VFW awards - see the official VFW Store catalog (or visit www.vfwstore.org for ideas.
- Send an accurate and detailed report of your competition along with your winning Post's entries to the District as soon as the competition is finished.

Your report should include the following:

- 1) Ladies Auxiliary participation
- 2) Number of schools
- 3) Total amount of money spent (including banquet costs, gifts and citations.)

Winning Entry Checklist

Here's what your Post needs to have to your District by November 15th.

- ☐ Winning Post teacher's entry form, original nomination form and essay by individual making the nomination. (Up to 350 words.)
- ☐ Teacher's one page resume (no more than two sides).
- ☐ Up to five pages (both sides) of documentation such as news articles or supervisor's recommendations.
- ☐ Good quality head and shoulders photo of the teacher.

Above requirements are the same for Districts to send to the Department by December 15th.

If you have any questions, please contact Tammy Beauchamp in VFW Programs, ph: (816) 756-3390 ext 287, E-Mail: tbeauchamp@vfw.org



Recognize teachers who care about America

VFW Cares About Education

Founded in 1899, the VFW highly supports the education of America's youth. VFW and its Ladies Auxiliary have developed a slate of programs dedicated to helping America's educators. VFW Citizenship Education programs stimulate interest in America's history, traditions, Americanism, civic responsibility, flag etiquette and patriotism.

VFW wants to identify and recognize America's best educators who instill a sense of national pride in students. It offers cash awards, commemorative plaques and all-expenses-paid trips to a national VFW and Ladies Auxiliary event for these worthy teachers. The trip provides an opportunity for winners to network with like-minded individuals.

Teachers care deeply about America and its children. They're concerned about the perpetuation of America's noblest traditions and highest ideals. Wouldn't you like to see them get the honor they deserve? Now you can.

VFW Teacher Nomination Form

Please photocopy or cut out and attach to nomination essay.

Nominated Teacher

Name: _____

Subject and grade taught: _____

Current school: _____

School address: _____

School phone #: _____

On a separate piece of paper, please describe (type or print) in 350 words or less why you feel your nominee should be selected for the Smart/ Mahler VFW National Citizenship Education Teacher Award, then sign the nomination statement.

Submit nomination materials to your local VFW Post. Visit www.vfw.org for locations. DO NOT send to VFW National Headquarters.

_____. Number of words in essay (not to exceed 350). Please provide this information.

Person Nominating Teacher

Name: _____

Address: _____

City, State, Zip: _____

Phone #: _____

Date submitted: _____

Signature: _____

Deadline: Submit to local VFW Post by November 1.

VFW annually recognizes the nation's top classroom elementary, junior high and high school teachers who teach citizenship education topics regularly and promote America's history and traditions effectively.

Teachers who promote civic responsibility, flag etiquette and patriotism are prime candidates for this award. For example, do you know a teacher who plans field trips to city hall or organizes community volunteer projects? Maybe you know an instructor who invites veterans into the classroom to discuss their military experiences. Perhaps you are familiar with a teacher who fosters the development of democratic values and beliefs through special projects. If you know of such a teacher, honor him or her today with the Smart/Mahler VFW National Citizenship Education Teacher Award.

How Does the Contest Work?

Based on the nominees submitted, VFW local chapters, called Posts, will recognize one outstanding teacher in grades K-5, 6-8 and 9-12. Posts then submit these winners' names to their District-level judging, who will forward their winners to the Department (or state) level. After judging, each Department then forwards the names of its winners to VFW National Headquarters for consideration in the national awards contest.

Who is eligible?

All current classroom teachers (teaching at least half of the school day in a classroom environment) in grades K-12 are eligible. Previous state and national VFW winners are ineligible. Nominations can be submitted by fellow teachers, supervisors or other interested individuals (not relatives). Self-nominees are not eligible.

Identify and recognize America's best educators. Wouldn't you like to see them get the honor they deserve?

Now you can.



For more information, contact your local VFW Post or its Ladies Auxiliary or visit our website at www.vfw.org.

Veterans of Foreign Wars of the United States

406 W. 34th Street
Kansas City, MO 64111
(816) 756-3390 ext. 287
E-Mail: tbeauchamp@vfw.org
www.vfw.org

Local VFW Post Information

How are teachers nominated?

Fill out the nomination form contained in this brochure. In 350 words or less, describe why you feel your nominee should be selected. Describe the teacher's innovative teaching and resource development methods, as well as his or her dedication to education. Please submit your completed nomination form and signed essay to your local VFW Post. Visit www.vfw.org for Post locations or call VFW Programs Department at (816) 756-3390 ext. 287 to find the Post nearest to you.

All Post-level nominees, if they win, should provide a one-page resume, up to five pages of documentation of their teaching experience (references, news articles, etc.) and a head-and-shoulder photo of themselves.

When is the deadline?

Nominations must be submitted to your local Post by November 1. Judging occurs November 2-15.

What are the National awards?

Smart/Mahler VFW National Citizenship Education Teacher Awards include the items below:

- A national \$1,000 Past Commander-in-Chief John Smart award for each of the top K-5, 6-8 and 9-12 teachers for professional development expenses.
- \$1,000 award for each winning teacher's school.
- Plaques for both the winning teacher and school.
- An all-expenses-paid trip to attend a VFW and Ladies Auxiliary national event.

Nominate Someone Deserving

Have a teacher in mind? Complete the nomination form and required essay, then submit it to your local VFW Post. The investment that a teacher makes in today's youth will be the dividends we will all reap from future leaders.

VFW Honors America's Teachers



Smart/Mahler VFW National Citizenship Education Teacher Award

Grades K-12



CITIZENSHIP TEACHER

SCORE SHEET

NOTE: Judges should be carefully selected, preferably from individuals who have classroom experience and understand the challenges of teaching. They should never have any affiliation with the nominees or the schools where the nominees teach. While it may be necessary to use VFW and its Ladies Auxiliary members, it is preferred that judges come from outside our ranks to avoid the appearance of impropriety. During the judging, the chairman should facilitate and observe but refrain from offering his or her observations on the candidates. The judges are encouraged to discuss the candidates but must arrive at their own numerical evaluation using the grid above. Make sure all judges are kept aware of the progress of the teachers they have judged and are invited to any awards presentations.

JUDGING CRITERIA

CITIZENSHIP – 1-25 Points – On a scale of 1-25, to what extent does the teacher encourage and/or model good citizenship and community involvement?

INNOVATION - 1-25 Points – On a scale of 1-25, how much innovation (new ideas, new tools, new resources, and new approaches) does this teacher utilize in the classroom? Does this teacher's effort reflect an ongoing desire to stimulate the students with new things?

RESOURCES – 1-25 Points – On a scale of 1-25, to what degree has this teacher demonstrated an ability to identify and utilize new and exceptional resources to fund, facilitate and provide materials for his or her classroom? Does this teacher tap into outside agencies, organizations and individuals to acquire materials and expertise in the classroom? As an example – bringing speakers, finding in-kind and monetary donations, utilize local opportunities like museums, field trips and local events.

PASSION – 1-25 Points – On a scale of 1-25, to what degree does this teacher appear to be passionate about the profession of teaching? Are they regularly seeking to upgrade their skills? Do they try and find ways to encourage their students? Do they take a personal interest in their student's individual success?

Teachers Name	Citizenship (1-25 Points)	Innovation (1-25 Points)	Resources (1-25 Points)	Passion (1-25 Points)	Total (0-100 Points)

GRADE LEVEL

☐ K-5

☐ 6-8

☐ 9-12

DATE: _____ POST #: _____ District #: _____

JUDGE'S NAME: _____

(Please print)

JUDGE'S SIGNATURE: _____

Smart/Maher VFW National Citizenship Education Teacher Winner Advancement Form

(Attach to original Post entry documentation for each winning teacher)

Nominee's Full Name: _____

Street: _____ City: _____ State: _____ Zip: _____

Home Phone: _____ Social Security #: _____ Grade Level K-5 6-8 9-12

Name of School: _____ School's Phone: _____

Address: _____

Post Section

I certify that the teacher named above is the duly selected post winner of the National Citizenship Education Teacher Award Program in his/her grade level category and is our Post's authorized entry into the District finals.

Signature of Post/Auxiliary Chairman: _____ VFW Post No: _____ Phone: _____

Signature of Post Commander: _____ VFW Post No: _____ Phone: _____

Post Address: _____

Signature of Ladies Auxiliary President: _____ Auxiliary No: _____ Phone: _____

Post Address: _____

District Section

I certify that the teacher named above is the duly selected District winner of the National Citizenship Education Teacher Award Program in his/her grade level category and is our District's authorized entry into the Department finals.

Signature of District Chairman: _____ District No: _____ Phone: _____

Signature of District Commander: _____ District No: _____ Phone: _____

Address: _____

Signature of District Ladies Auxiliary President: _____ District No: _____ Phone: _____

Address: _____

Department Commander/Chairman Section

I certify that the teacher listed above is the duly selected winner of the 2014-2015 National Citizenship Education Teacher Award in our Department in his/her grade level category and is our official entry into the National judging. This winner will be/was notified that they are the first place state winner in their grade level on the following date: _____

Signature of Department Commander/Chairman: _____ Phone: _____

Department Address: Texas VFW 8503 N. IH-35 Austin Texas 78753

2014-2015

SCOUT OF THE YEAR

WHO CAN ENTER:

- Scouts who are registered, active members of a Boy or Girl Scout Troop, Venturing Crew, or a Sea Scout Ship who have received the Eagle Scout Award, Girl Scout Gold Award, Venture Silver Award or Sea Scout Quartermaster Award.
- Scouts must be 15 years of age and have demonstrated practical citizenship in school, scouting and the community.
- Scouts must be enrolled in high school at the time of selection.

Note: All applicants still in high school who reach their 18th birthday during the nomination year remain eligible if otherwise qualified.

HOW TO ENTER:

Scouts should submit the completed VFW Scouting Scholarship form, resume of high school activities, scouting record, community service record and letters of recommendation to a local VFW Post no later than March 1.

Note: A Scout can enter through ONE VFW Post only.

HOW THE CONTEST WORKS:

Local VFW Posts select one winner from the entries received. Posts then submit their local winner to their respective VFW Department (state) by April 1, there is no District judging for this award. From there, the Department selects a winner and forwards the entry to the VFW National Headquarters by May 1 for national-level judging.

SPONSORING VFW POST

VFW Post #: _____

Contact Name: _____

Phone: (____) _____ - _____

Email: _____

Address: _____



Veterans of Foreign Wars
Kansas City, Missouri
816.756.3390, ext. 220
www.vfw.org

Revised 8/2013

Scout of the Year Scholarships



WHAT ARE SCOUT OF THE YEAR SCHOLARSHIPS?

Annually, the Veterans of Foreign Wars recognizes three individuals who are: Eagle Scouts, Girl Scout Gold Award recipients, Venture Gold or Silver Award recipients and/or Sea Scout Quartermasters who have risen above their peers in exemplifying the qualities of that rank. Awards are as follows:

\$5,000 1st place scholarship
\$3,000 2nd place scholarship
\$1,000 3rd place scholarship

AM I ELIGIBLE?

To be eligible for the award, the candidate must:

- Be a registered, active member of a Boy or Girl Scout Troop, Venturing Crew or Sea Scout Ship.
- Be the recipient of the Eagle Scout Award, Girl Scouts Gold Award, Venture Gold or Silver Award or Sea Scout Quartermaster Award.
- Have demonstrated exemplary citizenship in school, Scouting and community.
- Have reached his or her 15th birthday and be enrolled in high school at the time of selection.

Applicants still in high school who reach their 18th birthday during the nomination year remain eligible if otherwise qualified. A Scout may enter through only one VFW Post. A local Post can be identified by zip code at www.vfw.org.

WHAT ARE THE DEADLINES?

- Deadline for entry to VFW Post is March 1st.
- All candidates with full entry criteria must be submitted by a VFW Post to the Department's (state) VFW National Scouting Team representative or Department Commander by April 1st.
- The Department winner must be selected and submitted by their National Scouting Team member to the National VFW organization by May 1st.

Questions should be directed to
Susan Wilson at 816-756-3390, ext. 220,
or emailed to swilson@vfw.org.

WHAT DOCUMENTATION IS REQUIRED?

The following documentation should be submitted:

- **Photograph of the Scout** in correct, complete uniform for their current rank must be attached to this form. Recommended size 3"x5".
- **High School Participation Record** — a single page, one side resume of the candidate's high school activities indicating academic achievement, offices held, honors received and significant participation in other activities.
- **Scouting Record** — maximum of three pages, one side only, listing of all Scouting participation beginning with Cub Scouts or Brownies - years of participation, unit numbers and sponsors. Also include when Eagle, Gold, Silver or Quartermaster Award was received and Palms. Identify leadership positions held at all levels, participation in Scouting activities (jamborees, Order of the Arrow conferences, etc.) and the candidate's Eagle Scout, Girl Scout Gold Award, Venture Gold or Silver or Sea Scout Quartermaster Project.
- **Community Service Record** — a single page, one side resume listing participation in community and religious service organizations (excluding Scouting and school), noting leadership positions held and any recognition received.
- **Letters of Recommendation** — maximum of five letters, two pages each max. will be judged. The five letters must include one each from a school, community and a Scout leader. The two additional letters should be from members of the local community who have special knowledge of the candidate's abilities/accomplishments.
- **Completed Entry Form** — submitted to a local VFW Post. Local Posts can be identified by zip code at www.vfw.org.

WHO MAKES UP THE VFW NATIONAL SCOUTING TEAM?

The backbone of Scouting in the VFW is the VFW National Scouting Team. These VFW members are deeply involved in Scouting, most with decades of experience.

Appointed by their Department Commander, they are responsible for promoting Scouting in their state. They are available to encourage Posts to sponsor units, support units and individual Scout projects. They should be the Department's "expert" on all phases of Scouting. Many Departments have multiple members of the VFW National Scouting Team, but every Department should have at least one individual to promote the values of Scouting to youth and to the VFW itself. For more information on the VFW National Scouting Team call 816 - 756 - 3390, ext. 220 or e-mail swilson@vfw.org.

Official Entry Form

VFW Scout of the Year Scholarship

MUST BE COMPLETED BY ALL CONTESTANTS
and submitted DIRECTLY TO A VFW POST IN YOUR COMMUNITY.

Name: First, M.I., Last

Address

City, State, Zip

()

Home Phone

SSN (xxx-xx-xxxx) (optional)

Date of Birth (dd/mm/yyyy)

Scout Troop Number

SCOUT/VENTURE CERTIFICATION

I hereby certify that the foregoing information is accurate and if I am the national winner, I will make myself available to receive the award at a presentation ceremony as designated by the Veterans of Foreign Wars.

Scout/Venture Signature

Date (mm/dd/yyyy)

UNIT LEADER'S CERTIFICATION

I hereby certify that the above-named Scout/Venture is an active member of our unit and the information supplied by the candidate is accurate to the best of my knowledge.

Unit Leader's Signature

Date (mm/dd/yyyy)

PARENT'S CONSENT

I hereby certify that all information on this application is correct. I willingly submit this name for consideration as the Veterans of Foreign Wars of the United States Scout of the Year. If this individual is selected as the national winner, I will ensure that he/she is allowed to attend a presentation ceremony as designated by the Veterans of Foreign Wars.

Father, Mother or Guardian Signature

Date (mm/dd/yyyy)

VFW SCOUT OF THE YEAR

Judges Score Sheet

DEPARTMENT/STATE _____ DATE OF JUDGING _____

JUDGE'S NAME & SIGNATURE _____

Instructions to Judges: Read and review all letters and data submitted by each applicant with the criteria listed below in mind. Use the input data to develop an overall presentation of the scout's personality that is consistent through all the data and letters submitted and grade each scout in each character areas. Grade each candidate using the following scoring system:

EXCEPTIONAL = 6-10 pts. AVERAGE = 4-5pts. LOW = 1-3 pts.
Ten (10) points are the maximum for each of the sub-elements.

SECTION A: HIGH SCHOOL PARTICIPATION

_____ Academic achievement
 _____ Extra-curricular activities
 _____ Demonstrated leadership
 _____ Significance of participation
 _____ **Sub-Total** (40 pts. Max.)

SECTION C: COMMUNITY SERVICE RECORD

_____ Evidence of regular participation
 _____ Impact on the community
 _____ Demonstrated leadership
 _____ Demonstrated achievement (awards, etc.)
 _____ **Sub-Total** (40 pts. Max.)

SECTION B: SCOUTING RECORD

_____ Timeliness of achieving rank
 _____ Demonstrated leadership
 _____ Participation in events
 _____ Quality of Eagle, Gold, Silver Award, or Quartermaster Project
 _____ Demonstrated adherence to Scout Code
 _____ Exemplary moral/spiritual character
 _____ **Sub-Total** (60 pts. Max.)

SECTION D: CONTENT OF THE LETTERS OF RECOMMENDATION

_____ Evidence of exceptional character
 _____ Evidence of leadership qualities
 _____ Willingness to accept responsibility
 _____ Evidence of self-confidence
 _____ Evidence of serving others
 _____ Evidence of respect for authority
 _____ Evidence of patriotism and respect for this nation and its symbols.
 _____ **Sub-Total** (70 pts. Max.)

_____ **TOTAL SCORE (210 PTS. Max.)**

**JUDGES HAVE THE OPTION OF INTERVIEWING TOP FINALISTS
 PRIOR TO FINAL SELECTION.**

2014-2015

POST PUBLICATION ENTRY FORM

1. This form must be filled in and attached to three copies of you publication.
2. Only issues published between Jan. 1, 2014 and Dec. 31, 2014 are eligible.

Post No. _____ City: _____ District: _____

Name of Publication: _____

Name of Editor: _____

Editor's Email: _____

Editor's Address (Street): _____

City: _____ State: _____ Zip: _____

Phone #: (_____) _____ - _____

Signature - Commander: _____

Commander's Name (print): _____

**Must be received (not postmarked) at Department no later than
3:00 PM March 1, 2015.**

SHIP TO:
TEXAS VFW
8503 I-35 NORTH
AUSTIN, TX 78753

VOLUNTEER RECOGNITION

This program is designed to provide recognition and awards to VFW members who volunteer their time in service through outside organizations. Recognition is in the form of certificates and/or lapel pins, which are given to volunteers who have completed the number of hours prescribed for those awards.

The individual in charge of a local community service organization such as a school, youth group, a food pantry or a shelter will sign the validation form for the VFW or nonmember VFW volunteer.

NOTE: Use the VFW National Hospital Volunteer Recognition Program to recognize hospital volunteer service. Contact your Department Hospital Chairman for more information.

National Community Service Department will provide the appropriate award for presentation to the volunteer upon receipt of a completed request form properly signed by the coordinator for the community service program, Post Commander and the Department Adjutant. Awards will be made in accordance with the following schedule.

The award pin includes the Cross of Malta, the words "Community Service and VFW Volunteer" and the accumulated volunteer hours. The certificate will recognize the volunteer for attaining the appropriate cumulative hour level. Pins are to be requested on the prescribed form from the National Community Service Department. Completed forms are to be forwarded to the Department Adjutant for signature. Forms are then forwarded to the Director at National Headquarters.

Eligibility

1. A VFW member in good standing performing volunteer service for a community service organization is eligible to receive an award.
2. Such volunteer service must be given under the representation of the VFW.
3. Volunteer service rendered under sponsorship of any other organization is not recognized for this purpose. Some examples of volunteer work benefiting nonmembers are: coaching youth, working at a food pantry, conducting flag presentations in front of schools or youth groups and supporting funeral homes/cemeteries by providing honor guard details for nonmember veterans.

One Of A Kind

Only one award of a kind will be furnished to each volunteer. For instance, a volunteer who has served 450 hours is not eligible to receive three 150-hour pins. Replacement awards may be furnished on request.

Non-Member Awards

Non-members volunteering under the sponsorship of the VFW may be issued a VFW pin and certificate (if applicable) once a year for the number of hours served.

Procedure

Using the form, the VFW Post Commander (if the award is for the Post Commander, the Sr. or Jr. Vice Commander should sign and submit the form) should obtain the number of hours served by the volunteer from the local community service organization along with the signature of the volunteer coordinator and return the name and VFW Post number of the member who meets the above requirements to the Department Adjutant. Each individual form must be signed by the above designated officials. The Department Adjutant should sign the request and forward it to National Headquarters in Kansas City, MO., where the awards are shipped.

100 hours	certificate	8,000 hours	lapel pin
150 hours	lapel pin	9,000 hours	lapel pin
300 hours	lapel pin	10,000 hours	lapel pin and certificate
500 hours	lapel pin and certificate	12,500 hours	lapel pin
1,000 hours	lapel pin	15,000 hours	lapel pin and certificate
2,000 hours	lapel pin and certificate	17,500 hours	lapel pin
3,000 hours	lapel pin	20,000 hours	lapel pin and certificate
4,000 hours	lapel pin	30,000 hours	lapel pin and certificate
5,000 hours	lapel pin and certificate	35,000 hours	lapel pin and certificate
6,000 hours	lapel pin	40,000 hours	lapel pin and certificate

VOLUNTEER RECOGNITION REQUEST FORM

This form will certify the following is entitled to a VFW National Community Service Volunteer Award for service as a VFW representative volunteering at a community service organization other than the VFW or other Veterans Service Organization. A pin will be issued for his/her volunteer work with a community volunteer service organization. (For Hospital Volunteer Recognition Awards, please contact your Department Hospital Chairman.)

Name: _____

VFW/Aux. Card No. (indicate if non-member _____) Hours Served: _____

Post # _____ Award Issued: _____
(National Use Only)

*** Awards for 1,000 hours or more may be the accumulation of volunteer service hours from up to three community service organizations.**

Community Service Organization _____

Signed by: _____ Phone # _____

Community Service Organization _____

Signed by: _____ Phone # _____

Community Service Organization _____

Signed by: _____ Phone # _____

Post Commanders Signature _____ **Date:** _____

Dept. Adjutant's Signature _____ **Date:** _____

MAIL AWARD TO:

Post Commander's Name: _____

Address: _____

Phone # must be filled in for Delivery: _____

Please send this form to Department Headquarters by May 1, 2015:

2014-2015

PUBLIC SAFETY NOMINATION FORM

Each year, the Veterans of Foreign Wars selects emergency medical technicians, law enforcement and fire-fighter personnel to receive VFW Public Servant Awards. Post Safety Chairmen are encouraged to submit a candidate for each of these awards to their Department Headquarters by January 1.

Check only one and attach to front of applicant package consisting of the following: (use one form for each nomination.)

1. Completed Nomination Form (this page)
2. Nomination letter on Post letterhead containing the candidate's name and title as the Post nomination for the award for which the individual should be considered
2. One page resume of the candidate's overall background
3. One page resume of the candidate's background in their field
4. One page listing of the candidate's accomplishments and awards in their field
5. Good quality head and shoulders (5 x 7 or 8 x 10) color photograph - Must be a photograph

☐ Law Enforcement	☐ Fire Fighter	☐ Paramedic
--	---------------------------------------	------------------------------------

NOMINATIONS NOT FOLLOWING THESE GUIDELINES WILL NOT BE CONSIDERED AND WILL NOT BE CREDITED.

Post #: _____ City: _____ District #: _____

Name of Nominee: _____

Title: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone #: (_____) _____ - _____

Post Commander must complete prior to submitting nomination to District as Post winner.

Signature - Commander: _____

Commander's Name (print): _____

Commanders Phone #: (_____) _____

DEADLINE: From Post to Department no later than January 1, 2015.

2014-2015 OUTSTANDING COMMUNITY SERVICE POST

OUTSTANDING COMMUNITY SERVICE POST: These record books will reflect all community activities by your VFW Post and Auxiliary between April 1, 2014 and March 31, 2015. Books will need to be at Department Headquarters no later than 3:00 pm on Thursday, April 16

NATIONAL RECOGNITION: The Post record books judged as the top two (2) in Department competition will be designated as the Department of Texas “**Outstanding Community Service Posts**” for 2014-15.

ENTRY FORM: The first item in the book shall be the completed Official Entry Form (see Page 62) posted on the inside front cover.

ORGANIZED: Sections should be organized and divided into the following sections;

I. Veteran Service: i.e. Veteran participation reports, Buddy Poppy program, Homeless Veteran program, military support activities, burial & honor guard details, hospital activities, financial/equipment support of VFW programs, etc.

II. Community Service: i.e. sponsorship of a blood drive, food drive, recycling program, food distribution programs, safety program, flag details for public events, get-out-the-vote program, financial/equipment support of community programs, etc.

III. Youth Service: i.e. conduct a Voice of Democracy program, conduct a Patriot’s Pen program, conduct a Patriotic Art program, sponsor and support of a Scouting or youth unit, conduct a Scout of the Year program, sponsorship of a youth sporting team, sponsor a youth event such as a Easter egg hunt, bike safety program, Halloween party, Christmas party, veterans in classroom, flag etiquette instruction, support of a JROTC unit, etc.

IV. Donations: Provide an itemized list of donations, a minimum of 51% of which should be to support VFW programs. See page 61 For example.

PRESENTATION: No single activity should cover more than two (2) pages, comprising a short synopsis of that activity including the amount of money used and/or donated, number of members involved, number of hours donated, plus substantiating evidence, news clippings, photos, etc.

DELIVERY: Entries shall be delivered via parcel carrier (such as Fed Ex or UPS) to the Department of Texas freight address prior to deadline:

**Texas VFW
8503 Interstate Highway 35 North
Austin, TX 78753**

Note: DO NOT mail these record books to the Department P.O. Box which will delay delivery and cause your entry to be disqualified.

DEADLINE: 3:00 pm April 16, 2015

Books will be put on display at the State Convention and should be picked up by the last day.

2014-2015 COMMUNITY SERVICE LIST OF DONATIONS

Post # _____ District # _____ Location: _____

Check #	Date	To	Reason	Amount	Combined Total
<i>Example: 2305</i>	<i>7/15/2011</i>	<i>Texas VFW</i>	<i>MAP Donation</i>	<i>\$125.00</i>	<i>\$125.00</i>
2306	7/15/2011	Red Cross	Flood Relief	\$20.00	\$145.00

Use additional sheets as necessary.

Total donations to support VFW Programs	\$
Must be a minimum of 51% of combined total	
Total donations to support Non-VFW Programs	\$
Total Combined Donations	\$

COMMUNITY ACTIVITIES RECORD BOOK

2014-2015 ENTRY FORM

1. This form must be filled in and attached to the inside cover of the Community Activities Record Book that your Post enters in the Department Community Activities Record Book Contest.
2. This form must be signed by the Post Commander.

Post No. _____ City: _____ District: _____

Total Projects	Total hours	Total Funds
Since 4/1/14: _____	Volunteered : _____	Used/Donated: _____

City population: _____ Post membership goal: _____

COMMUNITY ACTIVITIES CHAIRMEN

Post: _____ Auxiliary: _____
(name of chairman) (name of chairman)

JUDGES, PLEASE NOTE THE FOLLOWING LEADING PROJECTS

Page: _____, _____

Page: _____, _____

Page: _____, _____

Page: _____, _____

Signature - Post Commander: _____

Post Commander's Name (print): _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Record Books will be placed on display at the State Convention and will need to be picked up by the last day.

POST MEMBERSHIP INCENTIVES

Your Post could win cash through its membership recruiting efforts.

Can only receive one 1st Place cash award per year.

The top three Posts in each membership division with the highest membership percentage over **100%** on **October 1, 2014** will receive a cash award of.

1st Place—\$400.00	2nd Place—\$200.00	3rd Place—\$100.00
---------------------------	---------------------------	---------------------------

The top three Posts in each membership division with the highest membership percentage over **101%** on **December 1, 2014** will receive a cash award of.

1st Place—\$400.00	2nd Place—\$200.00	3rd Place—\$100.00
---------------------------	---------------------------	---------------------------

The top three Posts in each membership division with the highest membership percentage over **102%** on **April 30, 2015** will receive a cash award of.

1st Place—\$400.00	2nd Place—\$200.00	3rd Place—\$100.00
---------------------------	---------------------------	---------------------------

Post Membership Categories for All-State.	
Category 1	500+ Members
Category 2	200—499 Members
Category 3	100—199 Members
Category 4	0—99 Members



VETERANS OF FOREIGN WARS

NO ONE DOES MORE FOR VETERANS.

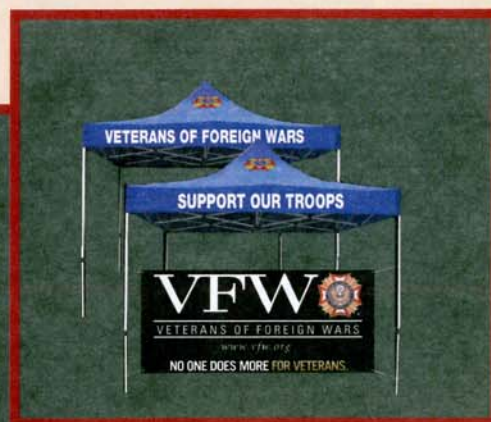
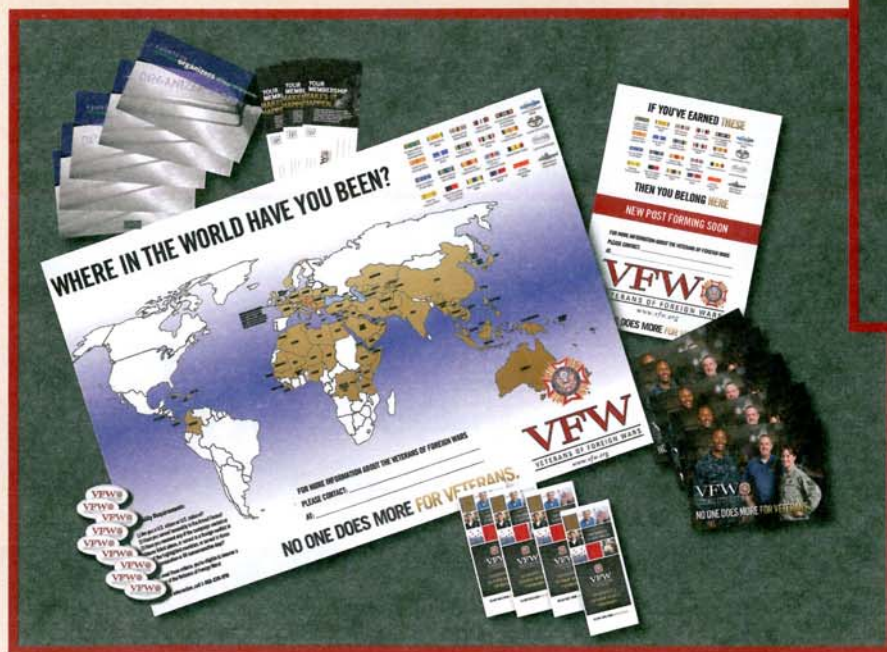
www.vfw.org

RECRUITING JUST GOT EASIER

The VFW Membership Department has everything you need to make your membership efforts successful at little or no cost.

Phone: 1.816.756.3390

E-mail: membership@vfw.org



RECRUITING TOOLS



Membership Applications

This two-part carbonless form is necessary for recruiting and reporting new members. Includes a copy to be forwarded to Department or National Headquarters with your dues transmittal, a Post record card and a temporary receipt card for the new member.



VFW Magazines

Just the thing to hand to prospective members and to those who haven't paid their dues in a while. Use them in membership booths or recruiting campaigns. Issues may vary, depending on what is available at the time of your order.



Door Hanger Self-Mailer

An exciting way to spread the word about the VFW and garner new leads. Includes benefit information, a reply card and die-cut slots for a Post business card. Make these a central feature of your next membership campaign.



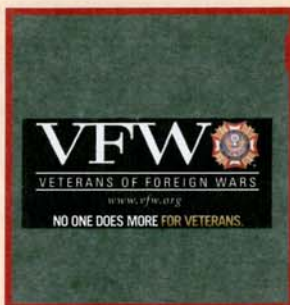
Women Veterans Brochure

Excellent for recruiting events with female veteran attendees. This attractive brochure highlights the camaraderie, support and benefits that come along with being a VFW member.



Take Pride Flyers

Full-color of your qualifying campaign medal with its history: WWII Service Medal, Korea Service Medal, Vietnam Service Medal, Southwest Asia Service Medal, Iraq Campaign Medal, Afghanistan Campaign Medal, Combat Duty and more.



Recruitment Table Drape

This is a great way to bring attention to your Dept., District or Post. This drape can bring attention to your information or recruiting booth and can be customized to fit your needs. Available through the VFW Store by calling toll-free 1.800.821.2606 or go to www.vfwstore.org.



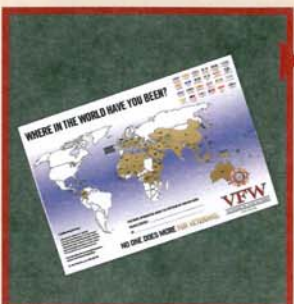
Membership Recruitment Brochure

Full-color, and with a distinctive design, this brochure is an essential part of any recruiting campaign. Recently updated, this brochure answers the question, "Why should I join?" Because *No One Does More for Veterans*.



Legacy Life Brochure

Leave a Lasting Legacy by upgrading your membership to a gold, silver and bronze legacy membership. Promote this in your Dept. and Post by having these brochures on hand.



VFW Eligibility Fold-Up Poster

Asking the question, "Where in the world have you been?" This 33" x 22" world map is the perfect addition to membership recruiting booths. Some 24 medals, ribbons and badges are pictured to coincide with eligibility information.

ENSURE THAT YOUR POST HAS
EVERY AVAILABLE MEETING
AVAILABLE THROUGH THE
NO ONE DOES MORE

PROMOTIONAL ITEMS



"VFW Post Forming Soon" Poster

A glossy, full-color, 33" x 23" Poster announcing the formation of a new Post in your area. An up-to-date look and eligibility listing will make your next Post development effort a breeze. Includes space for contact information along with meeting times and locations.



"Join Now" Poster

Like our "VFW Post Forming Soon" Poster, this exciting tool is up-to-date and will make your next recruiting campaign easier than you thought. Includes space for contact information along with meeting times and locations. Glossy, full-color and 33" x 23".

TRAINING TOOLS



Membership Eligibility Folder

A complete and convenient reference tool. Always be up-to-date in your understanding of eligible service locations and dates. Be sure to order enough for your entire recruiting team.

ST GROWS BY USING
HOD AND PRODUCT
HE VFW BECAUSE...

FOR VETERANS.

TRAINING TOOLS



Recruiter Pocket Success Guide

Enables a recruiter to answer most questions posed by prospective members and their families. Conveniently tabbed sections cover topics such as: membership eligibility, benefits, veterans service, programs for active duty and their families, community service, young people and legislative efforts. Has an easy-to-use back cover flap to hold membership applications, along with pages of useful recruiting tips.



"A Guide for Organizers of New VFW Posts"

A convenient primer on considerations for those involved in new VFW Post development. Includes information on recruiting, communicating with local city and civic leaders, holding informational meetings and an explanation of the procedural requirements of new Post formation.



"Membership Campaigning on the Post Level" Booklet

Twenty-four pages, chock-full of information and strategies used in planning and conducting a successful membership campaign. Covers the basics of planning, contact techniques (with scripts) and follow up.



Recruiter Training Student Guide

This 35-page course comprises informational material that parallels the instructors guide, along with additional forms relevant to hands-on recruiting. Includes an attractive folder to make a useful "take-away" package for your next recruiter training session.

PACKAGE ITEMS

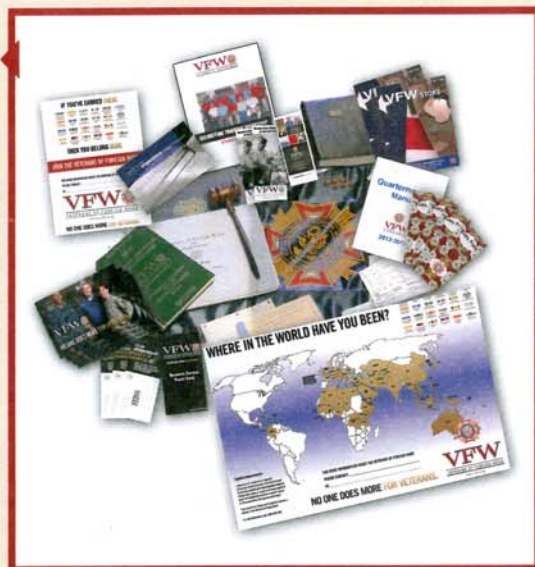


VFW RECRUITING KIT

This kit contains everything needed to set up an effective recruiting booth or table to target either veterans or active-duty service members. Included are 25 each of the following “Take Pride” glossy handouts (suitable for framing): WWII Service Medal, Korea Service Medal, Vietnam Service Medal, Southwest Asia Service Medal, Iraq Campaign Medal, Afghanistan Campaign Medal, Armed Forces Expeditionary Medal, Navy & Marine Expeditionary Medal, Occupation Service Medal, Korea Defense Service Medal, China Service Medal, Kosovo Campaign Medal, and Combat Duty. Also included are large posters, door hanger self-mailers, VFW decals, and a collection of applications, brochures flyers, copies of the VFW magazine, and a heavy-duty, nylon briefcase for transporting these items. A supplies reorder form is included for your convenience.

POST CHARTER KIT

All the tools necessary for a new Post (or perhaps an existing Post that needs a fresh start) to get up and running quickly and easily. This complete kit contains everything necessary to conduct meetings, obligate members, account for members and funds, submit reports, conduct programs and more. Included are the following: an altar cloth, altar flag set (including a POW-MIA flag), Bible, gavel, eight copies of the VFW bylaws, Manual of Procedure and Ritual, a service office guide, Post minute book, quartermaster ledger, a pad of misc. receipt forms, draft book, receipts and disbursements pad, trustees report of audit pad, two VFW Emblem and Supply catalogs, a membership binder, 100 membership record cards, 100 eligibility folders, 50 VFW Cross of Malta lapel pins, 100 membership application forms, 50 VFW benefits flyers, 50 membership recruitment brochures, a “Membership Campaigning on the Post Level” booklet, 50 “Planning A Successful Buddy Poppy Campaign” brochures, 50 “History of the Buddy Poppy” brochures a new Post instruction booklet and two copies of the absolutely vital “Report of Institution” form. Everything you’ll need to ensure the success of a new Post in one convenient package.



NEW POST STARTER KIT

A new “Post in a box.” Designed to equip a team of up to four recruiters with everything needed to form a new Post. This comprehensive kit includes: An application for Post charter, “Guide for Organizers of New Posts”, 100 membership applications, 100 membership recruitment brochures, 100 VFW benefit flyers, 100 door hanger self-mailers, 100 VFW decals, four pocket recruiter guides (an absolute must for your recruiters), four eligibility folders, four “Membership Campaigning on the Post Level” booklets, four “You’ve Earned It” Posters and 20 of the new “Post Forming Soon” Posters. All kits available through the VFW Store by calling toll-free 1.800.821.2606 or go to www.vfwstore.org.

*Contents may vary as items are updated and new items become available.

Rev. 04/18



Veterans of Foreign Wars Membership Department

406 W. 34th Street
Kansas City, MO 64111

Tel: (816) 756-3390
Fax: (816) 968-2728

NO ONE DOES MORE FOR VETERANS.

ORDER FORM

Revised: March 2014

*Previous editions are obsolete!

SHIP TO: NAME: _____
ADDRESS: _____
CITY: _____ STATE: _____ ZIP: _____
PHONE: _____ E-MAIL: _____
DEPT: _____ POST or DISTRICT #: _____
CHECK ONE: ☐ CDR ☐ ADJ ☐ QM ☐ CNR ☐ Member ☐ Non-Member

DATE: _____

Please refer to the
VFW Store order form
for kits.

Quantity Ordered	Item Description	Quantity Per Package	Package Price	TOTAL PRICE
	Membership Application	25	No Charge	
	Brochure, Women Veterans Recruitment	25	No Charge	
	Brochure, Legacy Life Membership	25	No Charge	
	Brochure, New Member Recruitment	25	No Charge	
	Brochure, Member Benefits	25	No Charge	
	Brochure, Starting a New Post	1	No Charge	
	Brochure, Legislative Priority Goals	25	No Charge	
	Fact Sheet - VFW Talking paper	1	No Charge	
	Eligibility Information Sheet	1	No Charge	
	Brochure, Membership Campaigning on the Post Level	1	No Charge	
	Door Hanger, Self-Mailers	25	\$1.00	
	Recruiter Success Pocket Guide	1	\$1.00	
	Poster, "Join Now"	1	\$0.50	
	Poster, "New Post Forming"	1	\$0.50	
	Poster, "World Map of Eligibility"	1	\$0.50	
	Take Pride Flyers- Recruiter Kit Refill (Afghanistan Campaign Medal)	25	\$1.50	
	Take Pride Flyers- Recruiter Kit Refill (Armed Forces Expeditionary)	25	\$1.50	
	Take Pride Flyers- Recruiter Kit Refill (Combat Duty)	25	\$1.50	
	Take Pride Flyers- Recruiter Kit Refill (Global War on Terrorism)	25	\$1.50	
	Take Pride Flyers- Recruiter Kit Refill (Iraq Campaign Medal)	25	\$1.50	
	Take Pride Flyers- Recruiter Kit Refill (Korea Defense)	25	\$1.50	
	Take Pride Flyers- Recruiter Kit Refill (Korean Service Medal)	25	\$1.50	
	Take Pride Flyers- Recruiter Kit Refill (Kosovo Campaign Medal)	25	\$1.50	
	Take Pride Flyers- Recruiter Kit Refill (Navy/Marine Expeditionary)	25	\$1.50	
	Take Pride Flyers- Recruiter Kit Refill (Occupation Medal)	25	\$1.50	
	Take Pride Flyers- Recruiter Kit Refill (Southwest Asia Service Medal)	25	\$1.50	
	Take Pride Flyers- Recruiter Kit Refill (Vietnam)	25	\$1.50	
	Take Pride Flyers- Recruiter Kit Refill (WWII)	25	\$1.50	
	Promotional Items, VFW Window Clings	25	No Charge	
	Recruiter Training Student Guide	1	\$1.50	
	Magazine, Afghanistan, special issue	10	\$6.75	
	Magazine, War in Iraq, special issue	10	\$6.75	
	Magazine, Women at War, special issue	10	\$6.75	

For information and pricing on Membership items included in the Membership Product Catalog but not listed here, please contact the Membership Department at (816) 756-3390 or via email at membership@vfw.org.

Sub-Total
Shipping
TOTAL

Payment Details:

PAYMENT METHOD: ☐ Cash ☐ Check/Money Order
☐ Bill me (Quartermaster only) ☐ Credit Card
Card Type: ☐ AMEX ☐ MasterCard ☐ VISA ☐ Discover
Name on Card: _____
Credit Card #: _____
Credit Card Exp. Date: ____ / ____

Shipping Information:

Sub-Total	Shipping Cost
\$0.00 to \$10.00	\$5.00
\$10.01 to \$25.00	\$7.00
\$25.01 to \$50.00	\$11.00
\$50.01 to \$75.00	\$15.00
Over \$75.00	Call for quote

Thank You!



2013-2014 Veterans of Foreign Wars VFW Store

406 W. 34th Street - Kansas City, Missouri 64111
Website - www.vfwstore.org - Customer Call Center -
1-800-821-2606 - Fax - 816-968-1196

Order # _____	For Office Use Only
Date _____	
Name _____	
CCB _____	
Check Amt. _____	
Cash _____	

DATE: _____
SHIP TO: _____

POST # _____ DEPT _____ Member # _____

CUSTOMER NAME _____

STREET ADDRESS _____
(Avoid using P.O. Box number)

CITY _____ STATE _____ ZIP _____

HOME PHONE _____

BUS. PHONE _____

E-MAIL ADDRESS _____

BILL TO: Must match credit card billing address.

POST # _____ DEPT _____ Member # _____

CUSTOMER NAME _____

STREET ADDRESS _____

CITY _____ STATE _____ ZIP _____

HOME PHONE _____

BUS. PHONE _____

E-MAIL ADDRESS _____

Stock Number	Quantity	Catalog Description of Merchandise	Price	Totals
4261		VFW Recruiting Kit	\$38.50	
4003		Post Starter Kit	\$55.00	
4002		Post Charter Kit	\$268.00	
3487		6' Membership Recruiting Table Cover	\$170.00	
3489		8' Membership Recruiting Table Cover	\$210.00	

Total for Merchandise Ordered	
Missouri Resident Only - Add 8.38% Tax	
Shipping & Handling	
Balance Due from Previous Order (in Care of Store Invoice No.)	
Total Amount \$	

Orders may be faxed to (816) 968-1196 when using a credit card.
When orders are faxed - To avoid duplication, PLEASE DO NOT MAIL IN ORIGINAL ORDER.



Credit Card Number:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Expiration Date: ____ / ____

SHIPPING & HANDLING

Up to \$10.00	Add \$3.00
\$10.01 to \$25.00	\$7.00
\$25.01 to \$50.00	\$8.00
\$50.01 to \$75.00	\$9.00
\$75.01 to \$100.00	\$11.00
\$100.01 to \$200.00	\$13.00
\$200.01 to \$300.00	\$15.00
\$300.01 & Over	\$17.00
Prices effective through 8-31-14	

For your protection, do not send cash or stamps. Make check or money order payable to Veterans of Foreign Wars of the U.S.

Signed _____ Money Order No. _____ Post Check No. _____

NATIONAL RECRUITING AWARDS

Individual Awards for Members that Recruit New and Recovered Members

For signing up 5 members:	Five Member Pin.
For signing up 10 members:	Ten Member Pin.
For signing up 15 members:	Fifteen Member Pin.
For signing up 25* members:	Commander-in-Chief Membership Coin.
For signing up 35 members:	Ball Cap and Citation.
For signing up 50* members:	Red Commander-in-Chief Shirt & Citation.
For signing up 75 members:	\$50.00 VFW Store Gift Certificate.
For signing up 100* members:	A Citation and Commemorative Medallion Set or Century Cap.
For signing up 200 members:	Leather Flight Jacket & Plaque.
For signing up 250+ members:	Elite Recruiter Distinctive Cap, Citation & Name Badge and
By June 15, 2015	Round trip Airfare to the 116th National Convention in Pittsburgh, PA & A \$599.00 Stipend, less any other National Stipends & Special Seating at the Joint Opening Ceremonies on Monday.

*25 member STATE aide de camp, 50 member NATIONAL aide de camp, and 100 member CENTURY caps may be purchased at the discretion of the recruiter.

RECRUITER OF THE YEAR REWARD

For the individual recruiter that signs up the greatest number of new and/or recovered unpaid annual members in excess of 250 by June 15, 2015.

- ♦ Round-trip airfare to the 116th National Convention in Pittsburgh, PA.
- ♦ A \$599.00 Stipend, less any other National Stipends.
- ♦ Special Seating at the Joint Opening Ceremonies on Monday.
- ♦ Distinctive Cap, Citation and Name Badge.
- ♦ Commander-in-Chief's Crystal Eagle.

PLEASE NOTE:

National will automatically send you these awards once you have been credited with the appropriate number. You must therefore ensure that your name and member number appears on the membership application as the recruiter on the bottom of each application form for every member you recruit.

VFW MEMBERSHIP APPLICATION

NAME FIRST MIDDLE LAST EMAIL DATE OF BIRTH

ADDRESS HOME OF RECORD PHONE GENDER: (M) (F)

CITY STATE ZIP CITY STATE ZIP SSN (optional)

BRANCH OF SERVICE ☐ ARMY ☐ NAVY ☐ AIR FORCE ☐ MARINES ☐ COAST GUARD

DATES OF SERVICE: QUALIFYING FOREIGN SERVICE

☐ WORLD WAR II ☐ DESERT SHIELD/STORM

☐ OCCUPATION SERVICE ☐ BOSNIA/KOSOVO

☐ KOREAN SERVICE (1950-1954) ☐ GLOBAL WAR ON TERRORISM EXPEDITIONARY

☐ KOREA DUTY (1955 - present) ☐ AFGHANISTAN (2001-present)

☐ VIETNAM SERVICE ☐ IRAQ (2003-2011)

☐ EXPEDITIONARY OPERATIONS ☐ SSBN DETERRENT PATROL INSIGNIA

☐ HOSTILE FIRE/IMMINENT DANGER PAY

MEMBERSHIP TYPE (choose one)

☐ ANNUAL MEMBER
Payment Authorization
You may pay by check or credit card. For payments by check, you will receive a yearly statement by mail. For credit card payments, please complete the following:

☐ I authorize the VFW to automatically charge my account \$_____ on a yearly basis to pay my Annual membership dues.

☐ I authorize the VFW to charge my account a one-time payment of \$_____

☐ LIFE MEMBER
I authorize the VFW to charge my account for a one-time payment of \$_____

☐ LIFE MEMBER INSTALLMENT PLAN
I authorize the VFW to automatically charge my account \$_____ to be paid in 11 monthly installment payments after my initial payment of \$45.00.

☐ I authorize the VFW to charge the \$45.00 initial payment and I understand that I will be billed for the remaining 11 monthly installment payments.

PREVIOUS EDITIONS OF THIS FORM ARE OBSOLETE.
Please see reverse for terms and conditions of Automatic Payment and Installment Life Plans.

location dates

☐ NEW Post No. ☐ FORMER MEMBER ID No.

☐ TRANSFER From Post No. to Post No.
transfer complete with Sec. 101

RECRUITER (please print) name member no.

QUARTERMASTER:

NATIONAL COPY ☐ AMEX ☐ DISCOVER ☐ VISA ☐ MASTERCARD

Exp. Date / AMOUNT: \$

SIGNATURE:

NATIONAL RECRUITING AWARDS

Awards for Commanders & Quartermasters

EARLY BIRD AWARD

The top Post Commander and Quartermaster in each membership Division with over 50 members and the top District Commander in each division that exceeds 100% in membership and achieves 85% retention goal by December 31, 2014 will receive:

- ♦ Roundtrip airfare to the Washington D.C. Legislative Conference in Washington D.C.
- ♦ A \$599 stipend, less any other National stipend
- ♦ Special seating at the Commander-in-Chief's testimony

**** One winner per Division. May only receive one National paid compensation package, non-transferable.**

POST COMMANDER AND QUARTERMASTER NEW and RECOVERED MEMBER CONEST

The top ten Post Commanders and their Quartermaster in each Division with over 50 members who report the most new and recovered annual members as of December 31, 2014 will be awarded a distinctive leather zippered padfolio for both the Commander and Quartermaster and a \$75.00 Emblem & Supply gift certificate to the Post.

****A minimum of 50 new and recovered members is needed to qualify.**

100% DEPARTMENT, DISTRICT & POST REWARD

A distinctive streamer will be awarded to every Department, District and Post that reaches 100% in membership prior to June 30, 2015. Posts of over 50 members will receive a \$25.00 VFW Store gift certificate.

LEGACY LIFE MEMBERSHIP ACQUISITION

The Post with over 50 members and District that records the greatest numerical gain of new and/or upgraded Legacy Life Members by June 30, 2015, will be awarded a \$100.00 VFW Store gift certificate and Commander-in-Chief Commemorative Medallion Set.

*** One winner per Division with a minimum of 3 at the Post level and a minimum of 1 per Post at the District level.**

KANSAS CITY TRIP

The first place Post Commanders in each of the ten (10) Post Divisions of over 50 members and the first place District Commander in the six (6) District Divisions and their spouse/guest can win this exciting Kansas City award trip in May 2015. Commanders have to be 100% in membership and meet the 85% retention goal to qualify for this award by March 31, 2015 to win.

- ♦ The award winners will receive round-trip travel from the airport nearest the Commander's home to Kansas City, Missouri.
- ♦ A fun filled weekend is planned that may include touring, shopping, a major league baseball game, and a complete tour of National Headquarters.

*** May only receive one National paid compensation package, award is non-transferable.**

TEXAS VFW POST AWARDS

MEMBERSHIP INCENTIVE AWARDS: The top three Posts in the state with the highest membership percentage over 100% on October 1, 2014, 101% on December 31, 2014 and 102% on April 30, 2015 will receive the following cash awards 1st—\$400.00; 2nd—\$200.00; 3rd—\$100.00. Can only receive one first place cash award in a year.

OUTSTANDING COMMUNITY SERVICE POST: A plaque from National* will be awarded to the Post who has the most outstanding Community Service Record Book received at Department *by April 16, 2015*. These record books will reflect all community activities by your VFW Post and Auxiliary between April 1, 2014, and March 31, 2015.

***National Recognition:** The Post record books judged as the top two (2) in Department competition will be designated as the Department of Texas “Outstanding Community Service Posts” for 2014-15. These Posts will be presented with an award at the National Convention.

NATIONAL CITATIONS: A National Citation will be presented to each Post who submits detailed descriptions of activities encompassing thirty-five (35) Americanism projects, twenty-five (25) youth activity projects and Sixty (60) community service activity projects on the Texas VFW Community Service Activity Report Form *by the deadline of March 1, 2015*.

PUBLICATION AWARDS: The Department of Texas will present a plaque to the most outstanding Post Publication. The Post must submit three (3) different editions of their publication along with the name of the editor to Department Headquarters, 8503 North IH-35, Austin, Texas 78753, *by March 1, 2015*. Department winner and the winners in each of the two remaining publication categories (small, medium, large) will be forwarded to National.

BUDDY POPPY AWARDS: Plaques will be presented by the Department of Texas to the first, second, and third place winners in each of the three (3) display categories, as follows: Public Promotion of Poppy Sales, “Memorial or Inspirational Displays” and Artistic or Decorative use of Poppies. National guidelines for these displays should be followed. *Judging of the displays will take place on Friday afternoon at the State Convention*. The first and second place display in each of the three categories will be eligible for entry in the National Display Contest at the National Convention.

HONOR ROLL RECOGNITION: Each Post achieving Honor Roll status will receive a distinctive plaque at the State Convention for display in the Post home.

ALL-STATE POST AWARD: Posts that complete all requirements and are designated by the State Commander an All-State Post for the 2014-15 year will receive a special plaque at the State Convention for display in the Post home.

“Dare To Care” Award—To give recognition to those involved in the plight of homeless veterans, Past State Commander William D. “Doug” Bell will select and present a plaque to the Post with the overall best Homeless Veteran program at the State Convention.

2014-2015 VFW “Homeless Veteran” Donation

Post/Aux #: _____ Location: _____

District #: _____ Check #: _____ Amount: \$ _____

Send this form and donation to:

**Texas VFW
P.O. Box 14468
Austin, Texas 78761**



HONOR ROLL POST REQUIREMENTS

The 2014-2015 Post Honor Roll designation award is designed to recognize Texas VFW Posts for successfully reaching their membership goal and their participation in VFW programs including participation in and promotion of nationally recognized days of commemoration about veteran service in their community.

HONOR ROLL ELIGIBILITY: The first criteria to be *eligible* for Honor Roll Post is to complete all basic VFW Post requirements by published deadline dates (see page 12).

MEMBERSHIP: Must attain 100%+ of Post membership goal as determined by National by May 1, 2015.

OBJECTIVES: Must complete all Post Objectives as listed on page 38.

ALL-STATE POST REQUIREMENTS

Please ensure you read and understand all the rules involved in this competition.

Honor Roll: Only Posts that have qualified for Honor Roll are eligible for All-State Post recognition.

Entry Form: To be considered for All-State Post you must complete and submit the All-State Post Entry Form to Department *by May 1, 2015. Failure to complete and submit the All-State Entry Form by deadline date will disqualify you.*

Point System: After meeting all the eligibility requirements above, the top two (2) qualifying Posts with the highest points in each Membership Category (See chart on page 63), and twelve (12) other Posts regardless of Membership Category with the highest points will be recognized as All-State Posts for 2014-15 and will be eligible for All-American competition at the National level. The State Commander reserves the right to increase the number of Posts that could qualify for All-State recognition.

Extra Points for All-State Competition
Veteran Participation reports; 1 point for every completed VPR after the first three VPR's
One point for every full percentage point over member goal. (i.e. 102.37% = 2 points)

ALL-STATE POST ENTRY FORM

Posts wishing to compete in the All-State competition must answer the following questions and return this form to Department Headquarters prior to May 1, 2015. (Please check box for items completed, subject to verification)

ITEM	Points
Honor Roll	
Veteran Participation reports 1 point for every completed VPR after the first three	
1 Point for each percentage point over member goal (i.e. 102.37% = 2 points)	
TOTAL EXTRA POINTS	

My Post has met all the eligibility criteria and has participated in the following programs for the 2014-15 VFW year and has completed the programs in accordance with the guidelines discussed on the previous page.

Post Leadership Information

City: _____ Post #: _____ District #: _____

Commander: _____ *SS #: _____ Cap Size: _____

Life Member: Yes No Circle one.

Quartermaster: _____ *SS #: _____ Cap Size: _____

Life Member: Yes No Circle one.

**(for tax reporting purposes, you must include your Social Security number to receive award)*

By my signature below, I confirm that all the above information, INCLUDING CAP SIZE, is true and accurate to the best of my knowledge. I understand that caps will NOT be re-ordered or otherwise replaced if the sizes reported on this form are incorrect.

(Signature Post Commander or Quartermaster)

THIS FORM MUST BE IN DEPARTMENT HEADQUARTERS BY MAY 1, 2015

STATE AWARDS for INDIVIDUALS

J. T. Rutherford Award—In memory of Past State Commander J. T. Rutherford, a distinctive medal will be presented to three (3) Outstanding Members of the Department of Texas Veterans of Foreign Wars for their past and present contribution to our organization. (No nominations are needed.)

Sylvia Sanchez Award—The Sylvia Sanchez Award will be presented to the Outstanding Immediate Past District Commander who has given the greatest assistance to the current District Commander. Selection will be based on written recommendation from the current District Commander or Department Officers. See entry instructions on next page.

Danny Henry Award—Past State Commander Danny Henry or his representative will present an award to the Top Post Commander in Texas as determined by All-State points. The winner will receive a plaque and \$500.00 cash award at the State Convention Awards Banquet. (No nominations are needed.)

Outstanding Chaplain Award—In memory of Past State & National Chaplain Bill Moody the Department of Texas offers the Chaplain Moody Award. A plaque will be presented to the District or Post Chaplain selected from written nominations received at Department Headquarters from Post Commanders, District Commanders, or Department Officers. See entry instructions on next page.

Glen M. Gardner, Jr. Outstanding Quartermaster Award— Named after Past State Adjutant/ Quartermaster and Past Commander-in-Chief Glen M. Gardner, Jr. This award will be presented to the District or Post Quartermaster selected from written nomination received at Department Headquarters from Post Commanders, District Commanders, or Department Officers. The overall performance of the Post considering such things as timeliness of transmittals, audits, and other forms may also be used in the determination of the winner. See entry instructions on next page.

Outstanding Post Service Officer Award—This award is given annually to the VFW Post Service Officer who does an outstanding job in representing and assisting veterans, widows, and/or their dependents. No employed Service Officer (County, Department, etc.) is eligible to receive this award. Written recommendations must be sent to VFW Department Headquarters. See entry instructions on next page.

Outstanding Auxiliary Member Award—A plaque will be presented by the Department of Texas to the outstanding member of the Ladies or Men's Auxiliary who has made the greatest contribution to the VFW. Nominees will be judged on contribution to the VFW only through such things as work in Post, joint chairmanship, etc. Nominees will be judged from written recommendations from Post Commander, District Commander, or Department Officers. See entry instructions on next page.

Outstanding Motorcycle Group Award— Past State Commander A.R. "Russ" Richards will select and present a plaque to the Outstanding Motorcycle Group who has made the greatest contribution to the VFW. Nominees will be judged on contribution to the VFW only through such things as work in Post membership, community service, etc. Winner is judged by Post/ Unit activity record book.

"Dare To Care" Award—To give recognition to those involved in the plight of Homeless Veterans, Past State Commander William D. "Doug" Bell will select and present a plaque to the Post with the overall best program at the State Convention. See entry instructions on next page.

RECRUITER AWARD: Every recruiter that signs up a minimum of 125 new/reinstated members as credited by National VFW Membership Department will receive a hotel room for 2 free nights at state convention if not already receiving lodging from Texas VFW.

STATE COMMANDER SHIRTS: Each Post leading their respective Membership Division *on September 30, 2014*, provided their Post has attained at least ninety percent (100%) of membership goal, will receive two Department Commander's shirts.

MID-WINTER RECOGNITION: The Post Commander and Quartermaster whose Post are leading each Membership Division on December 31, 2014, provided they are at least ninety-seven percent (97%) of membership goal, will receive the following: **two (2) tickets** each to the Voice of Democracy Banquet and **\$200** for the Post, *if attending and participating in the entire Mid-Winter Round Up.*

ALL-STATE AWARD: All-State Post Commanders & Quartermasters will receive the following during the State Convention: an **All-State cap**, a **lapel pin**, a distinctive **medal**, **two (2) tickets** to the State Convention Awards Banquet, and **\$200** expense money, *if attending and participating in the entire State Convention.*

REMINDER: All deadlines in this S.O.P. (unless stated otherwise) are May 1, 2015.

STATE AWARDS ENTRY CRITERIA

Each year, the Department of Texas and the Veterans of Foreign Wars selects a winner for the below State level awards based on nominations. All entries must be submitted directly to Department Headquarters. Only one person will be eligible to compete in each category. Deadline for receipt of entries at Department of Texas Headquarters is May 1, 2015.

State winners shall receive a special recognition plaque. To receive award winners must be in attendance at the State Convention banquet.

All entries must contain the following documentation:

- State Award Nomination Form
- Nomination letter on Post/District letterhead containing the candidate's name, title, address, telephone and identifying the award for which the individual should be considered.
- One page essay of 350 words or less describing why the candidate should be considered for the award. *For Homeless Veterans entry you may include other documentation such as photos and letters, cancelled checks, etc.*

A Post/District may nominate an individual for the following State level awards described on the previous page.

Sylvia Sanchez Award—For Immediate Past District Commanders

Outstanding Chaplain Award—For Post or District Chaplains

Outstanding Quartermaster Award—For Post or District Quartermasters

Outstanding Service Officer Award—For Post or District Service Officers

Outstanding Auxiliary Member Award— For Auxiliary members

Outstanding Motorcycle Group Award— For Motorcycle Groups

“Dare To Care” Award—For Post Homeless Veterans program

NOMINATIONS NOT FOLLOWING THESE GUIDELINES WILL NOT BE CONSIDERED AND WILL NOT BE GIVEN CREDIT.

Do not send nominations prior to April 1, 2015.

DEADLINE: May 1, 2015.

2014-2015
STATE AWARD NOMINATION FORM

Attach to front of essay on nominee, not to exceed 350 words on one page.

Post #: _____ City: _____ District #: _____

Name of Individual or Post: _____

Nominated for: _____

Title: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone #: (_____) _____ - _____

Signature - Commander: _____

Commander's Name (print): _____

Commanders Phone #: (_____) _____

Do not send nominations prior to April 1, 2015.
Must be received (not postmarked) at Department no later than
3:00 PM May 1, 2015.

MAIL TO:
TEXAS VFW
P.O. BOX 14468
AUSTIN, TX 78761

OUTSTANDING MOTORCYCLE GROUP

OUTSTANDING MOTORCYCLE GROUP: Past State Commander and founding member of the Texas VFW Motorcycle Group, A.R. "Russ" Richards will select and present a plaque to the Outstanding Motorcycle Group who has made the greatest contribution to the VFW. Nominees will be judged on contribution to the VFW only through such things as work in Post membership, community service, etc.

A plaque will be awarded to the Motorcycle Group who has the most outstanding Community Service Record Book received at Department by May 1, 2015. These record books will reflect all community activities by the Motorcycle Group between April 1, 2014 and March 31, 2015.

SPECIFICATIONS: The following specifications shall be used for assembling your Community Service Record Book. *If your book fails to comply, it will risk being disqualified.*

1. **SIZE RESTRICTION:** Book shall be no larger than 12" x 14" and no more than 3" thick. Only one book allowed (no additional volumes). Many books are disqualified for being too large.
2. **ENTRY FORM:** The first item in the book shall be the completed Official Entry Form (see previous page) posted on the inside front cover.
3. **ORGANIZED:** Sections should be organized and divided by category such as Americanism, Youth Activity, Buddy Poppy, and other activities as applicable. Participation in the following activities shall be included in the selection process: Buddy Poppy education, flag education, military support activities or working with military volunteers, Voice of Democracy, and Patriot's Pen essay participation.
4. **PRESENTATION:** No single activity should cover more than two (2) pages, comprising a short synopsis of that activity including the amount of money used and/or donated, number of members involved, number of hours donated, plus substantiating evidence, to include copies of cancelled checks, news clippings, photos, etc. **TIP:** We're judging your service activities based on attractive, neat, organized, and informative books that clearly and accurately describe your Post's most effective community service activities. *Remember, we are NOT judging these books by the pound. Keep it lightweight!*
5. **DELIVERY:** Entries shall be delivered via parcel carrier (such as Fed Ex or UPS) to the Department of Texas freight address prior to deadline:

**Texas VFW
8503 N. IH-35
Austin, TX 78753**

Note: DO NOT mail these record books to the Department P.O. Box which will delay delivery and cause your entry to be disqualified.

Books will be put on display at the State Convention and should be picked up by the last day.

NATIONAL BUDDY POPPY DISPLAY

A Buddy Poppy Display Contest will be held at the National Convention. Rules have been designed to put emphasis on the purpose and effectiveness of the displays.

Rules

(1) Displays will be presented and judged in four categories:

Category 1. Public Promotion of Poppy Campaign. (Window, booth, parade, poster displays, campaign promotions, etc.)

(a) Displays must be designed for public exposure and must bear a message soliciting a donation for and wearing of the VFW Buddy Poppy.

(b) At least one Poppy used in the display must be in its original form and color with label attached.

Category 2. Memorial or Inspirational Displays. (Wreaths, memorial tablets or plaques, patriotic or devotional themes).

(a) Displays must be designed to honor the dead, to inspire devotion to God and Country, or to dramatize the activities supported by the Buddy Poppy.

(b) At least one Poppy used in the display must be in its original form and color with label attached.

Category 3. Artistic or Decorative Use of Poppies. (Post Home displays, table centerpieces, corsages, pictures, plaques, models, scenes, hats, novelty pieces, etc.)

(a) Any display not meeting the qualifications for Categories 1 or 2 shall automatically be entered in Category 3.

(b) At least one Poppy used in the display must be in its original form and color with label attached.

Category 4. Memorial or Inspirational Displays. (Junior Girls Units/Sons of the VFW)

(a) Displays must be designed to honor the dead, to inspire devotion to God and Country, or to dramatize the activities supported by the Buddy Poppy.

(b) At least one Poppy used in the display must be in its original form and color with label attached.

(2) Departments purchasing over 250,000 Poppies will be allowed two displays in each of the four categories for the National Display Contest. All others will be allowed one display in each of the four categories. No deviations.

(3) The Department Adjutant will have to notify the Buddy Poppy Director, in writing, by July 31 of the Posts that will represent the Department in each category. This will allow us the time necessary to ensure each entry has sufficient space to set up at the National Convention.

NOTE: The National Buddy Poppy Committee shall have no responsibility in setting up, taking down, or returning displays.

(4) Displays may be entered and set up at any time from 9 a.m. Saturday until 4 p.m. on Monday of the Convention week.

(5) Displays shall be set up in space provided in the Convention facility. At the time the display is set up, the responsible person must complete an entry form which will show the category of competition, the number of Poppies used, the purpose of the display, the Post and/or Ladies Auxiliary number and location, and the name of the person who will dismantle and remove the display at the close of the Convention.

(6) Displays may be accompanied by a white card, not to exceed 4 inches by 6 inches in size, on which is lettered in black ink an explanation of the theme for the display or other information of interest to the viewers or the judges.

(7) Post name, number or location may not be visible on display entries. Failure to comply will result in disqualification.

Judging

Judging of displays will be on the basis of effectiveness, purpose, clarity of theme, suitability, originality, beauty and number of Poppies used. Where a sample of a large number of identical items (such as corsages or wreaths) is entered, full credit shall be given for the total number of Poppies used.

Prizes

Plaques will be awarded to the first, second, and third place winners in each of the four categories.

NATIONAL ALL AMERICAN PROGRAM

The All American program exists to recognize exceptional leadership and authentic accomplishment in membership growth.

DEADLINE IS JUNE 30, 2015

POST CRITERIA FOR ALL AMERICAN

- ♦ 100%+ in membership & designated a 2014-2015 All-State Post, &
- ♦ Must have over 50 members on June 30, 2015 &
- ♦ Must have *85%+ of prior year annual member total &
- ♦ Achieve your assigned Division membership qualifying percentage.

***85% retention defined:** Post retention percentage for 2014-15 is derived from six types of payment components based on your Post's prior year count of ANNUAL members. Your Post will receive retention credit for every ANNUAL member your Post had last year and pays their 2014 dues, or pays an installment life fee, or pays for full life membership fee, or transfers to another Post and pays their 2014 dues, or transfers and pays an installment life fee or transfers and pays for full life membership fee. New, Recovered and transferred annual members into your Post do not count in your retention percentage.

ALL AMERICAN POST AWARD

- ♦ Acknowledgement in the National VFW magazine &
- ♦ A framed citation for the Post &
- ♦ An All American streamer &
- ♦ All American Lapel Pin for the Commander (Quartermaster may purchase a pin) &
- ♦ All American Cap for the Commander (Quartermaster may purchase a cap) &
- ♦ All American citation and name badge for the Commander; additionally,
- ♦ The first & second place Commander in each membership Division will receive:
 - ⇒ Round trip Airfare to the 116th National Convention in Pittsburgh, PA.
 - ⇒ A \$599.00 Stipend, less any other National Stipends
 - ⇒ Special Seating at the Joint Opening Ceremonies on Monday

* May only receive one National paid compensation package and awards are non-transferable.

NATIONAL ALL-AMERICAN POST MEMBERSHIP DIVISIONS AND MINIMUM QUALIFYING PERCENTAGE

Division	Starting Membership	Minimum Percentage
1	750 +	105%
2	356—749	110%
3	246—355	115%
4	185—245	120%
5	143—184	125%
6	112—142	130%
7	88—111	135%
8	68—87	140%
9	51—67	145%
10	0— 50	150%

DATES TO REMEMBER

2014

July 4	Independence Day
July 27	Signing of the Korean Armistice in 1953
July 10-13	Officer Training School, Austin
July 19-23	National Convention, St. Louis, Missouri
August 14-17	Commander-in-Chief's Homecoming, Reno, Nevada
August 31	Operation Iraqi Freedom
September 2	VJ Day: Japan surrendered, 1945
September 11	Patriot's Day
September 15-18	Fall Legislative Conference, Washington D.C.
September 19	Third Friday--POW/MIA Recognition Day
September 29	VFW Birthday
October 9	Operation Enduring Freedom, Afghanistan
October 18	Recognition of Women in Military Service
November 6 –9	Southern Conference, Charleston, West Virginia
November 11	Signing World War I Armistice, 1918. Veterans Day
December 7	Pearl Harbor Day

2015

January 27	Signing of the Vietnam Peace Accord in 1973
Jan. 28-Feb 1	Mid-Winter Round Up, Austin
February 15	Sinking of U.S.S. Maine, 1898
February 28	Operation Desert Storm
February 28– Mar 4	Voice of Democracy, Washington, D.C.
March 1-6	Legislative Conference, Washington, D.C.
March 24	Kosovo Campaign
March 31	Somalia Operation.
April 24-25	State Commanders Homecoming, Lake Texhoma Post 7873
May 1	Loyalty Day
May 8	VE Day: German unconditional surrender signed, 1945
May 26	Memorial Day
June 6	D Day: Allied invasion of Europe, 1944
June 14	Flag Day
June 10-14	State Convention, Houston
July 18-22	National Convention, Pittsburgh, Pennsylvania
July 8-10	Officer Training Seminar, Austin. <u>Tentative dates</u>

2014 DEADLINE DATES

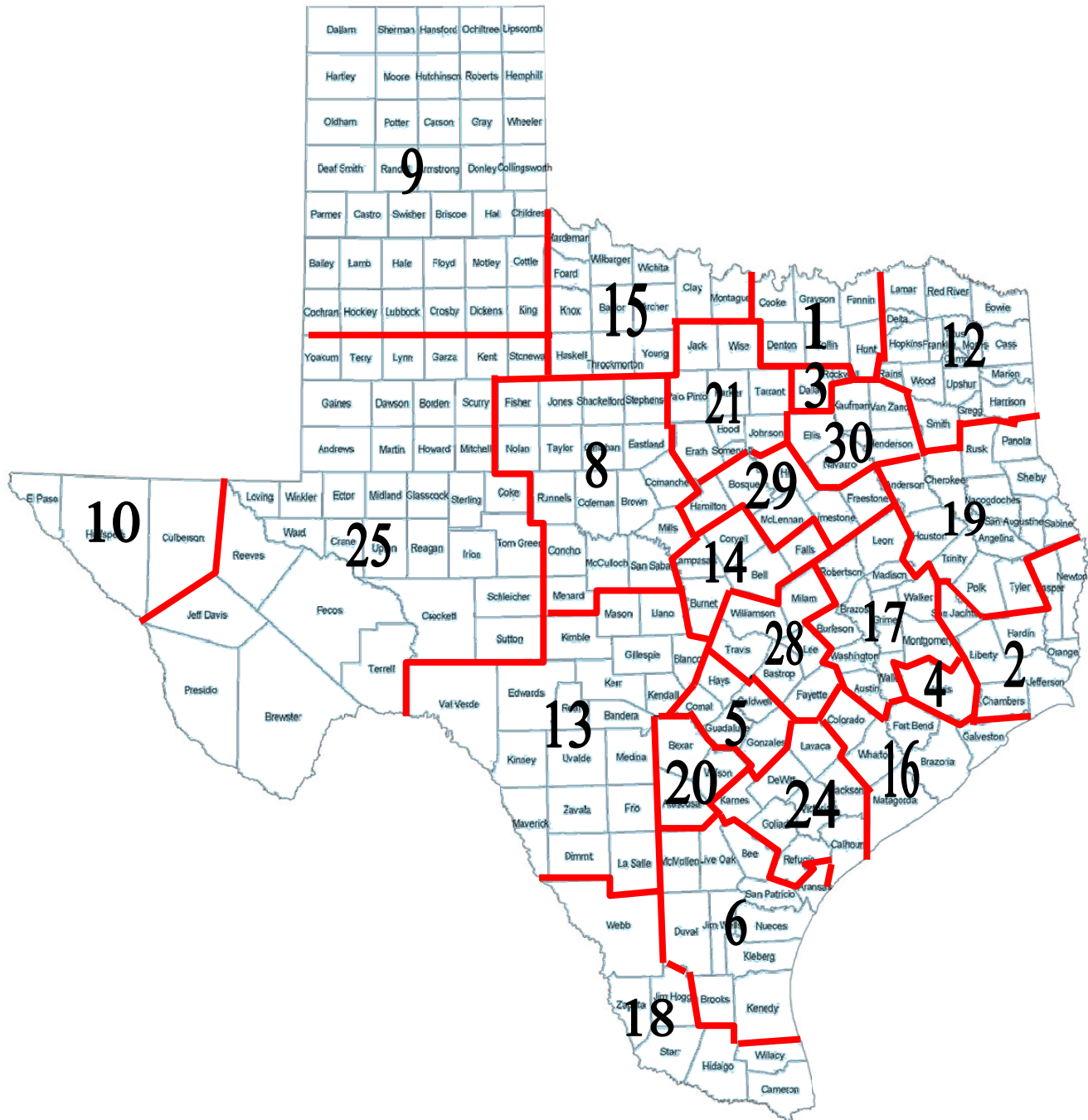
Date		July 2014
31	Deadline to receive Veteran Project Participation Reports (VPR) for Loyalty Day, VE Day, Memorial Day, D-Day, and Flag Day at Texas VFW HQ	
31	Deadline to receive 4th Quarter Post Audit at Texas VFW HQ	
		August 2014
3	Deadline to receive VPR for Independence Day at Texas VFW HQ	
26	Deadline to receive VPR for Korean Armistice at Texas VFW HQ	
		September 2014
1	Deadline to Register Post & District Service Officers & Bond Post & District Quartermasters	
30	Deadline to receive VPR for Operation Iraqi Freedom at Texas VFW HQ	
		October 2014
1	Deadline to receive VPR for VJ Day at Texas VFW HQ	
10	Deadline to receive VPR for Patriot Day at Texas VFW HQ	
20	Deadline to receive VPR for POW/MIA Day at Texas VFW HQ	
28	Deadline to receive VPR for VFW Birthday at Texas VFW HQ	
31	Deadline to receive 1st Quarter Post Audit at Texas VFW HQ	
		November 2014
1	Deadline for VOD and Patriot's Pen entries at Post level.	
1	Deadline for National Citizenship Education Teacher entries at Post level.	
8	Deadline to receive VPR for Operation Enduring Freedom at Texas VFW HQ	
15	Deadline for Posts to judge and submit winning VOD & Patriot's Pen entries to District. Deadline for Post National Citizenship Education Teacher winner to District.	
17	Deadline to receive VPR for Women in Military Service at Texas VFW HQ	
		December 2014
1	Deadline for District to submit winning Voice of Democracy and Patriot's Pen entry to Texas VFW.	
10	Deadline to receive VPR for Veterans Day at Texas VFW HQ	
15	Deadline for District to submit District winner in National Citizenship Education Teacher to Texas VFW HQ.	
31	Deadline for Posts to order Buddy Poppies, Deadline for MAP and National Home donations. Deadline for submission of a copy of your 2013 Post IRS Form 990, 990EZ, or 990N.	

2015 DEADLINE DATES

Date		January 2015
5		Deadline to receive VPR for Pearl Harbor Day at Texas VFW HQ
31		Deadline to receive 2nd Quarter Post Audit at Texas VFW HQ
		February 2015
25		Deadline to receive VPR for Vietnam Peace Accord at Texas VFW HQ
		March 2015
1		Deadline to submit Eagle Scout of the Year award to Post. Deadline to qualify for National Community Activity Citation by reporting 60 different Community Activity projects on VFW Community Service Activity Report Form. Deadline to qualify for National Youth Citation by reporting 35 different Youth Projects. Deadline to qualify for National Americanism Citation by reporting 35 different Americanism Projects.
16		Deadline to submit Post Publication to Texas VFW HQ for Publication Award
16		Deadline to receive VPR for U.S.S. Maine at Texas VFW HQ
29		Deadline to receive VPR for Operation Desert Storm at Texas VFW HQ
		April 2015
1		Deadline to submit Scout of the Year award to Department.
23		Deadline to receive VPR for Kosovo Campaign at Texas VFW HQ
27		Deadline to receive Post Community Service Record Book at Texas VFW HQ
30		Deadline to receive 3rd Quarter Post Audit at Texas VFW HQ.
30		Deadline to receive VPR for Somalia Operation at Texas VFW HQ
		May 2015
1		Election Report deadline to qualify for Honor Roll Post
1		Deadline for ALL AWARDS with deadlines not specified otherwise to Texas VFW HQ.
		June 2015
30		All-American Deadline



TEXAS VFW DISTRICT MAP



Texas VFW Department Officers

Joe Hayes	State Commander	(512) 834-8535
Dan West	State Senior Vice Commander	(512) 834-8535
TBD	State Junior Vice Commander	(512) 834-8535
Roy Grona	State Adjutant/Quartermaster	(512) 834-8535
Lavern Terbl	State Chief of Staff	(903) 786-8391
Cris Vieyra	State Inspector	(210) 827-3803
Sylvia Sanchez	Immediate Past Commander	(210) 684-7964
TBD	National Council Member	(512) 834-8535
Lonnie Garza	Officer of the Day	(830) 477-9521

Deputy State Inspectors

Inge Conley	Districts 5, 14, 16, 28, 29	(832) 567-2252
Glen Heady	Districts 8, 9, 15, 21	(682) 472-4719
Glen James	Districts 6, 18, 20, 24	(979) 709-0033
Robert La Fleur	Districts 2, 4, 17, 19	(409) 313-0502
Rod Raulston	Districts 10, 13, 25	(915) 474-8793
John Lozanski	Districts 1, 3, 12, 30	(972) 722-0763

State Committee Chairs

Joe McDaniel	Membership	(214) 729-1835
Lavern Terbl	Budget & Finance	(903) 786-8391
Roy Davis	Credentials	(361) 455-6481
Eric Shumaker	Assistant Credentials	(832) 244-0954
John Spahr	Legislative	(512) 508-3038
Paul Lester	Community Service	(936) 596-6400
Clarence Jackson	Homeless Veterans	(214) 957-6132
State Jr. Vice	National Home	(512) 834-8535
Edward Torres	POW/MIA	(210) 279-8058
Bill Philips	Buddy Poppy	(903) 327-2659
Tony Vasquez	Public Relations	(210) 957-1331
Keith Youngblood	Motorcycle Group	(979) 739-8641
Rod Keene	VOD/Patriot's Pen	(512) 238-7824
Tish McCullough	Women Veterans	(210) 286-2960
Thomas Howard	Military Assistance Program	(214) 850-6091
Cecil McConnell	Scouting	(281) 799-2352
Thomas Howard	Hospital	(214) 850-6091
John McKinney	Employment	(512) 463-2207
Earl Conley	95th Convention	(832) 338-9078

State Service Officers

Julio Harros	State Service Officer, Houston V.A.	(713) 383-2750
Lloyd Coffman	State Service Officer, Waco V.A.	(254) 299-9959

Past Texas VFW State Commanders

NAME	YEAR SERVED	ADDRESS	CITY		ZIP	PHONE
Cliff Teer	1970-1971	1900 St. Hwy 6, B318	Waco	TX	76712	254-741-1781
Herman Constable	1976-1977	5919 CR 339	Caldwell	TX	77836	979-272-8986
Manny Rivas	1977-1978	3405 Kirkwall	El Paso	TX	79925	915-598-4543
Tiger Lyons	1984-1985	740 Terry Road	Vidor	TX	77662	409-769-1271
James Nier	1989-1990	806 Champions Pt	Pflugerville	TX	78660	512-990-9198
Don Harwood	1992-1993	402 Old Lamesa Rd, Apt 2	Brownfield	TX	79316	806.891.4144
Gene Warden	1993-1994	PO Box 1611	Crosby	TX	77532	281-710-7019
N.F. "Red" Layne	1997-1998	2050 N Post Oak Lane	Reno	TX	75462	903-517-1200
Doug Bell	1998-1999	2909 Wenwood Dr.	Abilene	TX	79606	325-692-7325
Jimmie Cantrell	1999-2000	1822 Paxton	Carrollton	TX	75007	972-492-4942
Buddi Harlan	2000-2001	222 Grammar Rd	Houston	TX	77047	713-927-6603
Danny Henry	2001-2002	PO Box 14994	Odessa	TX	79768	432.614.2852
John Knapp	2002-2003	2501 Halbert	Fort Worth	TX	76112	817-457-1830
Ron Hornsby	2003-2004	210 N River Oaks Dr	Burnet	TX	78611	512-756-6278
Duane Shriver	2005-2006	1709 Azores Dr	Pflugerville	TX	78660	512-252-0659
A R "Russ" Richards	2006-2007	1217 PR 2141	Giddings	TX	78942	281-433-9067
Al Cantu, Jr	2007-2008	4009 Tripoli	Corpus Christi	TX	77411	361-854-7616
Jerry Murphree	2008-2009	7209 Shipp Road	Rowlett	TX	75088	972-463-5519
Mike Barber	2009-2010	1169 Shine Lane	Harker Heights	TX	76548	254-698-3892
Wayne Depute	2010-2011	324 Windward Dr	League City	TX	77573	281.658.4573
John Spahr	2011-2012	116 Trail of the Flowers	Georgetown	TX	78633	512-868-8372
Larry Velasquez	2012-2013	4829 Golden Eye	Corpus Christi	TX	78413	361-994-5014
Sylvia Sanchez	2013-2014	1906 Ashprington Dr.	San Antonio	TX	78251	210-684-7964

Past State Commanders from other States

Justice Bigbie (Alabama)	1978-1979	108 Sundance Dr	Temple	TX	76502	254-421-0849
Ronald Fry (Wash State)	2003-2004	1909 Tamya Ct	Cleburne	TX	76031	817-933-0461
George Hall (Utah)	2004-2005	Box 1175	Clarendon	TX	79226	806-205-1015

In Memory of Past State Commanders

1922-23	Pat Kevton	1958-59	Doyle Willis
1923-24	Frank G. Harmon	1959-60	Oscar B. Jones
1924-25	Arthur M. Risdon	1960-61	Victor L. Afflerbach
1925-26	Dan F. Conner	1961-62	Peter Stack
1926-27	Thomas L. Manion	1962-63	Carter Younts
1927-28	Thomas S. Mills	1963-64	James Starkey
1928-29	C.H. Fitzgerald	1964-65	Ed Krenek
1929-30	C.C. Webner	1965-66	L.N. Kirkpatrick
1930-31	E.U. Bradley	1966-67	John Paul Keelan
1931-32	Harry F. Stuckey	1967-68	Harold Rodgers
1932-33	Earl Clements	1968-69	Cleo Clayton
1933-35	Eddie A. Heil	1969-70	Elmer F. Chappell
1935-36	E.E. Wiseman	1971-72	Mel Stanley
1936-37	Mac C. Walz	1972-73	Charles L Cannon
1937-38	Arthur Dodds	1973-74	W.K. Huber
1938-40	Don Dunlavey	1974-75	Clyde Hall
1940-41	Tom Carter	1975-76	Dave Stein
1941-43	R.A. Duryea	1978-79	Robert Speake
1944-45	Dr. D.L. Meyers	1979-80	Shelby Surratt
1945-46	Horace Shelton	1980-81	James P. Montgomery
1946-47	J. Henry Perry	1981-82	Charles E. Hull
1947-48	Roger Q. Evans	1982-83	John F. Simmons
1948-49	S.A. Childress	1983-84	Emmett Stelzer
1949-50	Julian Dickerson	1985-86	Earnest G Mudd
1950-51	J.T. Rutherford	1986-87	Allen G. Grice
1951-52	J. Warren Hoyt	1987-88	Felix Longoria
1952-53	Johnnye U. Foster	1988-89	George Sparkman
1953-54	Juston Morrow	1990-91	Charles S. Pearson
1954-55	John McKelvey	1991-92	R. Earl Lord
1955-56	Ted Connell	1994-95	Chuck E. Sinclair
1956-57	J.W. Cole	1995-96	Paul H. Duff
1957-58	T.C. Selman	1996-97	Alexander Vernon
		2004-05	John Fair

VFW Post by City Location

City	Post #	Dist.	Telephone	Email	Date Established
Abilene	6873	8	(325) 692-0222	vfw6873@suddenlinkmail.com	4/11/1987
Alice	8621	6	(361) 664-5011		10/22/1946
Allen	2195	1	(469) 438-7199		11/1/1990
Alpine	7207	25	(432) 837-2859		5/12/1946
Alvarado	9299	21	(817) 783-8787	petekinson@att.net	11/30/1978
Alvin	5237	16	(281) 585-4928		11/15/1945
Amarillo	1475	9	(806) 373-3521	chiefdutch@msn.com	11/26/1926
Angleton	10378	16	(979) 849-2513		12/9/1974
Anson	8929	8	(325) 823-3387		4/14/1947
Aransas Pass	2932	6	(361) 758-3551		1/22/1934
Arlington	6111	21	(817) 465-1124		3/5/1946
Arlington	8561	21	(817) 633-8332		11/10/1968
Athens	7103	30	(903) 675-2420		4/19/1946
Austin	856	28	(512) 442-1374	vfwpost856@att.net	3/31/1935
Austin	4443	28	(512) 288-4443	vfwpost 4443@att.net	5/20/1964
Austin	8787	28	(512) 836-8767	commander@vfw8787.com	1/9/1947
Austin	8925	28	(512) 243-8011		10/28/1963
Azle	2137	21	(817) 444-2912	joejomar@aol.com	8/9/1971
Bastrop	2527	28	(512) 321-2610		10/2/1946
Bastrop	12104	28	(512) 718-9467	bastropvfwpost12104@yahoo.com	2/6/2011
Bay City	2438	16	(979) 245-8857	vfw2438@gmail.com	11/24/1940
Baytown	912	4	(281) 421-1257		3/9/1922
Beaumont	1806	2	(409) 835-7352	spindleTop1882@gt.twcbe.com	4/25/1958
Beeville	9170	6	(361) 358-1331	beevfw@corpus.twcbe.com	1/28/1973
Bellville	6522	17	(979) 865-2440		3/8/1946
Belton	4008	14	(254) 939-7159		4/9/1945
Belton	10377	14	(254) 780-2593		4/23/1984
Benbrook	10429	21	(817) 249-6470		9/3/1975
Big Lake	3216	25	(325) 884-3302		1/17/1973
Big Spring	2013	25	(432) 263-3437	vfwpost2013@yahoo.com	3/18/1932
Bloomington	6074	24			4/4/1993
Boerne	688	13	(830) 981-4911		11/17/1936
Bonham	4852	1	(903) 583-5733	bonhamvfw@hotmail.com	11/21/1945
Borger	1789	9	(806) 273-3512		10/16/1935
Bowie	8789	15	(940) 872-1545		12/10/1946
Brady	3234	8	(325) 597-2710		8/3/1989
Breckenridge	7767	8	(254) 559-3105	vfw@cebridge.net	6/13/1946
Brenham	7104	17	(979) 830-8776		5/2/1946
Brownfield	6794	25	(806) 637-6717		4/28/1966
Brownsville	2035	18	(956) 541-3671	vfw2035@gmail.com	3/12/1931
Brownwood	3278	8	(325) 646-8113		4/27/1935
Bryan	4692	17	(979) 823-0550	vfwpost4692@hotmail.com	11/4/1945
Burkburnett	10455	15	(940) 569-9290	burkburnettvfw@yahoo.com	11/11/1975
Burkeville	8557	2	(409) 565-4812	cdr8557@windstream.net	2/12/1982

VFW Post by City Location

City	Post #	Dist.	Telephone	Email	Date Established
Burnet	6974	14	(512) 756-4942		12/12/1967
Caldwell	4458	17	(979) 567-9663		9/16/1945
Cameron	2010	28	(254) 697-2078		10/19/1938
Canton	9171	30	(903) 873-3434	vfw9171@live.com	5/28/1971
Canyon	430	9	(806) 681-8799		1/16/1946
Canyon Lake	8573	5	(830) 964-3334	vfw8573@gvvc.com	5/23/1969
Canyon Lake	8800	5	(830) 899-7774		11/8/1984
Carrizo Springs	9361	13			2/24/1985
Carrollton	8923	3	(972) 242-5650	qm8923@msn.com	9/19/1966
Carthage	5620	19	(903) 693-2975		3/31/1956
Center	8904	19	(936) 598-2976		12/13/1946
Childress	2512	9	(940) 585-9549		11/1/1943
Clarendon	7782	9	(806) 822-8387	ghall68@hotmail.com	8/6/1988
Cleveland	1839	2	(281) 592-7230	mtparich@att.net	5/30/1936
Cleveland	8953	2	(281) 592-1692	vfwpost8953@gmail.com	11/13/1977
Clifton	8553	29	(254) 675-3222		10/28/1946
Clute	8576	16	(979) 265-7891		6/14/1956
Columbus	6113	16	(979) 732-6980		3/13/1946
Comfort	8569	13			11/22/1946
Conroe	4709	17	(936) 756-7614		10/30/1962
Copperas Cove	8577	14	(254) 547-1516		4/27/1955
Corpus Christi	2397	6	(361) 852-9461		3/16/1932
Corpus Christi	3837	6	(361) 241-0600		11/7/1989
Corpus Christi	8932	6	(361) 937-9999	vfwpost8932@mygrandecom.net	10/11/1959
Corrigan	6521	19	(936) 398-4157	dialpml@aol.com	5/25/1972
Corsicana	3366	30	(903) 872-3811		7/12/1952
Crockett	4377	19	(936) 544-3888		1/28/1960
Crosby	9761	4	(281) 324-9761		7/14/1992
Crowley	6872	21	(253) 208-4979		5/21/1987
Cuero	3972	24	(361) 275-9161		1/13/1966
Cypress	8905	4	(281) 469-6632		8/13/1944
Dallas	1406	3	(214) 941-3554		4/23/1989
Dallas	3359	3	(214) 348-3359		6/22/1969
Dallas	4477	3	(214) 339-5800		10/8/1945
Dallas	6796	3	(214) 327-9565	vfw6796@sbcglobal.net	3/27/1946
Dallas	7471	3	(214) 350-8687	petemoreno32@gmail.com	11/24/1968
Del Rio	8552	13	(830) 775-2712	vfwpost8552@stx.rr.com	10/26/1946
Denison	2773	1	(903) 465-9882	vfwpost2773@yahoo.com	1/18/1933
Denton	2205	1	(940) 387-2205	vfwpost2205@hotmail.com	3/6/1940
Devine	3966	13	(830) 663-9750	vfwpost3966@gmail.com	1/29/1972
D'Hanis	3891	13	(830) 421-3710		4/4/1944
Dickinson	6378	16	(281) 337-4952	vfw6378@gmail.com	3/18/1946
Donna	10802	18	(956) 464-9991	vfwdonnatexas@gmail.com	9/13/1989

VFW Post by City Location

City	Post #	Dist.	Telephone	Email	Date Established
Dripping Springs	2933	5	(512) 858-5637		4/27/1995
Dumas	9022	9	(806) 935-7054		7/10/1991
Duncanville	7843	3	(972) 296-4200	post7843@sbcglobal.com	12/6/1968
Eagle Pass	8562	13			5/27/1958
Eastland	4136	8	(254) 629-1918		7/20/1935
Eden	8549	8	(325) 869-5365		11/26/1951
El Campo	2786	16			10/24/1951
El Paso	812	10	(915) 562-2161	arturo-zavala@sbcglobal.net	7/25/1921
El Paso	2451	10	(915) 821-6753	robertscales44@yahoo.com	2/24/2991
El Paso	8550	10	(915) 751-5099	vfw8550@yahoo.com	8/2/1968
El Paso	8782	10	(915) 598-1586	josegcalzada@aol.com	2/10/1962
El Paso	8919	10	(915) 755-7152		10/18/1961
El Paso	9173	10	(915) 615-9803		11/15/1949
El Paso	10354	10	(915) 852-6038		1/8/1974
Electra	4145	15	(940) 495-4599		5/25/1945
Elgin	6115	28	(512) 285-2300		11/14/1963
Elsa	7473	18	(956) 262-4902		3/3/1968
Ennis	7106	30	(972) 875-8576	txvfw7106@att.net	9/22/1981
Fairfield	5872	29	(903) 399-5872		1/21/1972
Falfurrias	7634	6	(361) 325-3198		6/23/1946
Farmersville	7426	1	(972) 782-8980		2/1/1968
Floydada	5616	9			1/18/1946
Forney	9180	30	(972) 552-2932	vfwpost9180@gmail.com	1/11/1983
Fort Worth	5617	21	(817) 246-0891		11/6/1967
Fort Worth	8235	21	(817) 731-8231		3/18/1970
Fort Worth	8911	21	(817) 478-9909	chuckmassie@att.net	12/7/1951
Franklin	9873	17			10/5/1985
Frankston	5073	19	(903) 876-3640	admin@post5073.com	9/14/1972
Fredericksburg	7105	13	(830) 997-5017		4/25/1946
Freeport	4341	16	(979) 230-0104		8/11/1945
Freer	8786	6	(361) 394-7484	amando78357@gmail.com	12/12/1946
Frisco	8273	1	(214) 850-3839		1/25/1968
Gainesville	1922	1	(940) 665-9054		10/18/1937
Galveston	880	16	(409) 763-9866	gvfw@comcast.net	9/6/1927
Garland	5076	3	(972) 278-2858	quartermaster@vfw5076.org	12/3/1945
Gatesville	8230	14	(254) 865-6647	post-8230@embarqmail.com	2/11/1977
Georgetown	8587	28	(512) 863-2535	vfw8587@gct.net	8/24/1967
Geronimo	8456	5	(830) 379-9260		4/11/1967
Gilmer	6715	12	(903) 734-7447		3/26/1946
Gonzales	4817	5	(830) 672-7783		11/27/1945
Graham	8567	15	(940) 549-1413	vfwgraham@att.net	5/12/1970
Granbury	7835	21	(817) 573-9350	vfwpost7835@erfw.net	4/30/1973
Grand Saline	6635	30	(903) 962-7794		9/9/1993

VFW Post by City Location

City	Post #	Dist.	Telephone	Email	Date Established
Grapevine	10454	21	(817) 481-6768	post10454@verizon.net	10/14/1975
Greenville	4011	1	(903) 455-9085		6/7/1945
Hallettsville	6382	24	(361) 798-0069		4/10/1946
Haltom City	9190	21	(817) 281-3903	glennsauto1@sbcglobal.net	9/7/1962
Hamilton	4148	29	(254) 386-3922		8/2/1945
Hamlin	6014	8	(325) 576-2864		2/8/1946
Harker Heights	3892	14	(254) 953-3672	vfw3892@embarqmail.com	2/8/1965
Harlingen	2410	18	(956) 399-4011		10/15/1939
Hearne	10358	17	(979) 279-6654		5/16/1974
Helotes	7108	20	(210) 688-9312		7/21/1972
Hemphill	10351	19	(409) 787-3913		1/27/1968
Hempstead	4007	17	(832) 293-3196		1/7/1945
Henderson	8535	19	(903) 657-8965		1/30/1946
Henrietta	5401	15	(940) 538-0168		2/3/1946
Hereford	4818	9	(806) 364-9025	vfwpost4818@wtrt.net	12/6/1945
Hewitt	6008	29	(254) 666-6008		1/21/1985
Honey Grove	7875	1	(903) 378-7191	vfwhoneygrove7875@yahoo.com	4/23/1946
Houston	581	4	(713) 697-7273	vfw581@comcast.net	12/30/1920
Houston	5619	4	(281) 484-9124	wendelldenney@att.net	1/31/1946
Houston	6010	4	(281) 651-7083		5/27/1962
Houston	8790	4	(713) 465-1950		3/8/1955
Houston	8930	4	(713) 674-3156		10/7/1952
Houston	9187	4			4/28/1953
Houston	9296	4	(713) 453-1320		4/29/1982
Houston	10352	4	(281) 443-2023	vfw10352@sbcglobal.net	12/6/1973
Houston	10462	4	(713) 450-3925		3/23/1976
Huntsville	5871	17	(936) 295-5959	thomasoleinik@yahoo.com	4/25/1946
Hurst	4695	21	(817) 282-9071	jimvr42@gmail.com	12/1/1966
Ingleside	6386	6	(361) 776-5008		11/28/1953
Irving	2494	3	(972) 790-1611	vfw2494@attglobal.net	10/16/1951
Jacksboro	8914	21	(940) 567-3184		1/9/1947
Jacksonville	3984	19	(903) 586-1306		12/8/1944
Jasper	6380	2	(409) 384-5691		12/8/1963
Jefferson	10373	12	(903) 665-8309		5/17/1974
Jewett	3542	17	(903) 626-5540		9/12/1981
Jourdanton	4853	20	(830) 547-0420		9/20/1962
Karnes City	8572	24	(830) 780-2122		3/1/1946
Katy	9182	17	(281) 391-8387		6/19/1947
Kaufman	3905	30	(972) 932-9223		5/15/1951
Kempner	3393	14	(254) 547-6815		9/19/1980
Kermit	6284	25	(432) 586-2636		3/15/1946
Kerrville	1480	13	(830) 896-3494	wbrown@hctc.net	6/15/1933
Killeen	9191	14	(254) 690-7576		5/24/1959
Killeen	9192	14	(254) 526-2767		1/24/1948

VFW Post by City Location

City	Post #	Dist.	Telephone	Email	Date Established
Kingsville	2375	6	(361) 228-6012		8/3/1939
Kingwood	12075	4	(281) 361-4929		2/12/2008
Knox City	12117	28	(512) 850-9253		
Kyle	12058	5	(512) 295-0094		9/5/2006
La Coste	8134	13	(210) 386-5090		7/30/1946
La Marque	8248	16	(409) 935-9036		1/30/1935
LaGrange	5254	28	(979) 968-3001		12/6/1945
Lake Dallas	10460	1	(940) 321-9333		12/30/1975
Lampasas	8539	14	(512) 564-1941		10/15/1946
Lancaster	8913	3	(972) 224-8737		9/14/1966
Laredo	9194	18	(956) 333-4209	popoag@netzero.net	6/25/1979
Leander	10427	28	(512) 260-8313		4/17/1975
Lewisville	9168	1	(972) 436-5256		11/12/1960
Liberty	5621	2	(936) 336-6832	vfw5621@gmail.com	1/17/1946
Liberty Hill	8200	28	(512) 515-0130	llibertyhillvfw@aol.com	4/1/1976
Lindale	9828	12	(903) 882-3838	post9828lindale@gmail.com	9/5/1985
Linden	6968	12	(903) 756-7076	vfw6968@earthlink.net	10/1/1951
Livingston	8568	19	(936) 327-9119	vfw8568@livingston.net	4/24/1969
Lockhart	8927	5	(512) 398-4942		12/3/1965
Longview	1183	12	(903) 297-3652		10/24/1988
Longview	4002	12	(903) 753-2413	vfw4002@cablelynx.com	1/5/1945
Lubbock	2466	9	(806) 747-2668		3/20/1932
Lubbock	6972	9	(806) 683-1884	frick.virgil@gmail.com	4/30/1946
Lufkin	1836	19	(936) 634-4133	vfwpost1836@consolidated.net	10/28/1937
Lytle	12041	20	(956) 645-6343	12041@hotmail.com	9/27/2005
Manchaca	3377	28	(512) 282-5664	vfw3377@austin.rr.com	9/22/1970
Marble Falls	10376	14	(830) 693-2261	mfvfw@nctv.com	8/3/1974
Mart	10426	29	(254) 876-3208		4/23/1975
Mason	8554	13	(325) 429-6224	lrrspe@hctc.net	10/24/1946
Mathis	3079	6	(361) 547-0458		1/24/1935
McAllen	2369	18	(956) 630-5082	vfw2369@aol.com	2/2/1932
McAllen	8788	18	(956) 631-0333		3/15/1970
McKinney	2150	1	(972) 542-9119		6/19/1936
McQueeney	9213	5	(830) 557-4099	vfw9213@att.net	5/30/1978
Merkel	5683	8	(325) 928-4348	merkeltxvfw@windstream.net	1/14/1946
Mesquite	8785	3	(972) 329-9870	vfw8785@gmail.com	4/26/1961
Mexia	4694	29			10/24/1945
Midland	4149	25	(432) 684-9226	vfw4149@yahoo.com	6/13/1946
Midland	7208	25	(432) 684-6079	v.f.w.post7208@hotmail.com	9/16/1970
Mineola	7523	12	(903) 569-2228		5/25/1971
Mineral Wells	2399	21	(940) 325-1470	vfwqm@suddenlinkmail.com	1/14/1966
Missouri City	4010	16	(281) 499-3041		10/2/1966

VFW Post by City Location

City	Post #	Dist.	Telephone	Email	Date Established
Monahans	4004	25	(432) 943-5643		4/7/1945
Mount Pleasant	3986	12	(903) 572-9091		3/5/1961
Mount Vernon	3992	12	(903) 860-2677		12/15/1944
Muenster	6205	1	(940) 759-2921		4/26/1946
Nacogdoches	3893	19	(936) 569-9670		3/27/1944
Naples	1890	12	(903) 645-5090		1/12/1962
Navasota	4006	17	(936) 825-3666	post4006@embarqmail.com	1/7/1945
New Boston	5873	12	(903) 628-6145		3/15/1975
New Braunfels	7110	5	(830) 625-9961		5/15/1946
Nocona	8558	15	(940) 825-4074		1/12/1973
Normangee	1907	17	(936) 396-2054		11/6/1980
Odessa	4372	25	(432) 366-5881	vfw4372@yahoo.com	8/30/1945
Odessa	6717	25	(432) 332-4921		2/26/1967
Old Ocean	8551	16	(979) 345-4409	vfwpost8551@embarqmail.com	5/12/1969
Orange	2775	2	(409) 886-9738		4/6/1941
Orange Grove	8920	6	(361) 227-8510		2/19/1947
Palacios	2467	16	(361) 972-2110	vfwpost2467@gmail.com	3/20/1944
Palestine	3907	19	(903) 723-8120		3/29/1944
Palestine	8924	19	(903) 723-2251		5/17/1963
Pampa	1657	9	(806) 669-1264		4/4/1929
Paris	3990	12	(903) 785-5677		12/13/1944
Pasadena	4395	4	(281) 476-5009	vfwpost4395@gmail.com	11/26/1979
Pearland	7109	16	(281) 997-1097	pearlandvfw7109@sbcglobal.net	2/26/1970
Pearsall	9195	13	(830) 334-7479		2/15/1948
Penitas	3895	18	(956) 585-9761		12/23/1963
Pharr	10712	18			9/23/1989
Pittsburg	5398	12	(903) 856-1656	vfw5398@hughes.net	11/2/1972
Plano	4380	1	(972) 516-0044	vfw4380@verizon.net	12/31/1979
Port Aransas	8967	6	(361) 749-6534		1/27/1978
Port Arthur	797	2	(409) 962-3512	vfwpost797@yahoo.com	4/2/1928
Port Arthur	4820	2	(409) 982-5492	jnelprissy@yahoo.com	11/23/1945
Port Isabel	8791	18	(956) 943-3006		5/24/1964
Port Lavaca	4403	24	(361) 552-3886		12/6/1945
Porter	4816	17	(281) 354-9976	commandervfw4816@aol.com	5/30/1967
Post	6797	25	(806) 495-2026		3/28/1946
Poteet	6970	20	(830) 276-8515	post6970@sbcglobal.net	1/23/1972
Poth	8555	20	(830) 484-2327		4/19/1970
Pottsboro	7873	1	(903) 786-2400	vfw7873@sbcglobal.net	4/15/1983
Princeton	9167	1	(972) 736-2270		5/15/1947
Queen City	5870	12	(903) 799-6828		2/4/1980
Raymondville	6719	18	(956) 689-2562		3/31/1946
Refugio	6290	24	(361) 526-2126	vfwpost6290@stx.rr.com	2/20/1946
Rhome	10374	21	(817) 489-2001		5/28/1974
Richardson	3530	3	(972) 231-3269		6/27/1984

VFW Post by City Location

City	Post #	Dist.	Telephone	Email	Date Established
Richardson	8627	3	(972) 671-8627		5/5/1967
Rio Grande City	8526	18	(956) 487-2752		10/20/1946
Roanoke	5074	1	(817) 491-1113		3/9/1967
Robinson	2034	29	(254) 744-0351		9/21/1993
Robstown	7841	6	(361) 387-1711	dmenn@stx.rr.com	4/5/1970
Rockdale	6525	28	(512) 446-2708		2/11/1952
Rockport	3904	6	(361) 729-7133		5/19/1944
Roma	9175	18	(956) 844-1310		3/22/1953
Rosebud	6117	14	(254) 702-8338	jd2064@msn.com	2/22/1946
Rosenberg	3903	16	(281) 232-3011	quartermaster@vfwpost3903.com	6/11/1944
Round Rock	9078	28	(512) 670-8386		7/15/1991
Rowena	9196	8	(325) 442-4771		3/31/1959
Runge	9189	24	(830) 239-4880		2/18/1948
Rusk	3406	19	(903) 683-6382	randymoc@hotmail.com	11/4/1991
San Angelo	1815	25	(325) 655-6550	quartermaster5@hotmail.com	4/22/1930
San Antonio	76	20	(210) 223-4581	post76@sbcglobal.net	6/26/1917
San Antonio	837	20	(210) 337-8893		4/9/1972
San Antonio	1533	20	(210) 826-0278		11/12/1935
San Antonio	2059	20	(210) 661-4072		9/10/1959
San Antonio	4700	20	(210) 923-7007		10/24/1945
San Antonio	4815	20	(210) 922-8071		11/27/1945
San Antonio	6012	20	(210) 674-4571	vfw6012@att.net	8/8/1971
San Antonio	8111	20	(210) 223-1070		7/19/1986
San Antonio	8541	20	(210) 655-2944		12/5/1968
San Antonio	8936	20	(210) 434-6303	vfw8936@yahoo.com	9/16/1977
San Antonio	9174	20	(210) 674-7821	info@vfw9174.org	2/10/1961
San Antonio	9186	20	(210) 532-9191	vfw9186@sbcglobal.net	7/27/1956
San Augustine	9313	19	(936) 275-8339	savfwqm01@yahoo.com	1/16/1979
San Diego	8931	6	(361) 701-7266		3/1/1959
San Marcos	3413	5	(512) 667-6216		12/5/1935
Santa Fe	5400	16	(409) 925-2525		12/21/1945
Sargent	2412	16	(979) 244-0165		8/29/1982
Schertz	8315	5	(210) 658-6325	vfw8315@aol.com	8/30/1946
Schulenburg	5623	28			1/25/1946
Sealy	5601	17			7/22/1990
Seven Points	4376	30	(903) 432-2138	vfwpost4376@emembermail.com	2/20/1972
Sherman	2772	1	(903) 893-5858		1/15/1933
Shiner	6209	24			2/15/1946
Sinton	8625	6	(361) 534-4171		10/17/1946
Smithville	1309	28	(512) 237-3328		5/8/1940
South Houston	9188	4	(281) 648-7668		5/26/1953
Spring	12024	17	(281) 475-8054	rfuller199@gmail.com	7/22/2004
Spurger	2033	19	(409) 429-3415	hullykid3945@gmail.com	1/28/1936
Stamford	9179	8	(325) 773-3034		6/6/1947
Sulphur Springs	8560	12	(903) 885-4666		10/10/1951

VFW Post by City Location

City	Post #	Dist.	Telephone	Email	Date Established
Sweetwater	2479	8	(325) 235-8105	vfwpost2479@aol.com	4/27/1932
Taft	9318	6	(361) 000-0000		3/25/1979
Taylor	4476	28	(512) 352-2373	vfw4476@yahoo.com	9/19/1945
Temple	1820	14	(254) 778-0838		12/14/1943
Thorndale	4009	28			4/17/1945
Three Rivers	6119	6	(361) 449-9926		12/31/1951
Tomball	2427	4	(281) 351-2427	qm@vfwpost2427.org	10/20/1940
Trinidad	4133	30	(903) 778-2677		11/22/1971
Trinity	6899	19	(936) 594-9467		2/13/1987
Tulia	1798	9		tuliavfw@yahoo.com	3/21/1930
Tyler	7211	12	(903) 592-7320	vfw7211@suddenlinkmail.com	10/1/1973
Universal City	4676	20	(210) 658-9163		5/11/1971
Vernon	4747	15	(940) 552-9198		11/18/1945
Victoria	4146	24	(361) 573-2261	navygas@gmail.com	6/12/1945
Vidor	8246	2	(409) 768-1482	vfw8246@gmail.com	3/30/1969
Village Mills	1514	2	(409) 386-1928		9/18/1994
Von Ormy	8397	20	(210) 422-4671		5/14/1957
Waco	2148	29	(254) 756-2382		5/20/1932
Waco	8564	29	(254) 753-9323	vfw8564@yahoo.com	11/14/1968
Waxahachie	3894	30	(972) 937-7707	adjutant@vfwpost3894.org	4/29/1965
Weatherford	4746	21	(817) 594-7356		12/3/1945
Weimar	5875	16			2/5/1946
Wellington	6439	9	(806) 447-5450		3/17/1946
West	4819	29	(254) 826-3599		11/29/1945
West Twakoni	2559	1	(903) 447-4135		3/31/1966
Wharton	4474	16	(979) 532-0760		10/1/1945
Whitehouse	1799	12	(903) 561-3501	vfwpost1799@live.com	6/7/1942
Wichita Falls	2147	15	(940) 855-0442		5/12/1935
Wichita Falls	8878	15	(940) 696-6989		5/29/1977
Wimberley	6441	5	(512) 847-6441	vfw6441@vownet.net	3/6/1946
Windthorst	2676	15	(940) 423-6430		12/12/1994
Winnsboro	8780	12	(903) 629-3574		8/30/1979
Yorktown	8136	24	(361) 564-2487		8/2/1946
Zapata	7768	18	(956) 765-9620	vfwpost7768@vfwonline.net	4/24/1977